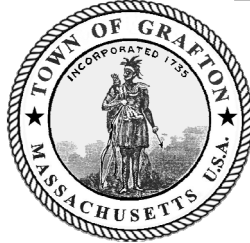


Town of Grafton



2013 Annual Town Report

2013 Grafton, Massachusetts Official Report



Worcester County, Massachusetts Statistics

Latitude 42 Degrees 12' 30" North (approx.)

Population (April, 2010 Federal Census) 17,998

Area Approximately 22 ½ square miles

Length of Public Ways: (exclusive of state highway) 104 Miles

Elevation Above Sea Level:

Central Square: 479 feet

Near Farnumsville Railroad Station 293 feet

Near North Grafton Railroad Station 369 feet

ELECTED OFFICIAL SERVING GRAFTON

Representative in General Court:

Ninth Worcester District: George N. Peterson, Jr. (R) Grafton

State Senator: 2nd Worcester District

Michael O. Moore (D) - Millbury

Councillor: Seventh District

Jennie L. Caissie (R) Worcester

Representative in Congress: Second Congressional District

Jim McGovern, (D)

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IN MEMORIAM - 2013

Nancy A. Turpin

January 9, 2013
Police Dispatcher

Robert Fox

January 3, 1929 - March 2, 2013
Planning Board
Engineering

Alden Bull

May 13, 1915 - June 15, 2013
School Custodian
Library Custodian

Alfred Corda

November 5, 1930 - June 30, 2013
Grafton Housing Authority
Grafton Water District
Selectmen
Personnel Board

Nancy Deschenes

October 28, 2013
Election Worker
Substitute Teacher

George Brooks

January 30, 1923 – February 21, 2013
Department of Public Works

Jean A. Deschenes III

March 1, 2013
Election Worker

Richard E. Perron

September 6, 1923 – July 19, 2013
Veteran's Agent

Charles Bolack

July 22, 1926 – August 21, 2014
Grafton Water District
Grafton Land Trust
Finance Committee

Richard O. Benoit

May 3, 1942 – November 24, 2013
Grafton Police Officer
Grafton Fire Department – Station 2

TOWN OFFICERS
ELECTED AS OF THE TOWN ELECTION

**BLACKSTONE VALLEY REGIONAL
VOCATIONAL DISTRICT SCHOOL COMM.**
(Four Year Term)

Anthony M. Yitts, 2017

BOARD OF SELECTMEN
(Three Year Term)

John Carlson, 2014
Craig Dauphinais, 2016
John Dowling, 2014
Dennis Flynn, 2016
Brook Padgett, 2015

GRAFTON HOUSING AUTHORITY
(Five Year Term)

Richard A. Allen, 2014
Donald Chouinard, 2018
James Gallagher Jr., 2016
George A. Mahassel, Sr., 2015
Edward Murphy, State Appointment, 2018
Martha Woodin, Executive Dir. Appointed

**NELSON PARK AND
MEMORIAL TRUSTEES**
(Elected by Town Meeting)

Roger Currier, 2015
Rosemary Hazelton, 2014
William Kuck, 2016

PLANNING BOARD
(Three Year Term)

Sargon Hanna, 2016
Robert Hassinger, 2015
Edward Prisby, 2014
Dave Robbins, 2016
Michael Scully, 2015
Matthew Often, Associate Member 2015

PUBLIC LIBRARY TRUSTEES
(Three Year Term)

Doug Bowman, 2015
Amanda Diurba, (Resigned 2014)
Diane A. Libbey, 2015
Carrie Hogan, 2015
Henry S. Poler, 2016
Dana M. Wilson, 2016
Holly Walton, 2014
Vacancy 2017

SCHOOL COMMITTEE
(Three Year Term)

Peter Carlson, 2015
Donna Stock, 2014

SCHOOL COMMITTEE
(Three Year Term)

Teri Turgeon, 2016
Daryl Rynning, 2016
Michael Urban, 2014

TOWN CLERK
(Three Year Term)

Donna Girouard, 2014

TOWN MODERATOR
(Three Year Term)

Raymond E. Mead, 2014

BOARD OF SELECTMEN APPOINTMENTS

**AFFORDABLE HOUSING
COMMITTEE/TRUST**

Peter Adams, 2015
John L. Carlson, 2016
Edward Prisby, 2015
Charles H. Pratt, 2014
Deborah Kochever, 2016

AGRICULTURAL COMMISSION
(After 1st year, 3 year terms)

Rebecca Wilson, 2016
Dennis Heger, 2015
Sandy Shields, 2016
John Wilson, 2015
Marguireta Heger, 2015, (Alternate 1)
John Carlson, Advisory
Vacancy (full member), 2014
Vacancy (Alternate 2)

AMBULANCE COMMITTEE (Indefinite)

Normand Crepeau, Jr.
Michael Gauthier
Raymond Mead
Cheryl Trilligan

BOARD OF CEMETERY COMMISSIONERS
(Three Year Term)

Robert Collette, 2016
John Pocius, 2015
Stephen H. Roney, 2016

BOARD OF FIRE ENGINEERS (Indefinite)

James Barker
Michael Gauthier
Michael Mills

BOARD OF HEALTH (Three Year Term)

Deborah A. Chouinard, 2016
Philip Dumas, 2016
Karen Gwozdowski Gauvin, 2015

BOARD OF HEALTH (Three Year Term)

Richard Kirejczyk, 2015
James Gardiner, 2015

BY-LAW STUDY COMMITTEE

Don Davison, Fin Com Representative
Dave Ross, Selectmen Representative
Maureen Clark, Town Clerk

CABLE TV OVERSIGHT COMMITTEE**(One Year Term)**

Robert Berger, 2014
Robert DeToma, 2014
Mark Durfee, 2014
Ron Fairhurst, 2014
Robert Hassinger, 2014
Richard D. Schultze, 2014
Larry Silverman, 2014
Wm Corson Wyman, 2014

CAPITAL IMPROVEMENT PLANNING COMMITTEE (Indefinite)

Peter Carlson, School Committee Rep.
Craig Dauphinais, Selectmen's Rep.
Doreen Defazio, Member at Large
Carl Moisen, Member at Large
Sargon Hanna, Member at Large
Bruce Spinney, FinCom Rep.

COMMISSION ON DISABILITIES**(Three Year Term)**

Janet Eileen Fox, 2015
Cynthia Levine, 2015
Wendy Millett, 2016
Vacancy
Vacancy
Vacancy

COMMUNITY PRESERVATION COMMITTEE**(Three Year Term)**

Heather Cargill, Recreation Rep.
Joanne Duncan, 2017
James Gallagher, Indefinite
Ken Holberger, Indefinite
Paul A. Scarlett, 2015
Michael Scully, Planning Board Rep.
John Stephens, Historical Commission Rep.
Jennifer Thomas, 2015
Peter Finn, Conservation Commission Rep.

CONSERVATION COMMISSION**(Three Year Term)**

Sandra Brock, 2016
Peter A. Finn, 2015
Jesse Leddick, 2014
Heather L. Trudell, 2014

CONSERVATION COMMISSION**(Three Year Term)**

John Wilson, 2016

CONSTABLE (One Year Term)

Michael J. Barbato, 2014
Donald A. Booth, 2014
J. Roger Currier, 2014
John Harrington, 2014
Cynthia Ide, 2014
William Kuck, 2014
John Manzi, 2014
Rebecca Meekins, 2014
Stephanie Rose Fleming, 2014

COUNCIL ON AGING (Four Year Term)

Barbara Gardner, 2014
Marcella J. Benoit, 2016
Charles Bolack, 2016
William Drago, 2014
William Cutler, Jr., 2014
Philip D. Goff, 2016
Annette McCarthy, 2016

DPW FEASIBILITY COMMITTEE (indefinite)

Peter Adams
John J. Bechard
Dave Mason
Phil Gauthier

ECONOMIC DEVELOPMENT COMMITTEE**(Indefinite)**

Samer Aleid
Elias Hanna
Phil Holahan
John LaPoint
Brook Padgett
Mary Rose Paradis
Sue Robbins
Michael Scully, Planning Board Representative
Bruce Spinney III
Kristin Woods

ELECTION OFFICIALS (One year term)

Jane Baraban
Marguerite Baril, Clerk
Nancy Billings
Sally Belezarian
Carol Cerasoli
Ronald Cerasoli
Nancy Corcoran
Eveline M. Cournoyer
Joyce David
Rosalind Dennis
Carmen Dion
Richard Dion

ELECTION OFFICIALS (One year term)

Marie DiDonna
Ellen Dowling, Clerk
Rosemary Flynn
Joan O. Foley
M. Theresa Gendron
Nancy Hazen
Constance Hopkins
Cynthia Ide
Carla Johansson
Lisa Kelley
Janet Krause
Kandy Lavallee
Joan Mackowiak
Beverly Mara
Olivette M. Marshall
Jodie Martin
Doris A. Metivier
Karen McInnis, Warden
Mary H. Nicholson, Clerk
Alison Nixon
Darlene Orne
Nancy Paulauskas
Jill Pendleton
Marsha Platt
Philip L. Platt, Clerk
Arlene Provost
Caroline Prout
Janet Prunier
Raj S. Rekhi
Carol Roseen
Shirley Russo
Shelly Sheridan
Pauline St. Amand
Mary Turcotte, Clerk
Gail Wixon
Brenda Zaleski
Carol Ziemba

**ENERGY STUDY COMMITTEE
(Indefinite Term)**

Edmund Hazzard
Daniel B. Helmes
John Iafolla
Rich McCarthy
Jim O'Connor

**EMERGENCY MANAGEMENT
(Indefinite Term)**

Katherine Cederberg
Nick Childs, Deputy Director
Normand Crepeau Jr.
Clare Garabedian, Shelter Director & Deputy Director
Ray Mead, Director
Chris Mead
Steve Charest

**FARNUMSVILLE FIREHOUSE
(Indefinite Term)**

Ralph (Skip) Michniewicz
Theresa Sposato-Michniewicz
Richard Allain
Cheryl Barker
James Barker, Jr
Steve Bavosi
Dan Finn
Phil Gauthier
Raymond Guilmette
Steve Roney

**GRAFTON HISTORICAL COMMISSION
(Three Year Term)**

Robert Aberg, 2016
Ruth Anderson, 2016
Linda Casey, 2015
Margaret Ferraro, 2014
Mark Fobert, 2016
Ann V. Morgan, 2015
John Stephens, 2015

**GRAFTON COMMON HISTORIC DISTRICT
COMMISSION (Three Year Term)**

John Morgan, 2016
John R. Stephens, 2015
Theresa Michniewicz, 2014
William Nicholson, 2015
Paul Scarlett, 2015
Brad Schlapak, 2016
Vacancy
Vacancy

**GRAFTON CULTURAL COUNCIL
(Two Year Term)**

Patricia McCarthy, 2019
Meta Mitchell, 2019
Kristen Rainey, 2015
Patti Sims, 2015
Judy Valentine, 2019

**GRAFTON TOWN HOUSE OVERSIGHT
COMMITTEE (Indefinite Term)**

Mark Carlson
John Marro, III
John Morgan
Mary Ann Nolan
Brook Padgett
Paul Scarlett

**INFORMATION TECHNOLOGY COMMITTEE
(Varied Terms)**

Bob Hassinger, 2016 (3 Year)
William Jones, Jr., 2016 (3 Year)
Robert Carroll, 2015(2 Year)

**INFORMATION TECHNOLOGY COMMITTEE
(Varied Terms)**

David Robbins, 2014 (1 Year)
Vacancy (2 year term)

INSTITUTIONAL BIOSAFETY COMMITTEE

Andrew Cederberg
Shirley Russo

LAKE QUINSIGAMOND COMMISSION

Joe Dumas, Local Representative

**McNAMARA MEMORIAL COMMITTEE
(Three Year Term)**

Paula M. Benoit, 2015
Russell L. Messier, 2015
Janice Messier, 2014
Lorraine C. Murphy, 2015

MILL VILLAGES ADVISORY COMMITTEE

Philip Gauthier
Andrew Kjellberg
Jonathan Lincoln
Robert Nault
Vacant
Vacant
Vacant

**OPEN SPACE AND RECREATION
COMMITTEE (Indefinite)**

Sandra Brock, Conservation Commission Rep.
Dennis Flynn, Selectmen's Rep.
Sargon Hanna, Planning Board Rep.
Doug Willardson, Member at Large
Rob Winchell, Land Trust Delegate
Elizabeth Wright, Recreation Rep.
Member at Large (Vacant)

PERSONNEL ADVISORY BOARD

(Indefinite Term)
Craig Brazell
Sue Robbins

**RECREATIONAL FIELDS COMMITTEE
(Indefinite)**

Chuck Bradshaw
Donald Chouinard
Craig Dauphinais
Robert Fitzpatrick
John Lapoint
William McCusker
Sue Oparowski
Jim Nash

RECYCLING COMMITTEE (One Year Term)

Stephanie Collins-Rankin

RECYCLING COMMITTEE (One Year Term)

Jennifer Cray
Chet Lysik
Vacancy (4)

REGISTRAR OF VOTERS (Three Year Term)

Linda Casey, 2014
Donna Girouard, Town Clerk
June Lufkin, 2015 (resigned Feb 2014)
Justin Phillips, 2016

**SOUTH GRAFTON COMMUNITY HOUSE
OVERSIGHT COMMITTEE**

Philip Gauthier
Roger Lemoine
Ralph (Skip) Michniewicz, Jr.
Theresa Michniewicz
Walter Wojnar

**SELECTMEN REPRESENTATIVE
SUPER PARK STUDY COMMITTEE**

Peter Carlson
Gina DaLan
Cindy Ide
Wendy Millett
George Prunier
Michael Scully, Chairman
Vacancy
Vacancy
Vacant

TOGETHER WE CAN (One Year Term)

Helen M. Atchue
James Bryan
Katherine Cederberg
Alvin C. Hulbert
William Kuck
Christopher Roney
Deborah J. Trapasso

TOWN ADMINISTRATOR

Timothy P. McInerney, 2016

**TOWN OWNED LAND COMMITTEE
(One Year Term)**

Donald Davison
Bruce Spinney

**TRUSTEES OF SOLDIERS MEMORIALS
(Three Year Term)**

William Drago, 2016
Debbie Gosselin, 2015
George Perry, Veteran's Agent (advisor)
Michael E. Meleski, 2014
Vacancy, 2016
Vacancy, 2014
Vacancy, 2014

ZONING BOARD OF APPEALS**(Three Year Term)**

Peter Adams, 2015
Elias Hanna, 2015
William B. McCusker, 2016
Robert Nault, 2016
Michael Robbins, 2014
Jim Lebel - Alternate Member
Bill Youmans - Alternate

TOWN ADMINISTRATOR APPOINTMENTS**BOARD OF ASSESSORS (Three Year Term)**

Kenneth J. Grew, 2016
Jennifer O'Neil, 2014
Marsha Platt, 2015

BOARD OF SEWER COMMISSIONERS**(Three Year Term)**

David Therrien, 2014
Susan Hunnewel Duval, 2015
Gerald F. LeBlanc, 2016

BURIAL AGENT (One Year Term)

George Perry

CHIEF OF POLICE/OFFICERS

Normand A. Crepeau, Jr.

LIEUTENANT, FULL-TIME OFFICER**(Indefinite Term)**

Wayne Tripp

SERGEANT, FULL-TIME OFFICERS**(Indefinite Term)**

John C. Harrington
Michael Mazzola
Neil Minardi
Michael Swift

PATROLMAN, FULL-TIME OFFICERS**(Indefinite)**

James Barth
Mark Benoit
Robert Collette, Jr.
James Crosby
Thomas Farrell
Alvin Hulbert
William Kuck
James O'Brien
Liam O'Rourke
John Ropiak
Michael Rybak
Daniel Wenc

INTERMITTENT POLICE OFFICERS**(Indefinite Term)**

John Bakstran
Robert Danna
James Huchowski
Thomas Michniewicz
John Taylor
Mark Wojnar

DIRECTOR OF VETERANS SERVICES**(One Year Term)**

George Perry

DOG OFFICER (Indefinite Term)

Eugene G. Ploss

FIRE CHIEF

Michael Gauthier

FIRE ENGINEERS, Board of (Indefinite Term)

James E. Barker
Michael Gauthier
Michael Mills

FOREST FIRE WARDEN (Indefinite Term)

Michael Gauthier

DEPUTY FOREST FIRE WARDEN**(Indefinite Term)**

Michael Mills

INSPECTOR OF ANIMALS (Indefinite Term)

John L. Carlson

INSPECTOR OF BUILDINGS (Indefinite Term)

Robert S. Berger

**INSPECTOR OF GAS PIPING AND GAS
APPLICANCES (Indefinite Term)**

Thomas French
Richard Atchue, Alternate

INSURANCE ADVISORY COMMITTEE**(Indefinite)**

Beth Boyle
Roger Dubois
Jessica Gomez
Chris Hakinson
Michelle Henault
Lynn Loiseau
Elaine Najemy
Denise Allard-Nault
Yajaila Ramos
Susan Rogers
Michael Swift
Terry Tracy

KEEPER OF THE LOCKUP (One Year Term)

Normand A. Crepeau, Jr.

LOCAL INSPECTOR OF BUILDINGS**(Indefinite Term)**

Thomas Frederico

PARKING CLERK (One Year Term)

Doug Willardson

PERSONNEL ADVISORY BOARD**(Indefinite Term)**

Craig Brazell

Sue Robbins

PLUMBING INSPECTOR (Indefinite Term)

Thomas French

Richard Atchue, Alternate

PUBLIC WORKS ADVISORY COMMITTEE**(Three Year Term)**

John J. Bechard, 2016

Mark C. Durfee, 2014

Daniel J. Pogorzelski, 2014

Dave Crouse, DPW Staff Rep.

RECREATION COMMISSION**(Three Year Term)**

Kristen K. Belanger, 2014

Heather Cargill, 2014

Stephen P. Crowley, 2016

Gina Dalan, 2014

Robert Fitzpatrick, 2014

SEALER OF WEIGHTS AND MEASURES**(Indefinite Term)**

Edward R. Seidler

SPECIAL LABOR COUNSEL

Mirick O'Connell

TIF COMMITTEE (Indefinite Term)

Christopher Foley, Member at Large

Brook Padgett, Selectmen's Rep

Marsha Platt, Assessor's Rep

Town Administrator

TOWN ACCOUNTANT (Three Year Term)

Patricia E. Fay, 2017

TOWN COUNSEL

Blatman, Bobrowski & Mead, LLC

TRAFFIC SAFETY COMMITTEE**(One Year Term)**

John J. Bechard

Normand Crepeau Jr.

Daniel J. Pogorzelski

John A. Reil

Scott Rossiter

TREASURER/COLLECTOR (Three Year Term)

Jessica Gomez, 2015

WIRING INSPECTOR (Indefinite Term)

George Duhamel

Steven P. French, Alternative

COMMONWEALTH OF MASSACHUSETTS**TOWN OF GRAFTON****SPECIAL TOWN MEETING**

MAY 13,, 2013

A Special Town Meeting for the Town of Grafton was held Monday, May 13, 2013 in the Auditorium of Grafton Senior High School.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists on which to check the names of those persons who entered.

Mr. Mead pointed out the emergency exits and advised all present of the rules and procedures used during Town Meeting.

Town Clerk Donna Girouard read the return of the warrant.

ARTICLE 1. ADJUST FY13 BUDGET

To see if the Town will vote to transfer from available funds a sum of money for the purpose of adjusting certain line items within the operating budget for FY13, or to take any other action relative thereto.

Submitted by: Board of Selectmen

ARTICLE 1. ADJUST FY13 BUDGET

Upon motion of David Ross, it was voted to transfer:

\$4,500 from the MIS/GIS, GIS Equipment Maintenance Account;

\$31,000 from the Municipal Center, Energy Account;

\$1,500 from the Group Health Insurance Account;

\$54,150 from the Fire Department, Firefighters Account;

\$10,500 from the Sanitation Department, Tipping Fee Account;
\$23,710 from the Library, Wages Part-Time Personnel Account; and
\$10,000 from the Library, Department Head Account to the following accounts:
\$15,650 to the Assessor's Department, Professional and Technical Account;
\$34,000 to the Legal Department, Professional and Technical Account;
\$1,500 to the Copiers Department, Other Charges Account;
\$15,000 to the Town Insurance Account;
\$1,500 to the Medicaid Claim Processing Account;
\$34,000 to the Fuel/Gasoline Department, Gasoline Account;
\$8,710 to the Library, Contracted Services Account; and \$25,000 to the Library, Repair and Maintenance Account [\$135,360]

for purposes of adjusting the FY13 budget.

The Moderator declared the motion carried.

ARTICLE 2. ADJUST SEWER ENTERPRISE FUND – FY13

To see if the Town will vote to transfer from available funds a sum of money for the purposes of adjusting certain line items within Sewer Enterprise Fund for FY13, or to take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

ARTICLE 2. ADJUST SEWER ENTERPRISE FUND – FY13

Upon motion of John Carlson, it was voted to pass over this article.

The Moderator declared the motion carried.

ARTICLE 3. BALANCE FY13 SNOW & ICE ACCOUNT

To see if the Town will vote to transfer from available funds a sum of money for the purposes of balancing the Snow & Ice Account, or to take any other action relative thereto.

Submitted by: Board of Selectmen

ARTICLE 3. BALANCE FY13 SNOW & ICE ACCOUNT

Upon motion of Peter Adams, it was voted to transfer

\$186,080.88 from the Group Health Insurance Account to the following Accounts:
\$35,197.50 to the Snow & Ice Salaries Account; and
\$150,883.38 to the Snow & Ice Expenses Account.
[\$135,360]

The Moderator declared the motion carried.

ARTICLE 4. AUTHORIZE PAYMENT OF PRIOR YEAR BILLS

To see if the Town will vote to transfer from available funds a sum of money to pay bills incurred in a prior fiscal year, or to take any other action relative thereto.
Submitted by: Board of Selectmen

ARTICLE 4. AUTHORIZE PAYMENT OF PRIOR YEAR BILLS

Upon motion of Brook Padgett, it was voted to transfer \$87.50 from the Group Health Insurance Account to pay bills incurred in a prior fiscal year as follows:

\$87.50 to the Law Office of Daniel Hill for the Zoning Board of Appeals

The Moderator declared the motion carried.

ARTICLE 5. STATE BOARD OF RETIREMENT REIMBURSEMENT

To see if the Town will vote to transfer from available funds, the sum of Two Thousand One Hundred Fifty-two Dollars and Twenty-eight Cents (\$2,152.28), or any other sum, to reimburse the State Board of Retirement for benefits paid to Alden B. Bull, Sr. for FY2012, or to take any other action relative thereto.

Submitted by: Board of Selectmen

ARTICLE 5. STATE BOARD OF RETIREMENT REIMBURSEMENT

Upon motion of John Dowling it was voted to transfer \$2,152.28 from the Group Health Insurance Account to reimburse the State Board of Retirement for benefits paid to Alden B. Bull, Sr. for FY2012.
The Moderator declared the motion carried.

ARTICLE 6. PLANT UPGRADE/EXPANSION

To see if the Town will vote to transfer the sum of \$204,607.00 from Sewer Retained Earnings Account #25-440-145-3590 to account entitled "Plant Upgrade/Expansion" #25-800-6440-6068, or take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

ARTICLE 6. PLANT UPGRADE/EXPANSION

Upon motion of Dave Ross, it was voted to transfer the sum of \$204,607.00 from Sewer Retained Earnings Account to account entitled Plant Upgrade/Expansion. The Moderator declared the motion carried

ARTICLE 7. MAJOR EQUIPMENT REPAIR/REPLACEMENT

To see if the Town will vote to transfer the sum of \$200,000.00 from Sewer Retained Earnings Account #25-440-145-3590 to account entitled "Major Equipment Repair/Replacement" #25-800-6440-6069, or to take any action relative thereto.

Submitted by: Board of Sewer Commissioners

ARTICLE 7. MAJOR EQUIPMENT REPAIR/REPLACEMENT

Upon motion of John Carlson, it was voted to transfer the sum of \$200,000.00 from Sewer Retained Earnings Account to account entitled Major Equipment Repair/Replacement.

The Moderator declared the motion carried.

ARTICLE 8. MINOR SEWER EXTENSION

To see if the Town will vote to transfer the sum of \$22,770.69 from account entitled "Stratton RD Sewer Line" #25-800-6440-5944 to account entitled "Minor Sewer Extension" #25-800-6440-6128, or take any action relative thereto.

Submitted by: Board of Sewer Commissioners

ARTICLE 8. MINOR SEWER EXTENSION

Upon motion of Peter Adams, it was voted to transfer the sum of \$22,770.69 from account entitled Stratton RD Sewer Line to account entitled Minor Sewer Extension.

The Moderator declared the motion carried.

ARTICLE 9. RESCIND BORROWING AUTHORIZATION – WATER POLLUTION ABATEMENT FACILITY PROJECTS

To see if the Town will vote to rescind the \$200,000 borrowing authorization approved by Article 30 of the May 2009 Annual Town Meeting for the purpose of

financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 9. RESCIND BORROWING AUTHORIZATION – WATER POLLUTION ABATEMENT FACILITY PROJECTS

Upon motion of Brook Padgett, it was voted to rescind the \$200,000 borrowing authorization approved by Article 30 of the May 2009 Annual Town Meeting for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws.

The Moderator declared the motion carried.

ARTICLE 10. UNEMPLOYMENT COMPENSATION

To see if the Town will vote to transfer from available funds a sum of money, said sum to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 10. UNEMPLOYMENT COMPENSATION

Upon motion of John Dowling, it was voted pass over this article.

The Moderator declared the motion carried.

ARTICLE 11. CENTER LIBRARY RENOVATIONS

To see if the Town will vote to raise and appropriate and/or transfer a sum of money for the purposes of completing the renovations of the Grafton Public Library Handicap Accessibility Project or take any other action relative thereto.

Submitted by: Library Planning and Building Committee

ARTICLE 11. CENTER LIBRARY RENOVATIONS

Upon motion of Dave Ross, it was voted to transfer \$46,000.00 from Free Cash for the purpose of funding the cost of renovations to the Center Library as required by the Massachusetts Architectural Access Board.

The Moderator declared the motion carried.

ARTICLE 12. REVALUATION OF REAL AND PERSONAL PROPERTY

To see if the Town will vote to transfer from available funds, a sum of money for the purpose of funding the cost of performing real and person property revaluations in accordance with MGL Chapter 59, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 12. REVALUATION OF REAL AND PERSONAL PROPERTY

Upon motion of John Carlson, it was voted transfer \$100,000 from Free Cash for the purpose of funding the cost of performing real and personal property revaluations in accordance with MGL Chapter 59.

The Moderator declared the motion carried.

A true copy,
Attest:

Donna M. Girouard
Town Clerk

COMMONWEALTH OF MASSACHUSETTS TOWN OF GRAFTON

ANNUAL TOWN MEETING May 13, 2013

The Annual Town Meeting for the Town of Grafton was held on Monday, May 13, 2013 in the Auditorium of the Grafton High School at 7:30 p.m.

Upon order of the Moderator Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists on which to check the names of those persons who entered.

The Moderator opened the meeting at 7:30 p.m. and welcomed all present.

Chairman of the Board of Selectmen Dave Ross led in the Pledge of Allegiance.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Mr. Mead recognized Representative George Peterson, Ginny Kremer, Town Counsel and the new Town Clerk, Donna Girouard. He then thanked David Ross and Peter Adams for their years on the Board of Selectmen, Steve Qualey for his years on the Planning Board, Kathy Halloran for her service on the School Committee and Maureen Clark for her years as Town Clerk.

Mr. Mead announced his appointments to the Finance Committee: from Precinct 2, Eric McGourty of 71 George Hill Road and Lisa Rice of 40 Browns Road. He announced a committee vacancy from Precinct 2.

Eric McGourty, Chairman of the Finance gave an update of the financial state of the Town.

Kathy Halloran presented the School Committee's Partner in Education award to Richard McCarthy, 190 Old Westboro Road.

Town Clerk, Donna Girouard read the return of the warrant.

ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS AND COMMITTEES

To hear the reports of the several Town Officers, Boards and Committees, or to take any other action relative thereto.

Submitted by: Board of Selectmen

ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS AND COMMITTEES

Upon motion of Dave Ross, it was voted to accept the reports of the several Town Officers, Boards and Committees as printed in the 2012 Town Report without ratification of any action or authorization of any action.

The Moderator declared the motion carried.

ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK AND LIBRARY

To see if the Town will vote to appoint a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years, or to take any other action relative thereto.

Submitted by: Trustees Nelson Park & Memorial Library

ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK AND LIBRARY

Upon motion of John Carlson, it was voted to appoint William Kuck a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years.

The Moderator declared the motion carried.

ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District (the "District") for the Fiscal Year commencing July 1, 2013, or to take any other action relative thereto.

Submitted by: Blackstone Valley Vocational Regional School

ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

Upon motion of Peter Adams, it was voted to raise and appropriate \$915,251 for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District for the Fiscal Year commencing July 1, 2013.

The Moderator declared the motion carried.

ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money

to fund the principal and interest costs for FY14 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project, or to take any other action relative thereto.

Submitted by: Blackstone Valley Vocation Regional School District Committee

ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST

Upon motion of John Dowling, it was voted to raise and appropriate \$65,938 to fund the principal and interest costs for FY14 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project.

The Moderator declared the motion carried.

ARTICLE 5. LOCAL MEALS EXCISE TAX

To see if the Town will vote to accept the provisions of M.G.L c64L, Section 2(a) authorizing local meals excise, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 5. LOCAL MEALS EXCISE TAX

Upon motion of Brook Padgett, it was voted to accept the provisions of M.G.L c64L, Section 2(a) authorizing a local meals excise tax effective July 1, 2013.

The Moderator declared the motion carried.

ARTICLE 6. DORIS DRIVE USE DESIGNATION TRANSFER

To see if the Town will vote to approve the transfer of 8 Doris Drive from its current designated use (Recreation/Play Area) for sale to the Grafton Water District, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 6. DORIS DRIVE USE DESIGNATION TRANSFER

Upon motion of Dave Ross, it was voted to authorize the transfer of 8 Doris Drive, a vacant lot, from one municipal purpose to another. The current specified municipal purpose is "Recreation/Play Area", and new municipal purpose is sale to the Grafton Water District.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 7. DORIS DRIVE TRANSFER OF LAND

To see if the Town will vote to approve the transfer of 8 Doris Drive from the Grafton Board of Selectmen to the Grafton Water District or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 7. DORIS DRIVE TRANSFER OF LAND

Upon motion of John Carlson, it was voted to approve the transfer of 8 Doris Drive from the Grafton Board of Selectmen to the Grafton Water District.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 8. DORIS DRIVE PARTIAL ABANDONMENT

To see if the Town will vote to abandon a portion of Doris Drive from a specific point to the cul de sac or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 8. DORIS DRIVE PARTIAL ABANDONMENT

Upon motion of Peter Adams, it was voted to abandon a portion of Doris Drive as detailed on the plan.

The Moderator declared the motion carried.

ARTICLE 9. FY14 BUDGETS

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury the sum of money recommended by the Town Administrator as shown in the Finance Committee's printed report for the several Town Departments for the Fiscal Year beginning July 1, 2013, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 9. FY14 BUDGETS

Upon motion of John Dowling, it was voted to raise and appropriate \$45,564,311.27 and raise \$1,117,984 from Sewer Receipts and transfer \$40,127.73 from

Sewer Betterments as recommended by the Town Administrator and as shown in the Finance Committee's printed report for the several Town Departments for the Fiscal Year beginning July 1, 2013.

The Moderator declared the motion carried.

ARTICLE 10. FUND FY14 CAPITAL EXPENDITURE BUDGET

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury a sum of money for the purposes of funding the FY14 Capital Expenditure Budget, said sum to be spent under the direction of the Board of Selectmen, Town Administrator, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 10. FUND FY14 CAPITAL EXPENDITURE BUDGET

Upon motion of Brook Padgett, it was voted to raise and appropriate \$100,000 and transfer \$496,763 from Free Cash and \$36,000 from Sewer Major Equipment Article for the purposes of funding the FY14 Capital Expenditure Budget, said sum to be spent under the direction of the Board of Selectmen, Town Administrator, and Board of Sewer Commissioners as follows:

Department	Project	Cost
Sewer Department	Replace Truck #S-3	\$36,000.00
School Department	Repair Roof @ GMS	\$ 48,000.00
Council on Aging	New(Replace) COA Van	\$ 42,263.00
Highway Department	Replace Truck #43 5 Ton	\$201,000.00
Highway Department	Replace Truck #23 5 Ton	\$201,000.00

The Moderator declared the motion carried.

ARTICLE 11. FIRE DEPARTMENT INSURANCE SUPPLEMENT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money, for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987 Special Town Meeting, which is used for the purposes of paying not more than 75.00%

of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987 Special Town Meeting, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 11. FIRE DEPARTMENT INSURANCE SUPPLEMENT

Upon motion of Dave Ross, it was voted to raise and appropriate \$1,000 for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987 Special Town Meeting, which is used for the purposes of paying not more than 75.00% of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987 Special Town Meeting.

The Moderator declared the motion carried.

ARTICLE 12. TOWN COMMON REPAIRS AND MAINTENANCE

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury a sum of money for the purposes of funding the continuing appropriation account entitled, Town Common Repairs and Maintenance, to be expended by the Parks and Cemetery Department, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 12. TOWN COMMON REPAIRS AND MAINTENANCE

Upon motion of John Carlson, it was voted to raise and appropriate \$2,700 for the purposes of funding the continuing appropriation account entitled, Town Common Repairs and Maintenance, to be expended by the Parks and Cemetery Department.

The Moderator declared the motion carried.

ARTICLE 13. LONG RANGE SIDEWALK

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury a sum of money to the Long Range Sidewalk Account, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 13. LONG RANGE SIDEWALK

Upon motion of Peter Adams, it was voted to pass over this article.

The Moderator declared the motion carried.

ARTICLE 14. LONG RANGE DRAINAGE

To see if the Town will vote to raise and appropriate and/or transfer a sum of money from available funds to the Long Range Drainage Account, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 14. LONG RANGE DRAINAGE

Upon motion of John Dowling, it was voted to pass over this article.

The Moderator declared the motion carried.

ARTICLE 15. AUTHORIZE TREASURER/COLLECTOR TO BORROW MONEY

To see if the Town will vote to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2013, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 15. AUTHORIZE TREASURER/COLLECTOR TO BORROW MONEY

Upon motion of Brook Padgett, it was voted to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2013, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 16. RESCIND DRAINAGE EASEMENT – POTTER HILL ROAD

To see if the Town will vote to rescind the three drainage easements located at 11 & 13 Potter Hill Road in the Town of Grafton, said easements contain a total of 8,978 sq ft, more or less, as approved in Article 43 of the May 2011 Annual Town Meeting, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 16. RESCIND DRAINAGE EASEMENT – POTTER HILL ROAD

Upon motion of Dave Ross, it was voted to rescind the three drainage easements located at 11 & 13 Potter Hill Road in the Town of Grafton, said easements containing a total of 8,978 sq ft, more or less, the acquisition of which was approved by affirmative vote on Article 43 of the May 2011 Annual Town Meeting.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 17. DRAINAGE EASEMENT – POTTER HILL ROAD

To see if the Town will vote to accept a drainage easement on the land of Kevin S. Kenyon and Bonnie C. Haruch, located at 11 & 13 Potter Hill Road in the Town of Grafton, County of Worcester, Commonwealth of Massachusetts and shown on an easement plan drawn by Jarvis Land Survey, Inc., dated 12/11/2012, on file in the Office of the Town Clerk, said easement contains a total of 2,549 sq. ft., more or less, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 17. DRAINAGE EASEMENT – POTTER HILL ROAD

Upon motion of John Carlson, it was voted to accept a drainage easement on the land of Kevin S. Kenyon and Bonnie C. Haruch, located at 11 & 13 Potter Hill Road in the Town of Grafton, County of Worcester, Commonwealth of Massachusetts and shown on an easement plan drawn by Jarvis Land Survey, Inc., dated 12/11/2012, on file in the Office of the Town Clerk, said easement contains a total of 2,549 sq. ft., more or less.

The Moderator declared the vote carried by the required two-thirds vote.

ARTICLE 18. DPW ROADWAY IMPROVEMENTS

To see if the Town will vote to reappropriate and/or transfer a sum of money from Article 9 of the May 2010 Annual Town Meeting as a part of the Fiscal Year 2011 Capital Budget, for the Department of Public Works roadway improvements or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 18. DPW ROADWAY IMPROVEMENTS

Upon motion of Peter Adams, it was voted to transfer \$90,000 from funds appropriated for the reconstruction of North Street by affirmative vote on Article 9 of the May 2010 Annual Town Meeting, to the general fund to be expended as a part of the Fiscal Year 2011 Capital Budget, for the Department of Public Works roadway improvements.

The Moderator declared the vote carried.

ARTICLE 19. REDUCE SPENDING AUTHORIZATION – NEW HIGH SCHOOL

To see if the Town will vote reduce the spending authorization of the School Building Committee, which was authorized by Article 1 of the 2010 February Special Town Meeting for the New High School Building Project, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 19. REDUCE SPENDING AUTHORIZATION – NEW HIGH SCHOOL

Upon motion of John Dowling, it was voted to pass over this article.

The Moderator declared the motion carried.

ARTICLE 20. FACILITY IMPROVEMENT PROJECT

To see if the Town will vote to appropriate and/or transfer a sum of money and/or increase the borrowing limit authorized by Article 13 of the October 2012 Town Meeting pursuant to M.G.L Chapter 44, Section 7(3B) in lieu of transfer of surplus funds from the

High School Project, for the purposes of completing various upgrades to municipal and/or school facilities consistent with the Investment Grade Audit published on October 7, 2011, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 20. FACILITY IMPROVEMENT PROJECT

Upon motion of Brook Padgett, it was voted to transfer \$250,572.58 from the following accounts:

Personal Advisory Committee	\$ 1,143.27;
Art 5, STM 5/10 - Human Resources Audit	\$ 2,750.00;
Fuel/Heating Costs	\$ 5,033.74;
Art 2, 10/07 - repair water leaks	\$ 1,303.60;
Art 8, 09 - roof repair - Station 3	\$ 9,410.00;
Art 15, STM 5/12 - investment grade audit	\$42,910.00;
Art 16, STM 5/12 - diesel fuel tank	\$ 8,000.00;
Art 1, 8/11 Art. 6, 5/11-boiler	\$71,358.88;
Art 2, 8/11 Art. 6, 5/11-H.S. roof	\$63,103.54;
Art 6, 5/11 - Depot St. Bridge	\$28,871.00;
Art 8, 09 - DPW facility floor drain	\$10,100.00;
Art 6, 12 - replace sweeper #35 - lease purchase	\$ 620.90;
Art 7, 04 - Riverview equip	\$ 5,967.65,

and increase the borrowing limit by \$900,500 from \$3,866,500 to \$4,767,000 authorized by affirmative vote on Article 13 of the October 2012 Town Meeting pursuant to M.G.L Chapter 44, Section 7(3B) in lieu of the transfer of surplus funds from the High School Project as authorized by that vote, for the purposes of completing various upgrades to municipal and/or school facilities consistent with the Investment Grade Audit published on October 7, 2011.

Eric McGourty, Chairman, advised that the Finance Committee has reconsidered and now supports passage of this article

The Moderator declared the vote carried by the required two-thirds vote.

ARTICLE 21. SALE OF SURPLUS EQUIPMENT

To see if the Town will vote to authorize the Board of Selectmen, pursuant to Article 4, Section 9 of the Town By-Laws, to sell under such terms and conditions as it deems appropriate, surplus equipment and vehicles no longer needed by the Department of

Public Works, Police Department, Fire Department, Sewer Department, Recreation Commission, Council on Aging and School Department, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 21. SALE OF SURPLUS EQUIPMENT

Upon motion of Dave Ross, it was voted pass over this article.

The Moderator declared the motion carried.

ARTICLE 22. UNEMPLOYMENT COMPENSATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money, said sum to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 22. UNEMPLOYMENT COMPENSATION

Upon motion of John Carlson, it was voted to raise and appropriate \$95,000 to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town.

The Moderator declared the motion carried.

ARTICLE 23. ESTABLISH LIBRARY MATERIALS REVOLVING ACCOUNT

To see if the Town will vote to establish a revolving account entitled Library Materials Replacement Account pursuant to Massachusetts General Laws Chapter 44, Section 53E½, to be expended by The Library for the purposes of receiving fees charged for lost books and to expend the same for the replacement of library materials, with a spending limit of \$5,000, or take any other action relative thereto.

Submitted by: Library Director

ARTICLE 23. ESTABLISH LIBRARY MATERIALS REVOLVING ACCOUNT

Upon motion of Peter Adams, it was voted to establish a revolving account entitled "Library Materials Replacement Account" pursuant to Massachusetts

General Laws Chapter 44, Section 53E½, to be expended by The Library Department for the purposes of receiving fees charged for lost books and to expend the same for the replacement of library materials, with a spending limit of \$5,000.

The Moderator declared the motion carried.

ARTICLE 24. REAUTHORIZE REVOLVING ACCOUNTS

To see if the Town will vote to reauthorize revolving accounts detailed below, defined by Massachusetts General Laws Chapter 44, Section 53 E ½ for Fiscal Year 2014 or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 24. REAUTHORIZE REVOLVING ACCOUNTS

Upon motion of John Dowling, it was voted to reauthorize the following revolving accounts as printed in the warrant.

Board/Department/ Office authorized to expend:	Revenue Source	Funds may be expended only for:	Spending Limit
Town Administrator	Rent and Utilities	One Grafton Common maintenance	\$200,000
School Department	State and Federal Grants	Staff Development Workshops	\$10,000
School Department	Tuition Payments	Early Childhood Programs	\$125,000
School Department	Out of district fees	Out of district transportation	\$50,000
Council on Aging	Ridership fees	Elder Bus Transportation	\$35,000
Conservation Commission	Filing Fees	Expenses related to duties	\$25,000
Fire Department	Inspection Fees	Fire Sprinkler System Review	\$10,000
Board of Health	Medicare Part 855B	Vaccine Administration	\$7,500
South Grafton Community House	Rental fees	Maintenance and upkeep	\$20,000

The Moderator declared the motion carried.

ARTICLE 25. SCHOOL SECURITY UPGRADES

To see if the Town will vote to transfer and/or raise and appropriate a sum of money for the purposes of making upgrades to security in all school buildings, or

take any other action relative thereto.

Submitted by: The School Committee

ARTICLE 25. SCHOOL SECURITY UPGRADES

Upon motion of Brook Padgett, it was voted to raise and appropriate \$100,000 for the purposes of making upgrades to security in all school buildings.

The Moderator declared the motion carried.

ARTICLE 26. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA

To see if the Town will vote to authorize the Board of Selectmen to request funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2013 through June 30, 2014, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 26. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA

Upon motion of Dave Ross, it was voted to authorize the Board of Selectmen to request funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2013 through June 30, 2014.

The Moderator declared the motion carried.

ARTICLE 27. TRANSPORTATION BOND BILL

To see if the Town will vote to appropriate as an available source a sum of money for State-Aid Highway purposes as requested by the Board of Selectmen to be reimbursed from the Commonwealth under the provisions of the Transportation Bond Bill so-called and amendments thereto for construction, reconstruction and improvements including surface treatments and other work incidental to the above, or to take any other action relative thereto.

Submitted by: Board of Selectmen

ARTICLE 27. TRANSPORTATION BOND BILL

Upon motion of John Carlson, it was voted to appropriate \$757,038 as an available source for

State-Aid Highway purposes as requested by the Board of Selectmen to be reimbursed by the Commonwealth under the provisions of the Transportation Bond Bill so-called and amendments thereto for construction, reconstruction and improvements including surface treatments and other work incidental to the above.

The Moderator declared the motion carried.

ARTICLE 28. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for the construction, reconstruction or improvements of public roads, or to take any other action relative thereto.

Submitted by: Board of Selectmen

ARTICLE 28. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS

Upon motion of Peter Adams, it was voted to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for the construction, reconstruction or improvements of public roads.

The Moderator declared the motion carried.

ARTICLE 29. CPC - OPERATING BUDGET

To see if the Town will vote to authorize the use of a sum of money from the fiscal year 2014 Community Preservation revenues for the purpose of funding the operating budget of the Community Preservation Committee (CPC), or to take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 29. CPC - OPERATING BUDGET

Upon motion of John Dowling, it was voted to authorize the use of \$10,000 from the fiscal year 2014 Community Preservation revenues for the purpose of funding the operating budget of the Community Preservation Committee (CPC).

The Moderator declared the motion carried.

ARTICLE 30. CPC - PELL FARM BOND PAYMENT

To see if the Town will vote to appropriate a sum of money from fiscal year 2014 Community Preservation revenues for the purpose of making the principle and interest payment on the \$1.2 million bond issued for the purchase of the Pell Farm property, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 30. CPC - PELL FARM BOND PAYMENT

Upon motion of Brook Padgett, it was voted to appropriate \$96,225 from fiscal year 2014 Community Preservation revenues for the purpose of making the principle and interest payment on the \$1.2 million bond issued for the purchase of the Pell Farm property.

The Moderator declared the motion carried.

ARTICLE 31. CPC – EXTENSION OF GRAFTON TOWN HOUSE ACCESSIBILITY PROJECT

To see if the Town will vote to extend the sunset provision, set to expire on June 30, 2013, for the previously approved Three Hundred Ninety-Three Thousand Two Hundred Sixty-Seven Dollars (\$393,267) in Community Preservation Act funds to make the Grafton Town House handicap accessible with such funds as previously authorized now to be expended before June 30, 2015, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 31. CPC – EXTENSION OF GRAFTON TOWN HOUSE ACCESSIBILITY PROJECT

Upon motion of Dave Ross, it was voted to extend the sunset provision, set to expire on June 30, 2013, for the previously approved Three Hundred Ninety-Three Thousand Two Hundred Sixty-Seven Dollars (\$393,267) in Community Preservation Act funds to make the Grafton Town House handicap accessible with such funds as previously authorized now to be expended before June 30, 2015.

The Moderator declared the motion carried.

ARTICLE 32. CPC – AFFORDABLE HOUSING TRUST

To see if the Town will vote to transfer a sum of money from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust such funds to be used in accordance with the CPA guidelines for community housing, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 32. CPC – AFFORDABLE HOUSING TRUST

Upon motion of John Carlson, it was voted to transfer \$38,242 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust such funds to be used in accordance with the CPA guidelines for community housing.

The Moderator declared the motion carried.

ARTICLE 33. CPC – HISTORICAL SOCIETY VAULT

The see if the Town will vote to transfer a sum of money from the CPA Historical Reserves for the purposes of completing the restoration of the climate controlled vault at the Historical Society to store maps and documents as requested by the Grafton Historical Society, with such funds to be expended by June 30, 2015 or to take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 33. CPC – HISTORICAL SOCIETY VAULT

Upon motion of Peter Adams, it was voted to appropriate \$20,000 from the CPA Historical Reserves for the purposes of completing the restoration of the climate controlled vault at the Historical Society to store maps and documents as requested by the Grafton Historical Society, with such funds to be expended by June 30, 2015.

The Moderator declared the motion carried.

ARTICLE 34. CPC – PERRY HILL PARK PLAYGROUND EQUIPMENT

To see if the Town will vote to appropriate a sum of money from the CPA Undesignated Fund Balance for the purpose of purchasing and installing new playground equipment at Perry Hill Park in North

Grafton as requested by the Grafton Recreation Commission, with such funds to be expended by June 30, 2015 or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 34. CPC – PERRY HILL PARK PLAYGROUND EQUIPMENT

Upon motion of John Dowling, it was voted to appropriate Sixteen Thousand Nine Hundred Dollars (\$16,900) from the CPA Undesignated Fund Balance for the purpose of purchasing and installing new playground equipment at Perry Hill Park in North Grafton as requested by the Grafton Recreation Commission, with such funds to be expended by June 30, 2015.

The Moderator declared the motion carried.

ARTICLE 35. CPC – EXTENSION OF GRAFTON TOWN HOUSE ARCHITECTURAL DESIGN AND CONSTRUCTION DOCUMENTS

To see if the Town will vote to extend the sunset provision, set to expire on June 30, 2013, for the previously approved Nine Thousand Eight Hundred Dollars (\$9,800) in Community Preservation Act funds for the completion of design plans and construction specifications for the historical restoration of the exterior of the Grafton Town House with such funds as previously authorized now to be expended before June 30, 2015, or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 35. CPC – EXTENSION OF GRAFTON TOWN HOUSE ARCHITECTURAL DESIGN AND CONSTRUCTION DOCUMENTS

Upon motion of Brook Padgett, it was voted to extend the sunset provision, set to expire on June 30, 2013, for the previously approved Nine Thousand Eight Hundred Dollars (\$9,800) in Community Preservation Act funds for the completion of design plans and construction specifications for the historical restoration of the exterior of the Grafton Town House with such funds as previously authorized now to be expended before June 30, 2015.

The Moderator declared the motion carried.

ARTICLE 36. CPC – EXTENSION OF LIBRARY ACCESSIBILITY PROJECT

To see if the Town will vote to extend the sunset provision, set to expire on June 30, 2013, for the previously approved One Hundred and Seventy-Two Thousand Dollars (\$172,000) in Community Preservation Act funds for the Grafton Public Library Handicap Accessibility Project, with such funds as previously authorized now to be expended before June 30, 2014, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 36. CPC – EXTENSION OF LIBRARY ACCESSIBILITY PROJECT

Upon motion of Dave Ross, it was voted to extend the sunset provision, set to expire on June 30, 2013, for the previously approved One Hundred and Seventy-Two Thousand Dollars (\$172,000) in Community Preservation Act funds for the Grafton Public Library Handicap Accessibility Project, with such funds as previously authorized now to be expended before June 30, 2014.

The Moderator declared the motion carried.

ARTICLE 37. STABILIZATION FUNDS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Stabilization Account or Municipal Capital Stabilization Account, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 37. STABILIZATION FUNDS

Upon motion of John Carlson, it was voted to pass over this article.

The Moderator declared the motion carried.

ARTICLE 38. SET RATES – SEALER OF WEIGHTS AND MEASURES

To see if the Town will vote to increase the fees for the sealing of weights and measures as authorized by M.G.L c. 98, sec. 56, or take any other action relative thereto.

Scales	Current	Proposed
10,000 lbs and Over	\$75.00	\$85.00
5,000 lbs to 10,000 lbs	\$50.00	\$60.00
1,000 lbs to 5,000 lbs	\$35.00	\$45.00
100 lbs to 1,000 lbs	\$20.00	\$30.00
10 lbs to 100 lbs	\$10.00	\$20.00
0 lbs to 10 lbs	\$8.00	\$15.00

Gasoline:

Gas & Diesel	\$15.00	\$25.00
Blends	\$0	\$15.00

Miscellaneous:

Vehicle Tank	\$20.00	\$30.00
Bulk Storage	\$50.00	\$60.00
Taximeters	\$12.00	\$25.00
Linear, Fabric, Rope, Yard sticks, Tapes	\$6.00	\$15.00
Misc. Weights	\$5.00	\$10.00
Drug Store Weights (each)	\$1.00	\$5.00
Adjustments & Repairs (if made)	\$10.00	\$25.00
Cord Wood	\$10.00	\$25.00

Auto, Retail Check Out Systems

(Scanning):

1-3 Registers/Terminals	\$75.00	\$100.00
4-11 Registers/Terminals	\$150.00	\$200.00
11 Registers/Terminals or more	\$250.00	\$300.00

ARTICLE 38. SET RATES – SEALER OF WEIGHTS AND MEASURES

Upon motion of Peter Adams, it was voted to increase the fees for the sealing of weights and measures as authorized by M.G.L c. 98, sec. 56 as printed in the Warrant.

The Moderator declared the motion carried.

ARTICLE 39. SET RATES – TOWN CLERK'S OFFICE

To see if the Town will vote to amend Article 16, Section 1 of the Town General By-Laws as follows (changes struck through):

SECTION 1. The annual fee for every dog license, except as otherwise provided by law shall be ~~\$10.00~~ \$15.00 for a male dog, and ~~\$10.00~~ \$15.00 for a female dog and ~~\$6.00~~ \$10.00 for a spayed or neutered dog. Kennel fees shall be: \$30.00 for four dogs or less; \$40.00 for ten dogs or less; and \$50.00 for more than ten dogs.

All the dogs in the Town of Grafton shall be

licensed by April 1, of each year. An additional fee of ~~Five Dollars (\$5.00)~~ Ten Dollars (\$10.00) shall be charged to each owner or keeper of a dog three months old or over who fails to license said dog on or before June 1 of any year. The fees so collected shall be deposited into the Town Treasury and become a part of the Town General Fund.

Or to take any other action relative thereto.

Submitted by: Town Clerk

ARTICLE 39. SET RATES – TOWN CLERK’S OFFICE

Upon motion of John Dowling, it was voted to amend Article 16, Section 1 of the Town General By-Laws as printed in the Warrant.

The Moderator declared the motion carried.

ARTICLE 40. SET RATES – TOWN CLERK’S OFFICE

To see if the Town will vote to amend Article 7 Section 6 of the Town General By-Laws as follows: Section 6. The fees of the Town Clerk shall be as follows (with the current fee struck out):

(1)	For filing and indexing assignment for the benefit of creditors	\$10.00	\$25.00
(11)	For entering amendment of a record of the birth of an illegitimate child subsequently legitimized	\$10.00	\$15.00
(12)	For correcting errors in a record of birth	\$10.00	\$15.00
(13)	For furnishing certificate of a birth	\$5.00	\$10.00
(13A)	For furnishing an abstract copy of a record of birth	\$4.00	\$5.00
(14)	For entering delayed record of birth	\$10.00	\$15.00
(20)	For filing certificate of a person conducting business under any title other than	\$40.00	\$50.00

(21)	his own name For filing by a person conducting business under any title other than his real name or change of his residence or of his discontinuance, retirement, or withdrawal from or of a change of location of such business	\$20.00	\$25.00
(22)	For furnishing certified copy of a certificate of person conducting business under any title other than his real name, or a statement by such person of discontinuance, retirement, or withdrawal from such business	\$5.00	\$10.00
(24)	For recording the name and address, date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth	\$20.00	No change
(29)	For correcting errors in a record of death	\$10.00	\$15.00
(30)	For furnishing a certificate of death	\$5.00	\$10.00
(30A)	For furnishing an abstract copy of a record of death	\$4.00	\$5.00
(42)	For entering notice of intention of marriage and issuing certificates thereof	\$15.00	\$20.00
(43)	For entering certificate of marriage filed by persons married out of the Commonwealth	\$5.00	\$15.00
(44)	For issuing	\$5.00	\$10.00

	certificate of marriage				to a birth, marriage, or death		
(44A)	For furnishing an abstract copy of a record of marriage	\$4.00	\$5.00	(69)	For receiving and filing of a complete inventory of all items to be included in a "closing out sale," "going out of business sale," "discontinuance of business sale," "selling out," "liquidation," "lost our lease," "must vacate," "forced out," or other designation of like meaning	\$10.00-1st page	\$20.00 1 st page
(45)	For correcting errors in a record of marriage	\$10.00	\$15.00			\$2.00-add'l page	\$2.00 add'l page
(54)	For recording power of attorney	\$10.00	\$15.00				
(57)	For recording certificate of registration granted to a person to engage in the practice of optometry or issuing a certified copy thereof	\$20.00	No change				
(58)	For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth	\$20.00	\$20.00	(75)	For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chap. 182	\$20.00	\$25.00
(62)	For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec.22 of Chapter 166 - \$3.50 additional for each street or way included in such order	\$40.00-flat rate \$10.00-add'l street	\$50.00 flat rate \$20.00 add'l street	(78)	For recording deed of lot or plot in a public burial place or cemetery	\$10.00	\$15.00
(66)	For examining records or papers relating to birth, marriage or deaths upon application of any person, the actual expense thereof, but not less than	\$5.00	No change	(79)	For recording any other documents not specifically named herein	\$10.00-1st page \$2.00-each-add'l page	\$20.00 1 st page \$2.00 each add'l page
(67)	For copying any manuscript or record pertaining	\$5.00 /page	No change	(add)	Voter's Card- Verification Letter Residency Verification Letter	\$5.00	No change \$5.00

Or to take any other action relative thereto.

Submitted by: Town Clerk

ARTICLE 40. SET RATES – TOWN CLERK'S OFFICE

Upon motion of Brook Padgett, it was vote to amend Article 7 Section 6 of the Town General By-Laws as

printed in the Warrant.
The Moderator declared the motion carried.

ARTICLE 41. FIRE HYDRANTS– GRAFTON WATER DISTRICT

To see if the Town will vote to accept the following hydrants from the Grafton Water District:

#630 #124 North Street
#631 #3 Trinity Avenue
#’s 632, 633, 634, 635, 636, 637, 638, 639
New High School
#640 #7 Beth Lee Drive
#379 Nichols Drive
or to take any other action relative thereto.

Submitted by: Board of Selectmen

ARTICLE 41. FIRE HYDRANTS– GRAFTON WATER DISTRICT

Upon motion of Dave Ross, it was voted to accept the following hydrants from the Grafton Water District:

#630 #124 North Street
#631 #3 Trinity Avenue
#’s 632, 633, 634, 635, 636, 637, 638, 639
New High School
#640 #7 Beth Lee Drive
#379 Nichols Drive.

The Moderator declared the motion carried.

ARTICLE 42. FINGERPRINT BASED CRIMINAL RECORD BACKGROUND CHECKS

To see whether the Town will vote, as authorized by chapter 256 of the Acts of 2010, and incorporated into the Massachusetts General Laws as Chapter 6, Section 172 B ½, to create the following by-law enabling the Police Department to conduct State and Federal Fingerprint Based Criminal History Checks for individuals applying for or in possession of certain licenses including but not limited to those engaged in the business of Hawker and Peddler, Manager of Alcoholic Beverage License, Door to Door Salesperson, Owner or Operator of a Public Conveyance (Taxi or Livery Service), Dealer of Second Hand Articles and Ice Cream Truck Vendor, to adopt appropriate policies and procedures to effectuate the purposes of this by-law, or take any other action relative thereto:

Fingerprint Based Criminal Record Background Checks

SECTION 23: The Police Department may conduct State and Federal Fingerprint Based Criminal History check for individuals applying for or in possession of certain licenses including but not limited to those engaged in the business of Hawker and Peddler, Manager of Alcoholic Beverage License, Door to Door Salesperson, Owner or Operator of Public Conveyance (Taxi or Livery Service), Dealer of Second Hand Articles and Ice Cream Truck Vendor.

An applicant, employee or volunteer seeking to engage in the above employment shall submit, if required by the licensing authority, fingerprints taken by the Police Department along with a fee set by the Board of Selectmen.

Upon receipt of the fingerprints and the appropriate fee, the Police Department will transmit the fingerprints to the State Police Identification Unit through the Department of Criminal Justice Information Services (DCJIS), formerly the Criminal History System Board (CHSB). The State Police will compare the subject’s fingerprints against its criminal file and then submit the fingerprints to the Federal Bureau of Investigation (FBI) for a comparison with national records. The results of the FBI check will be returned to the State Police, which will then disseminate the state and national results back to the Police Department.

In rendering a fitness determination, the Police Department will decide whether the record subject has been convicted of [or is under pending indictment for] a crime, which bears upon his/her ability or fitness to serve in that capacity, any felony or a misdemeanor, which involved force or threat of force, controlled substances or was a sex-related offense.

A record subject may request and receive a copy of his/her criminal history record from the Police Department. Should the record subject seek to amend or correct his/her record, he/she must contact CHSB for a state record or the FBI for records from other jurisdictions maintained in its file.

The Police Department shall establish, by rule or regulation, a civilian fingerprinting system for the purpose of conducting state and national criminal history records checks of persons applying for certain licensures within the Town. Any person applying for a license for the following activities within the Town is required to submit with the application a full set of fingerprints taken by the Grafton Police Department within 3 months prior to the date of application:

- 1 Manager of Alcoholic Beverage License
- 2 Hawker and Peddler
- 3 Door to Door Salesperson
- 4 Owner or Operator of Public Conveyance (Taxi or Livery Service)
- 5 Dealer of Second Hand Articles
- 6 Ice Cream Truck Vendor

A person applying for a license and who is required to submit a full set of fingerprints to the licensing authority, pursuant to paragraph (a) of this section, may request and receive a copy of his criminal history records from the Police Department. Should the license applicant seek to amend or correct his record, he must contact the CHSB, or its successor, for a state record or the FBI for records from other jurisdictions maintained in its file.

The fee charged to the applicant by the Police Department for the purpose of enforcing this section shall be set by the Board of Selectmen. A portion of the fee, as specified in Chapter 172B of the Massachusetts General Laws, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of the fee may be retained by the Police Department for costs associated with the administration of the fingerprinting system.

The Town or any of its officers, departments, boards, committees or other licensing authorities is hereby authorized to deny any application for, or to revoke or suspend any license or permit, including renewals and transfers thereof, for any person who is determined unfit for the license, as determined by the licensing authority, due to information obtained pursuant to this by-law

Submitted by: Police Chief

ARTICLE 42. FINGERPRINT BASED CRIMINAL RECORD BACKGROUND CHECKS

Upon motion of John Carlson, it was voted, as authorized by chapter 256 of the Acts of 2010, and incorporated into the Massachusetts General Laws as Chapter 6, Section 172 B ½, to create a by-law as printed in the Warrant to enable the Police Department to conduct State and Federal Fingerprint Based Criminal History Checks for individuals applying for or in possession of certain licenses including but not limited to those engaged in the business of Hawker and Peddler, Manager of Alcoholic Beverage License, Door to Door Salesperson, Owner or Operator of a Public Conveyance (Taxi or Livery Service), Dealer of Second Hand Articles and Ice Cream Truck

Vendor, to adopt appropriate policies and procedures to effectuate the purposes of this by-law.

The Moderator declared the motion carried.

ARTICLE 43. TEMPORARY TAKING OF A PORTION OF WESTBORO ROAD

To see if the Town will vote to adopt an order of taking under M.G.L. 40 Section 14 for the temporary taking of a portion of land adjacent to Westboro Road located on Map 11, Lot 63, on file in the Office of the Town Clerk, containing approximately 31,000 square feet, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 43. TEMPORARY TAKING OF A PORTION OF WESTBORO ROAD

Motion was made by Peter Adams to grant the Board of Selectmen the authority to execute an order of taking of a temporary construction easement at the final location that the Selectmen may determine, on, over, and across portions of the property situated adjacent to Westboro Road located on Map 11, Lot 63, on file in the Office of the Town Clerk, as such taking is required for the repair and reconstruction of the road and drainage being undertaken by the Department of Public Works and to award no (nominal) damages as payment for said easement.

The Moderator declared the motion, which required a two-thirds vote, defeated by a standing vote of 59 in the affirmative and 30 nos.

ARTICLE 44. SOLAR TAX AGREEMENT

To see if the Town will vote in accordance with M.G.L Chapter 59, Section 38H, to authorize the Board of Selectmen to enter into a Tax Agreement with the lessees/operators of the solar photovoltaic energy generating facilities or its assign for a period of up to twenty (20) years, and to approve said agreement under which the lessees/operators or its assign will pay the Town a sum of money per year relative to 200 Westboro Road, Assessor's Map 21 Lot 1A, and 150 Westboro Road, Assessor's Map 13 Lot 100, related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 3.87 megawatts, said Tax Agreement is on file in the Town Clerk's Office, and further to allow the Board of Selectmen to negotiate any amendments necessary to said Tax Agreement to reflect any changes in the size of the parcel of land or size of the

system so long as the payments reflected in the Tax Agreement rise or lower commensurately; or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 44. SOLAR TAX AGREEMENT

Upon motion of John Dowling, it was voted in accordance with M.G.L Chapter 59, Section 38H, to authorize the Board of Selectmen to enter into a Tax Agreement with the lessees/operators of the solar photovoltaic energy generating facilities or its successor/assign, for a period of up to twenty (20) years, and to approve said agreement under which the lessees/operators or its successor/assign, will pay the Town a sum of money per year pursuant to a structured Tax Agreement for taxation of the real and personal property on 200 Westboro Road, Assessor's Map 21 Lot 1A, and 150 Westboro Road, Assessor's Map 13 Lot 100, due to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 3.87 megawatts, said Tax Agreement is on file in the Town Clerk's Office, and further to allow the Board of Selectmen to negotiate any amendments necessary to said Tax Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the Tax Agreement rise or lower commensurately.

Jean Poteete of Tufts explained the project and Assessor Jennifer O'Neil explained the tax agreement to those present.

The Moderator declared the motion carried.

ARTICLE 45. STREET ACCEPTANCE PETER'S WAY

To see if the Town will vote to accept the roadways and associated utilities and easements known as Peters Way," as petitioned for by more than ten (10) registered voters of the Town, or to take any other action relative thereto.

Submitted by: Citizen Petition

ARTICLE 45. STREET ACCEPTANCE PETER'S WAY

Upon motion of Brook Padgett, it was voted to pass over this article.

The Moderator declared the motion carried.

Motion was made to adjourn at 9:43.

The Moderator declared the motion carried.

A true copy,
Attest,

Donna M. Girouard
Town Clerk

COMMONWEALTH OF MASSACHUSETTS TOWN OF GRAFTON

SEMI - ANNUAL TOWN MEETING OCTOBER 21, 2013

The Semi-Annual Town Meeting for the Town of Grafton was held on Monday, October 21, 2013 in the Auditorium of Grafton High School, 24 Providence Road, Grafton, MA.

Upon order of the Moderator Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists on which to check the names of those persons who entered.

The Moderator called the meeting to order at 7:30 pm. Chairman of the Board of Selectmen John Dowling, 10 Creeper Hill Road, led in the Pledge of Allegiance. Mr. Mead pointed out the locations of the emergency exits from the auditorium and advised all present of the procedures used during Town Meeting.

Mr. Mead appointed David Robbins, 92 George Hill Road as Deputy Moderator. Mr. Mead acknowledged the presence of Town Council Ginny Kremer and Representative George Peterson.

Town Clerk Donna Girouard read the return of the warrant.

ARTICLE 1. ADJUST FY14 BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of adjusting the FY14 Budget and balance line items within certain accounts, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 1. ADJUST FY14 BUDGET

Upon motion of Craig Dauphinais, 5 Bruce Street, it was voted to transfer funds as follows:

1. \$43,000 from Board of Health salaries to Board of Health expenses.
2. \$22,048.19 from the FMAN account to MIS/GIS expenses.

and to raise and appropriate as follows:

1. \$10,000 for Board of Health expenses.
2. \$8,000 for remote site training purchase order software.
3. \$100 for Sealer of Weights and Measures expenses.
4. \$93,000 for MIS/GIS expenses.
5. \$10,000 to fund sick and vacation buyback.
6. \$3,500 for Recreation Department expenses.

for the purposes of adjusting the FY14 budget. The Moderator declared the motion carried.

ARTICLE 2. PRIOR FISCAL YEAR BILLS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to pay bills incurred in a prior fiscal year, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 2. PRIOR FISCAL YEAR BILLS

Upon motion of Brook Padgett, 23 North Street, it was voted to raise and appropriate \$850.00 and transfer \$1,193.56 to pay bills incurred in a prior fiscal year, as follows:

Raise and appropriate:

1. \$850.00 to the Grafton News (Together We Can)
- 2.
- And transfer from Sewer Utilities expenses:
3. \$1,193.56 to National Grid (Sewer Department)

The Moderator declared the motion carried by the required nine-tenths vote.

ARTICLE 3. PLANT UPGRADE/EXPANSION TRANSFER

To see if the Town will vote to transfer the sum of \$26,038.96 from account entitled "Stage Two Plan & Design" to account entitled "Plant Upgrade/Expansion", or to take any other action relative thereto.

Submitted by: Sewer Commissioners

ARTICLE 3. PLANT UPGRADE/EXPANSION TRANSFER

Upon motion of John Dowling, it was voted to transfer \$26,038.96 from account entitled "Stage Two Plan & Design" to account entitled "Plant Upgrade/Expansion".

The Moderator declared the motion carried.

ARTICLE 4. ALARM SYSTEM TRANSFER

To see if the Town will vote to transfer the sum of \$74,390 from account entitled "Alarm System" to account entitled "Plant Upgrade/Expansion", or to take any other action relative thereto.

Submitted by: Sewer Commissioners

ARTICLE 4. ALARM SYSTEM TRANSFER

Upon motion of Dennis Flynn, 102 Upton Street, it was voted to transfer \$74,390 from account entitled "Alarm System" to account entitled "Plant Upgrade/Expansion".

The Moderator declared the motion carried.

ARTICLE 5. STAGE TWO PLAN & DESIGN TRANSFER

To see if the Town will vote to transfer the sum of \$25,000 from account entitled "Stage Two Plan & Design" to the FY14 O&M Budget account entitled "Professional and Technical", or take any other action relative thereto.

Submitted by: Sewer Commissioners

ARTICLE 5. STAGE TWO PLAN & DESIGN TRANSFER

Upon motion of John Carlson, it was voted to transfer \$25,000 from account entitled "Stage Two Plan & Design" to the FY14 O&M Budget entitled "Professional and Technical".

The Moderator declared the motion carried.

ARTICLE 6. AFFORDABLE HOUSING RESERVE

To see if the Town will vote to reserve a sum of money from FY2014 Community Preservation Fund revenues for Community Housing, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

ARTICLE 6. AFFORDABLE HOUSING RESERVE

Upon motion of John Carlson, it was voted to reserve \$40,638.00 from the FY14 Community Preservation

Fund revenues for Community Housing.

The Moderator declared the motion carried.

ARTICLE 7. OPEN SPACE RESERVE

To see if the Town will vote to reserve a sum of money from FY2014 Community Preservation Fund revenues for Open Space, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

ARTICLE 7. OPEN SPACE RESERVE

Upon motion of Brook Padgett, it was voted to reserve \$40,638.00 from the FY14 Community Preservation Fund revenues for Open Space.

The Moderator declared the motion carried.

ARTICLE 8. HISTORIC PRESERVATION RESERVE

To see if the Town will vote to reserve a sum of money from FY2014 Community Preservation Fund revenues for Historic Preservation, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 8. HISTORIC PRESERVATION RESERVE

Upon motion of John Dowling, it was voted to reserve \$40,638.00 from the FY14 Community Preservation Fund revenues for Historic Preservation.

The Moderator declared the motion carried.

ARTICLE 9. FUND FOR CPA PURPOSES

To see if the Town will vote to reserve a sum of money from FY2014 Community Preservation Fund revenues for FY2014 Community Preservation Fund purposes, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

ARTICLE 9. FUND FOR CPA PURPOSES

Upon motion of Dennis Flynn, it was voted to reserve \$178,241.00 from the FY14 Community Preservation Fund revenues for the FY14 Community Preservation Fund purposes.

The Moderator declared the motion carried.

ARTICLE 10. CPC- TEXTILE SHOE CONSERVATION

To see if the Town will vote to raise and appropriate and/or transfer a sum of money from the fund balance for CPA purposes for the conservation of historical 19th century textiles and shoes in the Historical Society collection as requested by the Grafton Historical Society, with such funds to be expended by June 30, 2016, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 10. CPC – TEXTILE SHOE CONSERVATION

Upon motion of John Carlson, it was voted to transfer \$15,000 from the fund balance for CPA purposes for the conservation of historical 19th century textiles and shoes in the Historical Society as requested by the Grafton Historical Society with such funds to be expended by June 30, 2016.

The Moderator declared the motion carried.

ARTICLE 11. CPC- GRAFTON TOWNHOUSE RESTORATION

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury and/or borrow under the provisions of MGL Chapter 44 as amended, a sum of money for the purpose of the restoration of the Grafton Townhouse located at One Grafton Common, Grafton, MA, owned by the Town of Grafton and as requested by the Grafton Town House Oversight Committee. This appropriation will take place subsequent to and contingent upon the following: the Grafton Town House Oversight Committee and Apple Tree Arts raise and appropriate four million, three hundred and fifty seven thousand, nine hundred and seventy six dollars (\$4,357,976) to the Grafton Townhouse Restoration Project which must occur on or before June 30, 2017 with such funds being expended prior to CPA funds, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 11. CPC – GRAFTON TOWNHOUSE RESTORATION

Motion was made by Brook Padgett to authorize the Treasurer to borrow under the provisions of MGL

Chapter 44B of the General Laws (the Community Preservation Act), as amended, or pursuant to any other enabling authority, \$1,000,000 for the purpose of the restoration of the Grafton Townhouse located at One Grafton Common, Grafton, MA, owned by the Town of Grafton and as requested by the Grafton Town House Oversight Committee. This appropriation will take place subsequent to and contingent upon the following: the Grafton Town House Oversight Committee and Apple Tree Arts raise and appropriate four million, three hundred and fifty seven thousand, nine hundred and seventy six dollars (\$4,357,976) to the Grafton Townhouse Restoration Project which must occur on or before June 30, 2017 with such funds being expended prior to CPA funds.

Presentations were made by Paul Scarlett of the Grafton Town House Oversight Committee and Michael Gorman of Gorman, Richardson, Lewis Architects, Inc in Hopkinton, Massachusetts, architects for the project.

Motion was made to conduct a ballot vote. The Moderator declared the motion carried by the required 20 voters standing.

A ballot vote was conducted. After tallying the votes, 167 in the affirmative and 92 against, the Moderator declared the motion defeated as it did not meet the required two-thirds vote.

ARTICLE 12. FIRE DEPARTMENT RETIREMENT

To see if the Town will vote to raise and appropriate and/or transfer a sum of money to the Fire Department Retirement Account, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 12. FIRE DEPARTMENT RETIREMENT

Upon motion of Craig Dauphinais, it was voted to raise and appropriate \$5,000 to the Fire Department Retirement Account.

The Moderator declared the motion carried.

ARTICLE 13. BLACKSTONE STABILIZATION FUNDS

To see if the Town will vote to close the Blackstone Valley Stabilization Fund, or take any other action

relative thereto.

Submitted by: Town Administrator

ARTICLE 13. BLACKSTONE VALLEY STABILIZATION FUNDS

Upon motion of John Dowling, it was voted to close the Blackstone Valley Stabilization Fund and transfer the remaining balance of \$322.22 as of 9/30/2013, to the General Stabilization Account.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 14. STABILIZATION FUNDS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of funding various stabilization funds, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 14. STABILIZATION FUNDS

Upon motion of Dennis Flynn, it was voted to raise and appropriate \$30,000 for the purpose of funding the Stabilization Fund.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 15. TRANSPORTATION BOND BILL

To see if the Town will vote to amend Article 27 of the May 2013 Annual Town Meeting Warrant from \$757,038 as an available source for State-Aid Highway purposes, to \$503,391, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 15. TRANSPORTATION BOND BILL

Upon motion of John Carlson, it was voted to amend Article 27 of the May 2013 Annual Town Meeting Warrant from \$757,038 as an available source for State-Aid Highway purposes to \$503,391.

The Moderator declared the motion carried.

ARTICLE 16. FUNDING FOR UNIVENT LEASE PAYMENTS

To see if the Town will vote to raise and appropriate

and/or transfer from available funds a sum of money for the purpose of funding the first lease payments for univents installed in town buildings as approved by Article 6 of the 2012 May Annual Town Meeting, or take any action relative thereto.

Submitted by: Town Administrator

ARTICLE 16. FUNDING FOR UNIVENT LEASE PAYMENTS

Upon motion of Craig Dauphinais, it was voted to raise and appropriate \$69,500 for the purpose of funding the payment for the univents installed in the North Street Elementary School as approved by Article 6 of the 2012 May Annual Town Meeting.

The Moderator declared the motion carried.

ARTICLE 17. FUNDING FOR FOLLETTE STREET WELL PROJECT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of funding the Follette Street Well Project, which was transferred from available funds pursuant to Article 10 of the May 11th, 2009 Special Town Meeting Warrant, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 17. FUNDING FOR FOLLETTE STREET WELL PROJECT

Upon motion of Brook Padgett, it was voted to raise and appropriate \$35,000 for the purpose of funding the Follette Street Well Project pursuant to Article 10 of the May 11, 2009 Special Town Meeting Warrant.

The Moderator declared the motion carried.

ARTICLE 18. REAPPROPRIATION OF CAPITAL PLAN VEHICLE REPLACEMENT -COUNCIL ON AGING

To see if the Town will vote to re-appropriate a sum of money as approved in Article 10 of the 2013 May Town Meeting Warrant for van replacement, for the purposes of funding the upgrades of the Senior Center restrooms, or take any other action relative thereto.

Submitted by: Council on Aging

ARTICLE 18. REAPPROPRIATION OF CAPITAL PLAN VEHICLE REPLACEMENT – COUNCIL ON AGING

Upon motion of John Dowling, it was voted to re-appropriate \$42,263 as approved in Article 10 of the 2013 May Town Meeting Warrant for van replacement, for the purpose of funding upgrades to the Senior Center Restrooms.

Eric McGourty, Chair of the Finance Committee, advised TM that Fin Com would like to look at this Article again before recommending passage.

The Moderator declared the motion carried unanimously.

ARTICLE 19. ESTABLISH COUNCIL ON AGING PROGRAM REVOLVING FUND

To see if the Town will vote to establish a revolving fund entitled Council on Aging Program Revolving Fund pursuant to Massachusetts General Laws Chapter 44, Section 53E ½, to be expended by the Council on Aging for the purpose of receiving program fees and to expend the same to fund various programs organized and sponsored by the Council on Aging, or take any other action relative thereto.

Submitted by: Council on Aging

ARTICLE 19. ESTABLISH COUNCIL ON AGING PROGRAM REVOLVING FUND

Upon motion of Dennis Flynn, it was voted to establish a revolving fund entitled Council on Aging Program Revolving Fund, not to exceed \$15,000.00, pursuant to Massachusetts General Laws Chapter 44, Section 53E ½, to be expended by the Council on Aging for the purpose of receiving program fees and to expend the same to fund various programs organized and sponsored by the Council on Aging.

The Moderator declared the motion carried.

ARTICLE 20. PROPOSED AMENDMENTS TO THE ZONING BY-LAWS

To see if the Town will vote to amend Section 3.3.3.4 of the Zoning By-Laws to read:

Not less than ten (10) feet from the property line around the perimeter of the property, or the minimum setback, whichever is less, must be stabilized with vegetation, landscaping, or plant materials excepting only cuts through the ten (10) feet stabilized border for

walkways and entrances and exits.
Or take any other action relative thereto.

Submitted by: Planning Board

ARTICLE 20. PROPOSED AMENDMENTS TO THE ZONING BY-LAWS

Upon motion of John Carlson, it was voted to amend Section 3.3.3.4 of the Zoning By-Laws to read:

Not less than ten (10) feet from the property line around the perimeter of the property, **or the minimum setback, whichever is less**, must be stabilized with vegetation, landscaping, or plant materials excepting only cuts through the ten (10) feet stabilized border for walkways and entrances and exits.

David Robbins read the report of the Planning Board.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 21. PROPOSED AMENDMENTS TO THE ZONING BY-LAWS

To see if the Town will vote to amend Section 2: Definitions: Amend the definition of "Frontage" to read as follows:

The continuous linear extent of a lot measured along the street right- of- way from the intersection of one side lot line to the intersection of the other side lot line of the same lot. The frontage on a corner lot shall be measured to the middle of the curve connecting the sidelines of the intersecting rights-of-way. **If a lot has frontage on more than one street, frontage on only one street shall be used to satisfy the minimum lot frontage requirement. Principal vehicular access to the principal use of the lot shall be through frontage that satisfies the minimum lot frontage requirements.**

Or take any other action relative thereto.

Submitted by: Planning Board

ARTICLE 21. PROPOSED AMENDMENTS TO THE ZONING BY-LAWS

Upon motion of Craig Dauphinais, it was voted to amend Section 2: Definitions: Amend the definition of "Frontage" to read as follows:

The continuous linear extent of a lot measured along the street right- of- way from the intersection of one

side lot line to the intersection of the other side lot line of the same lot. The frontage on a corner lot shall be measured to the middle of the curve connecting the sidelines of the intersecting rights-of-way. **If a lot has frontage on more than one street, frontage on only one street shall be used to satisfy the minimum lot frontage requirement. Principal vehicular access to the principal use of the lot shall be through frontage that satisfies the minimum lot frontage requirements.**

David Robbins read the report of the Planning Board.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 22. CITIZENS PETITION

To see if the Town will vote to accept the roadways and associated utilities and easements known as Peter's Way in the Peters Estates subdivision, as petitioned for by more than ten (10) registered voters of the Town, or to take any other action relative thereto.

Submitted by: Citizen's Petition

ARTICLE 22. CITIZENS PETITION

Upon motion of Brook Padgett, it was voted to accept the roadways and associated utilities and easements known as Peter's Way in the Peters Estates subdivision, as petitioned for by more than ten (10) registered voters of the Town.

Mr. Padgett read the report of the Board of Selectmen.

The Moderator declared the motion carried.

Motion was made by Brook Padgett to adjourn the meeting at 10:44 pm.

The Moderator declared the motion carried.

A true copy,
Attest:

Donna M. Girouard, Town Clerk

**ANNUAL TOWN ELECTION
MAY 21, 2013**

	Pct. 1	Pct. 2	Pct. .3	Pct. 4	Pct. 5	Total
<u>Board of Selectmen</u>						
Craig V. Dauphinais	161	168	177	105	232	843
Dennis D. Flynn	249	140	114	82	146	731
Robert R. Nault	99	74	73	166	113	525
Bruce W. Spinney, III	135	146	128	112	175	696
Nicola Ashmore					1	1
Christine Brown					1	1
Lisa Kelley		2		1	1	4
Fe Naff					1	1
Michael Sowyrda					1	1
Laurence Silverman					1	1
Bradford Nauet				1		1
Matthew Chouinard			2			2
Chris Lemay			1			1
P Adams			1			1
Joanne Holahan		1				1
Write-ins	0	0	0	0	0	0
Blanks	108	75	86	55	96	420
Total	752	606	582	522	768	3230
Craig V. Dauphinais and Dennis D. Flynn were declared elected						
<u>Town Clerk</u>						
-						
Donna M. Girouard	293	242	230	213	283	1261
Laurence Silverman					1	1
Write-ins	0	0	0	0	0	0
Blanks	83	61	61	48	100	353
Total	376	303	291	261	384	1615
Donna M. Girouard was declared elected.						
<u>School Committee</u>						
Daryl Ann Rynning	238	207	207	168	239	1059
Teri Lynn Turgeon	251	205	200	178	238	1072
Laurence Silverman					1	1
Steve Anderson				1		1
Glen Tynan				1		1
Lisa Kelley				1		1
Mike Urban		1		1		2

	Pct. 1	Pct. 2	Pct. .3	Pct. 4	Pct. 5	Total
Amy Marr				1		1
Chris LeMay	1		1			2
Lori Muhr		1				1
John Harrington		1				1
Ellen Dowling		1				1
Carolyn Cuff		1				1
Amy Sugrue		1				1
Jim Naff	1					1
Write-ins	0	0	0	0	0	0
Blanks	261	188	174	171	290	1084
Total	752	606	582	522	768	3230
Daryl Ann Rynning and Teri Lyn Turgeon were declared elected.						
<u>Planning Board - 3 yr term</u>						
-						
David C. Robbins	260	215	202	177	236	1090
Sargon Kenneth Hanna	216	175	179	151	228	949
Laurence Silverman					1	1
Ed Prisby		1				1
Write Ins	0	0	0	0	0	0
Blanks	276	215	201	194	303	1189
Total	752	606	582	522	768	3230
David C. Robbins and Sargon Kenneth Hanna were declared elected.						
<u>Planning Board - 1 yr term</u>						
Edward Andrew Prisby	261	214	191	190	268	1124
Laurence Silverman					1	1
Richard Putnam			1			1
George Prunier	1					1
Write Ins	0	0	0	0	0	0
Blanks	114	89	99	71	115	488
Total	376	303	291	261	384	1615
Edward Andrew Prisby was declared elected.						
-						

	Pct. 1	Pct. 2	Pct. .3	Pct. 4	Pct. 5	Total
<u>Library Trustees - 3 yr term</u>						
Henry S. Poler	222	216	203	154	230	1025
Dana M. Wilson	226	201	191	169	229	1016
Laurence Silverman					1	1
David Rice			1			1
Andrew Clark	1					1
						0
Write Ins	0	0	1	0	0	1
Blanks	303	189	186	199	308	1185
Total	752	606	582	522	768	3230
Henry S. Poler and Dana M. Wilson were declared elected.						
<u>Library Trustees - 1 yr term</u>						
Amanda Diurba	246	218	200	182	260	1106
Laurence Silverman					1	1
Carol Ziemba				1		1
Eric Gillmore	1	2	1			4
Carl Donadio			1			1
Jim Sullivan		1				1
Eric Strelke	1					1
						0
Write Ins	0	0	0	0	0	0
Blanks	128	82	89	78	123	500
Total	376	303	291	261	384	1615
Amanda Diurba was declared elected.						
<u>Housing Authority - 5 yr term</u>						
Donald L. Chouinard	267	225	205	186	266	1149
Laurence Silverman					1	1
Mario Bo			1			1
						0
Write Ins	0	0	0	0	0	0
Blanks	109	78	85	75	117	464
Total	376	303	291	261	384	1615
Donald L. Chouinard was declared elected.						

**SPECIAL STATE PRIMARY
June 25, 2013**

	Pct. 1	Pct. 2	Pct. .3	Pct. 4	Pct. 5	Total
<u>DEMOCRAT</u>						
<u>SENATOR IN CONGRESS</u>						
Stephen F. Lynch	77	86	58	84	101	406
Edward J. Markey	103	95	72	62	115	447
Wayne Lapierre	0	0	0	1	0	1
Daniel Pogorzelski	0	0	0	0	1	1
WRITE-INS	0	0	0	0	0	0
BLANKS	1	0	0	1	0	2
TOTALS	181	181	130	148	217	857
<u>REPUBLICAN</u>						
<u>SENATOR IN CONGRESS</u>						
Gabriel Gomez	77	82	84	41	74	358
Michael J. Sullivan	41	35	45	32	43	197
Daniel B. Winslow	12	13	13	12	14	64
Scott Brown	0	0	1	0	0	1
WRITE-INS	0	0	0	0	0	0
BLANKS	0	1	0	0	0	1
TOTALS	130	131	143	85	131	620

**SPECIAL STATE ELECTION
JUNE 25, 2013**

	Pct. 1	Pct. 2	Pct. .3	Pct. 4	Pct. 5	Total
<u>SENATOR IN CONGRESS</u>						
Gabriel Gomez	399	410	381	325	452	1967
Edward J. Markey	264	237	247	189	300	1237
Richard A. Heos	3	0	1	1	0	5
Scott Brown	2	0	0	0	0	2
Mike Sullivan	0	0	1	0	0	1
WRITE-INS	0	0	0	0	0	0
BLANKS	0	0	2	0	1	3
TOTALS	668	647	632	515	753	3215

**Blackstone Valley
Vocational Regional School District
Fiscal Year 2013 Annual Report
July 1, 2012 – June 30, 2013**

STORIES OF SUCCESS

Our Mission:

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

To understand the depth of our commitment to this mission, simply turn the page, meet three of our students, and get to know their stories of success. Each one came to us with unique challenges, talents, and interests. During their four years they had very different high school experiences, and graduated with the skills and strength of character required for lifelong learning and career success.

The success of our mission wouldn't be possible without the support of our district. Blackstone Valley Regional Vocational Technical High School is based in Upton, Massachusetts and proudly serves: Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton and Uxbridge.

Andrew's Story

Meet Andrew Desjardin of Uxbridge...recently named USA's best welding student, although it was far from his mind when he entered BVT. He had no idea that he loved welding, but he did know that he wanted to work with his hands.

"I was looking for a trade that would get me somewhere in life. I wasn't sure that college was in my future, so coming to BVT and focusing on a trade seemed like a perfect fit for me."

Entering the ninth-grade exploratory program, Andrew expected to enroll in either Auto Tech or Auto Body. But as he explored the various career paths, he was surprised at his growing interest in welding. "Welding was almost entertaining. It's cool that you can bond metal together so easily. You have to have a steady hand and be able to really concentrate, almost like a surgeon."

Motivated by his emerging passion, Andrew enrolled in Manufacturing and Engineering Technology, and displayed a natural aptitude for welding. Andrew's instructors encouraged him to put his skills to the test in the SkillsUSA competition. In his third year

competing, Andrew earned a gold medal at the state level and became the first Massachusetts student to win the national gold medal in welding.

The accomplishment, according to Andrew, would not have been possible without a lesson in dedication from BVT. "At times, it was difficult to keep motivated, when I might rather be out doing something with my friends. But instead, I came in after school and on the weekends, and I put in the extra time. I'm glad I did. It's true what they say...hard work really pays off."

For Andrew, hard work paid off not only in gold medals, but also in the form of career opportunities. Following graduation, Andrew began working as a welder on government contracts and remains confident in his future.

"My new employers were impressed by what I've accomplished at BVT and by how well I present myself. Blackstone Valley Tech prepared me for the real world. I'm grateful I ended up taking the path that I did."

CAREER PLANS - Upon graduation Andrew received numerous job offers and was hired as a welder by Randolph and Baldwin Inc., in Ayer, MA.

Alex's Story

Say hello to Alex Delmore of Milford...our wicked smart 2013 Valedictorian whose career plans changed from C.P.A. to M.I.T.

Attracted to BVT by its offer of a rigorous academic and vocational technical education, Alex's goal of becoming a certified public accountant led her to enroll in the Business Technology program. But as she gained a sound understanding of accounting principles and skills, Alex began looking for new challenges through her academic studies and extracurricular activities. She enrolled in various AP courses, joined the Leo Club and took part in SkillsUSA and robotics competitions. The more she experienced, the more Alex realized that accounting was not the field for her.

"What I loved the most was math and science, especially physics. Physics was the class that made me study the most and work the hardest. I loved it! I wanted to go above and beyond."

Encouraged by her BVT teachers, Alex embraced her new found love of math and science and soon knew for sure that she wanted to pursue a career in physics. When it came time to apply to colleges, Alex's teachers encouraged her to "go above and beyond" by

applying to the country's best schools. Although hesitant, Alex took her teachers' advice and was accepted to the Massachusetts Institute of Technology, as well as her backup schools of Rensselaer Polytechnic Institute, Worcester Polytechnic Institute and UMass Amherst.

Heading into her first semester at M.I.T. (which has an undergraduate admissions rate of 9%), Alex is grateful to BVT for helping her discover her true passion and proper career path. In her Valedictorian's speech, Alex encouraged her fellow BVT grads to join her in embracing the school's lasting impact on their lives.

"If I hadn't gone to BVT and hadn't explored so many different options, career paths and clubs, I wouldn't have ended up so certain that I want to pursue math and science. My experience at BVT contributed so much to my certainty going forward."

CAREER PLANS - Following graduation from M.I.T., Alex hopes to someday attain her PhD and become a college professor.

Cody's Story

This is Cody Saucier of Sutton...by the time he started first grade, he had already overcome more obstacles than many people face in a lifetime. Born four months premature, Cody weighed in at a mere one-pound and was unlikely to live, but he proved the doctors wrong. Facing the effects of his premature birth and mild cerebral palsy, Cody embarked on a childhood full of various surgeries and procedures.

Perhaps his early ability to overcome the odds explains why Cody loves a good challenge. In elementary and middle school, Cody took pride in his perfect attendance and good grades. Cody's passion for learning led him to enroll in BVT.

"I came to BVT because it offers an academic program and a vocational technical program. It's like getting two educations at once." For Cody, however, getting two educations wasn't quite challenging enough. "I wanted to make the BVT Commendation List every year. That's what I set out to do."

As a freshman, Cody struggled with the rigor of BVT, but his teachers united and formed a plan to help him adjust. Cody's academic performance improved and he earned a spot on the Commendation List in eleven of his twelve trimesters. As for the one trimester in which he missed his goal, Cody was only one GPA point shy of completing his perfect Commendation List streak.

Amazingly, the streak of perfect attendance that Cody began in elementary school continued at BVT. At the annual Senior Awards Ceremony, Principal Anthony Steele informed the audience that Cody's perfect attendance included not only his time at BVT but also his entire educational career. The crowd of over 600 people honored Cody with a standing ovation.

No matter what challenges the future brings, Cody has already proven that his perseverance will lead him to success, and he remains admirably humble. "I just really like school. Blackstone Valley Tech has provided me with a sense of independence, leadership, and dedication to my work. If I wasn't dedicated, I wouldn't be here."

CAREER PLANS - Following his graduation from the BVT Business Tech program, Cody has enrolled at UMass Dartmouth, where he plans to put the 21st century skills he acquired at BVT to good use.

Nurturing an Aptitude for Lifelong Learning Bigger, Better, Stronger

Andrew, Alex, and Cody are just three of the 270 members of the Valley Tech Class of 2013 who successfully completed our rigorous program of studies this year and earned both a high school diploma and technical credentials in their chosen career field. Their stories are noteworthy, but are certainly not unique. Ask any of the talented and hard-working students from our diverse thirteen member communities about their Valley Tech high school experience, and you will hear similar messages of determination, pride, interest, and accomplishment. They are the reason we can say with certainty that Valley Tech is bigger, better, and stronger than ever.

As we look back over the most recent fiscal year, we have grown not only as a school but as a community, yet we remain ever cognizant of our responsibility to operate within the resources available. Our School Committee and our 126 district-based finance committee members expect us to pursue every appropriate method of accessing non local tax resources. This may explain why we received unanimous support of our FY14 budget from our member towns. We continually seek alternative modes of financing and achieve this through numerous grants and in-kind donations. We continue to reach out to our district members to collaborate with them and constantly seek new opportunities to engage in cooperative and cost-saving ventures which provide hands-on learning experiences for our students.

We have reached new heights in our vocational and academic achievements and continue to strive for

excellence in all we do. In a constant improvement approach, our dedicated leadership team reviews what we have learned over the past year and will integrate those experiences to continually advance our school system for the benefit of each and every student who will attend for years to come.

With your support, we continue to strive to achieve the ideal platform for teaching and learning in an educational environment that blends challenging vocational technical workplace competencies with integrated academic concepts. The future is bright as we remain diligent in our quest to ensure students such as Andrew, Alex, and Cody are equipped with an aptitude for lifelong learning that will allow them to quickly grasp the skills and knowledge needed to meet today's demands and adapt to tomorrow's challenges.

Dr. Michael F. Fitzpatrick,
Superintendent-Director

FY2013 - Another Stellar Year of Vocational and Academic Achievements

Blackstone Valley Regional Vocational Technical High School continues to receive accolades for its outstanding performance in both academic and vocational programs.

Top Ten

Valley Tech was named to the top 10 schools in the GoLocalWorcester's 2nd Annual Massachusetts' Top High Schools 2013. The proprietary ranking system compiled and evaluated data from 345 public, charter, and technical schools throughout the Commonwealth. Out of 60 central Massachusetts high schools in the survey, Valley Tech placed number nine.

100% Placement

The Class of 2013 departed in May with 100% placement. Of the 270 graduates, 72% will further their education, 23% directly entered the workforce,

and 5% joined one of the branches of the military or civil service. The class also amassed nearly \$2 million in merit scholarships and awards that will substantially assist them with future education and career expenses.

213 AP Students

During the 2012-2013 school year, the number of Valley Tech students taking AP classes in English Language and Composition, English Literature and Composition, U.S. History, Calculus AB, Computer Science A, Biology, or Physics B jumped from 122 to **213**. The District earned distinction as an AP Honor Roll District, demonstrating that Valley Tech has successfully identified students most likely to benefit from rigorous AP course work. Valley Tech was the only vocational school in Massachusetts, and one of a choice few CVTE systems in the nation, to receive this honor.

11 Years

The Massachusetts Comprehensive Assessment System (MCAS) Spring 2012 test results confirmed improvement by Valley Tech students for the **11th straight year**, with incremental gains in achieving proficiency across all academic requirements. Federal legislation requires all students reach Advanced or Proficient in Mathematics and English Language Arts by 2014. Valley Tech students are well on their way to accomplishing that goal with **98%** doing so in **English** and **92%** in **Math**, which compares favorably to statewide rates of 88% and 78% respectively.

87%

The Department of Elementary and Secondary Education (DESE) also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. **87%** of Valley Tech students scored Advanced or Proficient, compared to 69% statewide.

Historical Valley Tech MCAS Results

		Math			English Language Arts (ELA)			Science and Technology/Engineering		
		A/P	NI	F	A/P	NI	F	A/P	NI	F
Spring 2012	2014	92%	7%	1%	98%	2%	0%	87%	12%	2%
Spring 2011	2013	90%	8%	1%	91%	9%	0%	84%	15%	1%
Spring 2010	2012	89%	10%	0%	89%	10%	0%	65%	16%	1%
Spring 2009	2011	84%	13%	3%	86%	13%	1%	61%	21%	3%
Spring 2008	2010	78%	19%	3%	79%	20%	0%	57%	32%	3%
Spring 2007	2009	74%	23%	3%	73%	26%	1%			
Spring 2006	2008	70%	21%	9%	66%	33%	2%			
Spring 2005	2007	62%	30%	8%	55%	41%	4%			
Spring 2004	2006	55%	40%	6%	58%	39%	3%			
Spring 2003	2005	36%	45%	20%	42%	51%	8%			
Spring 2002	2004	34%	41%	27%	34%	55%	13%			
Spring 2001	2003	34%	45%	21%	29%	53%	18%			
<i>YOG – Year of Graduation</i>		<i>NI – Needs Improvement</i>								
<i>A/P – Advanced/Proficient</i>		<i>F- Failure</i>								

This chart illustrates the dramatic improvement in Advanced/Proficient performance by Valley Tech students over the past 11 years.

What's New On Campus?

Valley Tech's Academic & Vocational Programs Adapt to New Technologies

State-of-the-Art Science Labs

In a ribbon cutting ceremony attended by Massachusetts School Building Authority Executive Director Jack McCarthy and others, school officials publicly announced the planned August 2013 opening of two new state-of-the-art science laboratories. Students returning in August will be the first to utilize the new classrooms, which were constructed by retrofitting existing space. They have been designed to serve both lecture and lab functions across multiple academic and technical disciplines in alignment with goals to expand science, technology, engineering and math, or STEM programs. The addition of these labs will allow for a safe work environment for students and provide appropriate storage and prep space for the science program. Our new science labs will provide additional opportunities for students to link scientific exploration with the higher technical skill sets necessary for success in 21st century career paths.

The District was able to avoid incurring debt for the construction by self-funding with available E&D funds, inter-fund borrowing, and timely reimbursement of 52.5% of the costs under the Massachusetts School Building Authority's \$60 Million Science Labs Initiative. This innovative, competitive grant program was touted by the state agency as a unique opportunity for districts to invest in otherwise-sound high school facilities by focusing

capital spending on prototype designs for science labs. Valley Tech was one of only eight high schools to receive capital funding under this program. To contain costs, wiring was completed by the school's staff electrician, and a 3-inch drain line was installed by students in the plumbing program. These efforts provided a solid foundation and necessary infrastructure which allowed the project to remain on time and on budget.

New Branding for the Design & Visual Program To remain competitive in a highly networked, technology-savvy environment, the curriculum of the **Graphic & Multimedia Communications** program is being upgraded to include new internet applications and media tools. The shift to a Design and Visual program from a predominantly pre-press and print production program will give students many more career and college opportunities in large and growing sectors of the communications market, including front end design, marketing and production. The new program will also embrace traditional media such as print and television along with digital photography and digital animation.

This course will emphasize visual design and production from a problem-solving and strategic point of view utilizing the latest technologies and techniques. Students will receive training in visual design, web design and development, photography, animation, videography, illustration, and advertising, as well as business, marketing, concept development, design theory, color theory, typography, outsourcing

techniques and digital print production. Using state-of-the-art digital imaging, video, illustration and page layout software, students will learn to apply their creativity to communications media. Students will also become familiar with research related to the marketing and branding of products and services. With these skills, students will have the opportunity to pursue careers in advertising design, business of art and design, computer animation, digital filmmaking, fine arts, game art and design, graphic and interactive communication, illustration, interior design, motion design, photography, and digital imaging.

Cutting Edge Partnerships with Industry

Thanks to business and industry partnerships, students in the **Construction Technology** program now have access to a heavy equipment operator license simulator and lift operator certification. This new piece of equipment will allow our students to gain valuable skills which will prepare them for gainful employment as heavy equipment operators.

Best of the Best SkillsUSA

Valley Tech students competed in 41 categories at the 2013 SkillsUSA District V competition in March, capturing a total of 62 medals, including 14 gold, 23 silver, and 25 bronze. The students swept the district competition in six events, including Culinary Arts, Diesel Equipment Technology, Major Appliance Technology, Photography, Practical Nursing, and Technical Drafting.

At the SkillsUSA State Championship, hosted in April by Valley Tech for the sixth year, the team garnered a total of 27 medals. During the day-long intense presentation of their skills, Valley Tech students earned 15 gold medals, 12 silver, and 5 bronze.

A showcase of career and technical education for students, the 49th annual SkillsUSA National Leadership and Skills Conference took place in Kansas City June 24-28, 2013, where a 15-member team from Valley Tech joined a strong Massachusetts contingent. Valley Tech students brought home 4 national gold medals, and 1 bronze, besting their peers in Welding, Urban Search & Rescue, Technical Drafting, and Plumbing, and coming in 3rd in Commercial Baking. Medalists included senior Andrew Desjardin of Uxbridge (Welding), junior Robert Silberberg of Mendon and sophomore Dillon Arnold of Northbridge (Urban Search & Rescue), junior Jake Rivard of Northbridge (Technical Drafting), junior Anthony Collari of Upton (Plumbing), and senior Anthony Young of Milford (Commercial Baking).

In a testament to the effectiveness of the state's vocational technical system, Team Massachusetts returned from this national competition with the second-highest medal count in the nation, second only to the state of Florida, and the highest percentage (71%) of top-ten finishers in the high school division. Clearly, we are doing something right!

Learn & Live Well

Our Students Embrace Healthy Living Choices

Students from every corner of the school participated in some capacity throughout the year in a variety of health related initiatives, demonstrating the desire to maintain healthy lifestyles.

Culinary students competed in the Rhody Fresh Butterkase Cheese Bowl, creating their own healthy, cheese-based recipes for a chance to be named Top Chef. First place winners were seniors Mary Antanavica of Upton and Andrew Turbesi of Millville for their Blackberry Fennel Pizza. This event was sponsored by Rhody Fresh, the Rhode Island Dairy Farms Cooperative, and the New England Dairy Promotion Board (NEDPB) and was judged by a team of notable experts that included New England Patriots Executive Chef Brad Ozerdem, Johnson & Wales University Culinary Department Chair Chef Bill Idell, and Henry's Farm To Table Restaurant Executive Chef Michele Stone.

Health Services and Culinary students, along with visiting students from Milford's Woodland Elementary School, participated in a first-ever teleconference directly with the White House. Communicating on-screen, students were given an opportunity to discuss healthy food choices and ask questions of Sam Kass, White House Senior Policy Advisor on Nutrition, who works with First Lady Michelle Obama's Let's Move! initiative to inspire a healthier generation and ensure kids have the opportunity for long, healthy lives.

The competition center was transformed into a Health & Wellness Fair where numerous booths offered resources and demonstrations on the importance of making healthy lifestyle choices. The Health & Wellness Fair provided information on safe driving habits (distracted driving), healthy snack choices, the importance of hydration and healthy beverage choices, oral hygiene, stress reduction, bullying and diversity, concussions, healthy immune systems, and healthy relationships.

Worcester County Sheriff Lew Evangelidis brought an innovative and effective substance abuse prevention program to the students. With over 1,200 in

attendance, the sheriff's Face2Face program used video clips and before and after photos of students to demonstrate the potential long term impact of drug and alcohol abuse on a person's appearance and health. This powerful message was well-received by the entire student body.

Athletics

Football

Under the tutelage of head coach Jim Archibald and defensive coordinator Matt Blood, the 2012 varsity football team proved its all-star champion status by winning the Central Mass Division VI Super Bowl. Valley Tech defeated Bay Path with a final score of 6 to 0 to close out its 12-1 season. Multi-talented quarterback Dan Avery of Milford helped advance the team to the playoff with his remarkable accuracy and tenacity. Making his two biggest plays in a Valley Tech uniform was Shawn Wilkins of Uxbridge with spectacular interceptions that turned the tide for the team.

Girls' Basketball

Second-year coach Britt Kahler emphasized the varsity girls' basketball team's main strength - toughness. The team had a tightly-knit blend of sophomores, juniors and seniors, led by co-captains Kelly Ney of Milford, Meghan Ferschke of Uxbridge, and Kaitlin Hannan of Blackstone. Junior Ashley Thompson of Bellingham emerged as one of the best players in all of central Mass. Her dominance helped pace Valley Tech for a season few teams in the state were able to match. Over the team's career, it has improved every year, from 13-9 in 2011, to 17-6 in 2012, and 18-2 in 2013, with a second straight appearance in the Central Mass Division 3 district semifinals and two regular season league championships.

Ice Hockey

Varsity coach Brian Lehtinen led the Grafton-Valley Tech cooperative hockey team all the way to the Division 3A State Championship finals, ending the season as Coughlin Conference Champions with a valiant 18-5-1 effort. Captains Michael Moran of Milford, Cory Hetu of Sutton, and their teammates had a tremendous run to the tournament and gave an all-out effort throughout the entire season.

Baseball

In three years at the helm of the varsity baseball team, head coach Anthony Leonelli has delivered two Colonial Athletic League championships, leading the team to a perfect 14-0 regular season record this year. Seniors and three-year starters Dan Avery and Chris Kowalik of Milford and Cam Fiorentino of Uxbridge

were major contributors to the team's success, which centered around building depth and being aggressive on the mound, at the plate, and on the base paths.

Softball

Valley Tech's varsity softball team won the school's first state vocational softball championship in a win over Worcester Tech in May. Under the direction of Coach Denise Medaglia, all-star shortstop Bella Picard of Upton and winning pitcher Alycia Wagner of Uxbridge led the team to a victorious reign over the season. Bella, who had the nation's best batting average at .904 in her junior year, continued to demonstrate her stellar athletic ability and dominate the field and Alycia eclipsed the 400 strike-outs mark. The team had a phenomenal 12-2 stretch to win the Central Mass Division 3 quarterfinal round and claim additional awards for the trophy display in the school's main lobby.

Golf

Valley Tech successfully appealed an MIAA decision to move the golf program from Division 3 to Division 2. Although our total student enrollment prompted the step up, school officials argued that student participation levels and other factors warranted maintaining the program at Division 3.

We're Breaking Records ...

Cross Country (8-4)
Fall Cheerleading - CAL and Central District 2 Champions
Field Hockey (7-9)
Football (12-1) Div. VI Super Bowl Champions
Golf (7-9)
Boys Soccer (15-2-1) CAL Conference Champions
Girls Soccer (10-3-3) CAL Conference Champions
Boys Volleyball (2-14)
Girls Volleyball (16-4) CAL Conference Champions
Boys Basketball (13-7)
Girls Basketball (18-2) CAL Conference Champions
Ice Hockey (18-5-1) Coughlin Conference Champions
Baseball (16-4) CAL Conference Champions
Softball (15-3) State Vocational Champions
Lacrosse (12-4) State Vocational Finalists
Track & Field (6-2)
Winter Cheerleading - CAL and Central District 2 Champions

Shaping Policy

Influencing Federal and State Policy, Regulations, and Legislation

As the District's influence has spread, your vocational technical experts have had a hand in shaping federal and state educational policy. On the national front, Superintendent-Director Fitzpatrick was selected to serve on the Executive Committee of the American Association of School Administrators (AASA), where his input impacted federal Carl D. Perkins Act funding

and helped to shape the organization's position on school safety. Closer to home, the superintendent lobbied successfully for the repeal of Outside Section 89 of the FY2013 State Budget. This legislation would have shifted the burden of out-of-district vocational school tuition from municipalities to their regional vocational technical partners, potentially resulting in increased tuition costs for our member towns. The superintendent also served on the state's Commission on Regionalization & Collaboration, and the CVTE Task Force, charged with making recommendations to improve relations between career technical systems and their sending schools. He continues to advocate for quality education via roles with the Massachusetts Association of School Superintendents (MASS), the Massachusetts Association of Vocational Administrators (MAVA), and the Massachusetts Association of Regional Schools (MARS).

Appealing to State Representative John Fernandes of Milford, who successfully filed legislation to address the issue, Valley Tech lobbied for a change in state unemployment claim policy. While state law allows teachers who do not have reasonable assurance of returning to work in the fall to collect unemployment assistance during the summer months, they now will lose eligibility for such benefits as soon as they have been extended an offer of comparable employment. In the past, school districts and municipalities were subject to continuing unemployment costs when laid-off teachers delayed notifying the Department of Unemployment Assistance of subsequent employment until actually returning to work in the fall. This change has the potential to reduce Unemployment Insurance costs for school districts and towns across the Commonwealth.

Global Connections

Valley Tech Hosts Guests from Around the Globe Making Global Connections & Friends

We encourage visitors at Valley Tech and continue to reach out, not just locally, but globally, to maintain and strengthen the school's standing as a model system for innovative educational programs and as a test site for incorporating the latest new technologies to support the workforce of the future. Over the year, Valley Tech hosted groups from the United States and abroad who expressed interest in learning more about the school's integrated approach to academic and vocational instruction as well as its innovative design for revitalizing an older structure with high performance, energy-savings measures.

US Connections

A group from Metro Technology Centers in Oklahoma was interested in discerning how the school

transformed the structure of its building, incorporating old with the new while maintaining integrity throughout. The visiting team sought the superintendent's perspective on the changes made to the campus, especially in the area of energy conservation, and the school's career and technical education programs.

A group from Wisconsin, which included 20 state representatives, senators, superintendents, teachers, and leaders from business and industry, toured the school in December. The group's objective was to obtain a first-hand look at the Massachusetts model of high school vocational technical education.

Global Reach

Two academic groups from Asia visited Valley Tech in January. Several Chinese students from Beijing visited as part of a two-day immersion program to experience "a day in the life" of a vocational technical student in the United States. Valley Tech students from Mendon, Tyler and Zachary Leung and Samantha and Jennifer Morin, accompanied the students for an entire day in order for them to understand the daily activities in a vocational and academic high school. Another group of ten community and junior college administrators from Japan visited to learn about the school's vocational technical instruction at the secondary level as many of their programs replicate a similar curriculum. These visitors reported that they were impressed by the maturity level of the Valley Tech students and how the school provides vocational trade education starting in ninth grade.

Return on Investment

Fiscal Austerity a Priority

The District's operating budget for FY13 was developed to ensure career and technical success as well as academic rigor. As a "Race To The Top" school, Valley Tech continues efforts to procure the necessary resources required to meet the new Common Core Standards. This ongoing initiative is being accomplished over several fiscal years in an effort to be responsive to the financial challenges faced by our 13 member towns. Maintaining stakeholder confidence through solid educational practices and related fiscal austerity continues to be Valley Tech's priority. To that end, the total budget was held to a modest 2.77% increase.

The District's FY13 operating budget of \$19,862,213 was funded primarily by State Aid and Member Assessments as indicated in the historical budget data below. In recent years, many of our member towns have experienced increases in state-mandated minimum contributions. Valley Tech is committed

to identifying an appropriate mix of cost savings, additional revenue sources, and the use of its unreserved fund balance to help mitigate those increases.

The District continues to explore staffing efficiencies, student work project endeavors, competitive procurement practices, and other green school initiatives that will generate realized savings to replenish the District's unreserved fund balance while providing valued services to our member

communities. In FY13, these efforts resulted in direct member credits of \$250,759.

Student work projects, which afford real world application of skills acquired in the vocational technical programs, realized \$580,000 worth of savings during the 2012-2013 school year.

A total of 880 projects were undertaken, including 242 completed in-house, for the benefit of local citizens, civic organizations, municipalities, and the school district.

BUDGETED REVENUE REQUIRED TO SUPPORT OPERATIONAL EXPENDITURES						
Revenue Category	FY11	% Incr	FY12	% Incr	FY13	% Incr
Member Town Assessments:						
Minimum Contribution	8,592,069	5.01%	8,881,138	3.36%	9,269,607	4.37%
*Non Net School Spending Items	1,422,458		1,405,543		1,457,476	
Member Credits	(307,946)		(213,000)		(250,759)	
Debt Service	658,232		639,394		625,220	
Total Member Assessments	10,364,813	2.99%	10,713,075	3.36%	11,101,544	3.63%
State Aid:						
Chapter 70 - Regional Aid	7,631,018		7,614,352		7,790,890	
Transportation Reimbursement	586,914		577,094		625,279	
Total State Aid	8,217,932		8,191,446		8,416,169	
Other Revenue Sources:						
Miscellaneous Income	130,000		122,761		94,500	
Unreserved Fund Balance	236,500		300,000		250,000	
Total Other Revenues	366,500		422,761		344,500	
GRAND TOTALS	18,949,245	2.68%	19,327,282	1.99%	19,862,213	2.77%
*Non NSS Items Include: Transportation (over state aid), Capital Equipment & Retiree Medical						

Grants - Additional Funding to Support Our Mission

Valley Tech continues to aggressively pursue any non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. Federal and state entitlement grant funding, coupled with MSBA funding for our new science labs and large and small competitive grant acquisitions, provided valuable additional resources to help us prepare students for today's high-demand, high-skill, and **high-paying jobs**.

In FY2013, the District received nearly \$100,000 in a Massachusetts Life Sciences Center grant for robot arms and CNC lathes, which will be used by students in three target career-tech areas, Drafting and Engineering Technology, Electronics and Engineering Technology, and Manufacturing and Engineering

Technology. This equipment will familiarize our students with the equipment they will find when they walk onto the job in any of the many precision bio-manufacturing companies in Central Massachusetts.

The school was also one of 25 across the Commonwealth to receive State House Vocational Equipment Grants. This \$25,000 grant will support our Dental Assisting program with the purchase of new rear delivery dental work stations which will allow more students to observe dental procedures and help better prepare them for success in dental office or other health related workplace environments.

We acknowledge and appreciate a variety of corporate and private donations to bolster student participation in regional and national robotics competitions. This year, students were able to compete in both FIRST

Robotics and VEX Robotics competitions, gaining valuable real world engineering experience and honing teamwork and critical thinking skills in contests in NH, CT, and MA.

The District also receives substantial donations in the

form of cash, tools, raw materials, and technology; including an annual gift from a local charitable golf tournament, which was designated this year to add a heavy equipment operator component to the curriculum of the Construction Technology program.

FY13 Grant Listing				
Fed - Title 1	\$	79,850.00	MA Life Sciences - Robot Arms & CNC Lathes	\$ 99,984.00
Fed - Title II A	\$	20,170.00	A&F (Gov) Voc Equip - Dental Assisting	\$ 25,000.00
Fed - Title I Carryover	\$	6,948.00	Blissful Meadows - Carpentry Program	\$ 5,000.00
Fed - SpEd 240	\$	279,427.00	Waters Corp - FIRST Robotics	\$ 5,000.00
Fed - SpEd Program Improvement	\$	8,459.00	MA Dental Society - Project SMILE	\$ 1,000.00
Fed - Race to the Top	\$	16,283.00	KenMark - MASBO	\$ 1,000.00
Fed - Perkins	\$	166,765.00	National Robotics Competition	\$ 10,000.00
Fed - Perkins Post-Secondary (LPN Program)	\$	1,023.00	Merrill Lynch - Murray Project	\$ 10,000.00
Federal Entitlement Grants Subtotal:	\$	578,925.00	VTEF - Aviation Club	\$ 1,000.00
			VTEF - Watch Your Mouth	\$ 1,000.00
State - Academic Support	\$	720.00	BVCCEF - VEX Robotics	\$ 7,000.00
State - MSBA Science Lab Initiative	\$	443,678.00	Competitive Grants Subtotal:	\$ 165,984.00
State Entitlement Grants Subtotal:	\$	444,398.00	FY13 Grant Total:	\$ 1,189,307.00

Class of 2013

The graduating Class of 2013 included the following students from Grafton (National Honor Society members are indicated by NHS and National Technical Honor Society are indicated by NTHS): Alexandra E. Agbey, Graphic Communications; Ryan D. Christie, Electrical; Katelyn B. DeJong, Health Services; Nina L. Dow, Dental Assisting; Emily E. Dufault, Dental Assisting; Zacharie T. Duvarney, Plumbing; April M. Erickson, Painting & Design Technologies (NHS; NTHS); Allyce N. Germain, Dental Assisting; Christina R. Glick, Health Services; Ana E. Hernandez Bonilla, Health Services; Colby M. Howarth, Drafting & Engineering Technology (NHS; NTHS); Jonah P. Jones, Graphic Communications; Calvin M. Kaczynski, Automotive Technology; Jennifer M. Lannon, Business Technology (NHS; NTHS); Jeffrey M. Mayer, Construction Technology; Brittany R. Nephew, Health Services (NHS); Courtney M. Paquin, Culinary Arts; Tyler C. Rivers, Plumbing; Kellie A. Schroeder, Dental Assisting; Holly A. E. Temple, Automotive Collision Repair; Brittany R. Wagner, Dental Assisting; Jacob A. Yuhas, Electronics & Engineering Technology; Rachel L. Zinkus, Business Technology (NHS; NTHS).

Our School Committee ...

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they

provide invaluable expertise in overseeing operations and setting District policy.

Chairman - Joseph M. Hall of Bellingham

Vice Chairman - Gerald M. Finn of Millville

Assistant Treasurer - Paul M. Yanovitch of Hopedale

Williams J. Pontes of Blackstone

John C. Lavin, III of Douglas

Anthony M. Yitts of Grafton

Michael D. Peterson of Mendon

Arthur E. Morin, Jr. of Milford

Chester P. Hanratty, Jr. of Millbury

Jeff T. Koopman of Northbridge

Mitchell A. Intinarelli of Sutton

Kenneth M. Pedersen, Jr. of Upton

James H. Ebbeling of Uxbridge

Superintendent-Director - Dr. Michael F. Fitzpatrick

District Treasurer - Barbara Auger

Secretary - Diana Pedersen

50 Years of Quality Vocational & Academic Success

The Blackstone Valley Vocational Regional School District was established in 1964. The first graduating class in 1970 consisted of 102 eager candidates who received technical training in eight trade areas: auto body, auto mechanics, carpentry, drafting, electronics, machine shop, metal fabrication, and plant maintenance. By 1975, the choice of vocational technical study areas had been expanded to include

culinary arts, electrical, graphic arts, air conditioning and refrigeration, painting and decorating, and plumbing. The 1978 graduating class consisted of 175 students, including the first females. Since then, health services, business technology, cosmetology, dental assisting, information technology, and a post-secondary practical nursing program have been added to the system's program of studies, with total student enrollment reaching 1,153. Our programs have evolved in response to the needs of business and industry, ensuring that our graduates have the skills, credentials, and technical knowledge to keep Massachusetts and our nation in the forefront of innovation and global competitiveness.

2014 will mark our 50th year. Stay tuned for details of the District's upcoming 50th Anniversary celebration! We hope you can join us!

REPORT OF THE TOWN COUNSEL

Last Spring, the Town contracted with the law firm of Blatman, Bobrowski, Mead & Talerman, LLC, for the provision of Town Counsel services. You may have missed this change, however, since almost all legal matters will continue to be handled by Ginny Kremer, Esq., who has served as lead Town Counsel since 2007, and who merged her practice with BBM&T in April 2013. BBM&T offers the Commonwealth's cities and towns expertise in general municipal law and land use law providing its clients with thorough, timely, and sound counsel. Most of the firm's clients are town governments, boards and housing authorities. The firm's attorneys provide general municipal counsel as well as project-based special counsel services. The team is thoroughly familiar with the day-to-day workings of municipal government and the myriad of challenges facing localities as they manage daily operations, emergency situations, long-term planning and strategic efforts. The firm presently serves as Town Counsel to a growing number of municipalities, including the Towns of Ashland, Bellingham, Berkley, Deerfield, Douglas, Easton, Kingston, Marblehead, Maynard, Rehoboth and Southbridge, and Chatham. The firm has also represented well over 100 municipalities in the past 20 years on Special Counsel assignments. A number of the firm's municipal clients have ongoing relationships of over 10 years.

This has been a busy legal year in Grafton, mostly due to the litigation and related proceedings occasioned by the Grafton & Upton Rail Road's attempt to construct one of the largest Liquid Propane Gas ("LPG") facilities in Massachusetts in a residentially zoned area in Grafton's Water Supply Protection Overlay

District. Under a doctrine known as Federal Preemption, federal law allows railroads to by-pass local zoning and permitting requirements in most cases. However, since the railroad has failed to make clear that it is entitled to Federal Preemption with regard to its proposed LPG facility, the Board of Selectmen and Town Administrator have pressed forward in an attempt to ensure that the railroad establish preemption before the facility is constructed. The matter is currently pending before the federal Surface Transportation Board, which makes determinations regarding railroad preemption.

In addition to the railroad matter, we have continued to take a proactive, hands-on approach in the provision of accessible, high-quality legal services. As always, our goal is to provide unsurpassed responsiveness, and clear and direct advice. We have continued our practice of holding office hours, during which we have met with Town staff to answer quick questions, get apprised of up-coming issues, and receive updates concerning on-going matters. These office hours have remained a key component in the smooth and efficient handling of both routine and non-routine legal matters, and have kept our working relationship with the Town's staff strong.

During the past year, we have provided day-to-day legal services to Town officials and staff. More specifically, we have provided review of contracts and bid documents; drafted warrant articles, by-laws, regulations, leases, deeds, and other legal documents; given verbal and written opinions regarding ethics issues, tax exemption issues, bond issues, procurement issues, ethics issues, Board of Health issues, Conservation Commission issues, environmental issues, Planning Board issues, Community Preservation issues, zoning issues, matters related to the Americans with Disabilities Act, and various other matters; and attend town meetings and other meetings upon request.

This year we have also continued to work closely with the Building Department and Conservation Commission to enforce the requirements of the Zoning By Law and the Wetlands Protection By Law against violators who simply refuse to comply. We have negotiated settlements and have been aggressive in defending the Town's interests, and in seeking to recover every available dollar in settlement of various cases and matters. It has been our pleasure to serve as your Town Counsel. We will continue to work hard for you, and we are looking forward to building on our successes in the coming year.

Respectfully submitted,

Ginny Sinkel Kremer, Esq.

REPORT OF THE BOARD OF ASSESSORS

This report of the Grafton Board of Assessors is based on meetings and activities during the calendar year 2013 and expenditures of the Fiscal Year 2013, July 1, 2012 – June 30, 2013.

Information is available on the Assessors webpage including FY2014 real estate assessments, Board meeting minutes, change of address request forms, abutter's list request forms, applications for abatement of real estate and motor vehicle excise tax, exemption applications, personal property forms of list, and general property assessment information.

The Board of Assessors has completed the 2014 revaluation for real and personal property. New property values were approved by the Department of Revenue and are reflected in the third and fourth quarter tax bills issued in December 2013. The total taxable value of the town increased 3.8%. The tax rate applied to real and personal property for FY2014 is \$15.26 per thousand dollars of value.

REAL ESTATE

FY2014 preliminary real estate tax bills were committed on May 24, 2013. The total preliminary tax commitment was \$15,448,776.16. The FY2014 actual tax was committed on December 13, 2013 for \$31,874,102.15. The FY2014 tax rate of \$15.26 decreased \$.29 per thousand of value from FY2013. New tax growth for FY2014 is \$438,306.00. FY2013 was \$395,739.00. Growth includes any new construction, lot splits or additions that were assessed for the first time in a fiscal year. All FY2014 real property values, taxable and exempt, have been adjusted to reflect 2012 fair market value as required by law.

The FY2013 supplemental taxes were committed on July 12, 2013 in the amount of \$61,981.20. Supplemental tax assessments are based on new growth with an increase in total value of more than fifty per cent, pro-rated from the date of occupancy through the end of the fiscal year in which it relates. Corresponding supplemental community preservation act surcharge was committed in the amount of

\$889.76. FY2014 preliminary community preservation act surcharge was committed on May 24, 2013 for \$157,720.92. The actual community preservation act surcharge for FY2014 was committed on December 13, 2013 in the amount of \$331,159.62. This is a surcharge of 1½ per cent of the annual tax, less any exemptions that apply to class one-residential properties for uses to include but not limited to the preservation of open space, creation or preservation of community housing, acquisition or preservation of historic resources, and acquisition, creation or preservation of land for recreational use.

FY2014 apportioned sewer betterments were committed on December 13, 2013 in the amount of \$103,198.51 with committed interest of \$35,653.89. Sewer use liens were committed in the amount of \$52,420.53 with interest of \$9,872.65. Apportioned septic betterments were committed in the amount of \$1,546.67 and interest of \$77.33.

PERSONAL PROPERTY

FY2014 preliminary personal property bills were committed on May 24, 2013 in the amount of \$410,523.66. The actual personal property tax was committed on December 13, 2013 with a total of \$777,962.76.

MOTOR VEHICLE EXCISE

The first 2013 excise bills were committed on January 25, 2013 totaling \$1,691,191.25. Four additional 2013 excise commitments were mailed throughout the year with a grand total of \$607,419.69. Four 2012 excise commitments were made during the 2013 calendar year with a grand total of \$14,496.54.

BOAT EXCISE

FY2013 boat excise was committed on February 21, 2013 in the amount of \$3,611.75. Boat excise is billed based on information provided to the Town by the Massachusetts Environmental Police. Boat excise tax will be issued to any boat moored in or personal watercraft registered in Grafton on July first of each year.

TAX RATE RECAPITULATION

GROSS AMOUNT TO BE RAISED	FY2012	FY2013	FY2014
A. Appropriations	48,042,699.65	53,147,315.76	51,271,824.86
B. Cherry Sheet Offsets	26,475.00	28,357.00	26,760.00
C. Cherry Sheet Assessments	803,367.00	822,502.00	856,435.00
D. Overlay	239,846.26	246,441.89	392,044.14
E. Other Amounts to be raised	0.00	0.00	83,459.00
TOTALS	49,112,387.91	54,244,616.65	52,630,523.00
ESTIMATED RECEIPTS			
A. State (Cherry Sheet)	10,028,089.00	10,520,668.00	12,048,811.00
B. Local	6,047,801.19	6,588,078.81	6,011,605.22
C. Other	1,292,527.59	2,410,106.73	1,275,277.65
D. Free Cash	1,720,069.42	2,680,783.00	642,763.00
TOTALS	19,088,487.20	22,199,636.54	19,978,456.87
Net Amount to be Raised	30,023,900.71	32,044,980.11	32,652,066.13
Total Assessed Value	2,124,833,737	2,060,770,425	2,139,715,998
Tax Rate	14.13	15.55	15.26

SUMMARY OF EXEMPTIONS TYPE

	FY2011		FY2012		FY2013	
	#	AMOUNT	#	AMOUNT	#	AMOUNT
17D	28	5,813.38	29	6,237.51	23	5,054.85
18	3	1,500.00	4	2,500.00	3	2,000.00
22	53	21,200.00	49	19,600.00	52	20,800.00
22A	2	1,500.00	2	1,500.00	3	1,500.00
22E	9	9,000.00	10	11,000.00	12	12,000.00
22C	0	0	1	1,500.00	1	1,500.00
37A	18	9,000.00	18	9,000.00	18	9,000.00
41C	45	33,750.00	50	37,500.00	45	33,750.00
42	0	0	0	0	0	0
41A	1	5,355.23	1	2,177.82	0	0
TOTALS	159	87,118.61	164	91,015.33	160	98,170.81

PAYMENTS IN EXCESS OF \$1,000.00

Applied Geographics Inc	\$ 2,767.73
Community Software Consortium	\$ 1,900.00
Real Estate Research Consultants Inc.	\$ 27,250.00

Respectfully submitted,

Jennifer M. O'Neil - Chairman
Marsha R. Platt
Kenneth J. Grew
Board of Assessors

FINANCIAL STATEMENT

The Assessors 2013 budget was \$159,699. The Assessors 2014 budget is \$171,906. As of November 27, 2013 salaries are 35.38% expended, overtime is 53.41%, professional and technical is 30.57%, office supplies is 39.49%, instate travel is 40.24%, and dues and memberships 21.73%.

REPORT OF THE HEALTH DEPARTMENT

The sole mission of the Grafton Health Department and the Board of Health is to promote the health, safety and well-being of the residents of the Town by administering and enforcing local, state and federal regulations as well as providing education, information and guidance.

The Board, consisting of five (5) appointed residents of the Town along with the Town's Health Agent

participates in planning and response through the Grafton Emergency Management Agency and Regional Emergency Planning Committee (Grafton, Upton, Northbridge, Sutton and Millbury). Additionally, the Grafton Health Department houses and manages the Greater Grafton Medical Reserve Corps (GGMRC) and partners with Grafton Community Emergency Response Team (CERT). Grafton Job Corps and Career Academy is a partner with the Grafton Health Department for Emergency Dispensing Sites and also provides volunteers for events such as annual flu clinics as needed.

The Board also participates in the Grafton Job Corps and Career Academy Community Relations Council Meeting which meets quarterly at a breakfast meeting.

Board Meetings are held on the second and fourth Monday of the month at 6:00 P.M. in the Municipal Center, with additional meetings as needed. The Health Department staff includes a full-time Health Agent and Secretary. Additional support is provided to the department through contracted services including our Title V consultant and Public Health Nurse.

The Health Department continues to update existing local regulations, promulgate new ones as needed and administer new regulations and policies promulgated by the State.

In order to meet the health needs of the community, the Health Department staff and Board of Health members attend trainings, acquire and maintain certifications and licenses, and research and develop local policies. Additionally, the Health Department communicates information through the Municipal website, public hearings, newspaper and internet articles, cable TV, educational brochures and pamphlets which are available at the Health Department office.

In April, the Health Department sponsored a Rabies Clinic for dogs, cats and ferrets, administered by Dr. Richard Rodger, a local veterinarian.

In August a lecture was given on reducing mosquito-related health risks by Dr. Sam Telford of Tufts Cummings School of Veterinary Medicine. Mr. Telford is a local Tufts researcher who specializes in insect-borne diseases.

Tufts Biomedical Research Facilities renewed their two year biomedical research license through the Health Department.

The Health Agent also has a seat on Tufts Institutional

Biosafety Committee, which meets monthly, and a member of the Board participates in the Tufts Community Advisory Committee with meetings held quarterly.

During the year in conjunction with the Drug Take Back Program sponsored through the Grafton Police Department the Health Department, in conjunction with the GGMRC, held two sharp take back events.

The Health Department continues to be a 'drop off site' for Town residents for sharps disposal.

With the support of the Grafton Community Nursing Association, Cardiopulmonary Resuscitation (CPR) and First Aid training was provided in June to community members. The Health Department also sponsors CPR/AED (Automated External Defibrillator) training for municipal staff every October in order to insure proper use of the two AED units in the municipal center should they ever be needed.

In August the Health Department, in conjunction with the GGMRC, participated in the National Night Out at the Grafton Police Station. Volunteers from GGMRC and the Public Health Nurse attended the event providing health information to the residents. The first "Health Happens In Grafton" Booklet was also handed out at this event. The booklet is an outreach to the community to improve their health and well being.

In August, Ms. Lois Luniewicz retired from the Health Department after serving as the Health Agent for ten years. We will greatly miss her knowledge, expertise, support and years of experience that she contributed to the Town and to the Health Department.

On October 9th, the Health Department sponsored its fourth annual staff flu immunization clinic through Fallon Community Health Plan, with Worcester VNA distributing approximately 60 vaccines. Since that vaccine is supplied by Fallon, it allows the Health Department to distribute the free vaccine acquired through the Massachusetts Department of Public Health (MADPH) to many more citizens throughout the Town.

The Town-wide Flu Clinic was held on October 17th with two sessions: one in the morning and one in the late afternoon and we gave out over 220 doses of vaccine at the clinic. The clinics were coordinated by the Public Health Nurse and staffed with GGMRC and CERT volunteers. We continued to distribute vaccine in the Public Health Nurse's Office throughout the

remainder of the year.

We also provided clinics in the Grafton Schools in cooperation with the School Department with assistance of the school nursing staff, GGMRC and CERT volunteers. The clinics were held at the High School during school hours and at the Middle School, the Millbury Street Elementary School and North Street Elementary School after school. A total of more than 225 doses were given out.

The GGMRC continues to be a valuable asset to the Grafton Health Department as well as the Town of Grafton and is fortunate to be supported by its own Administrative Assistant whose salary is paid with grants obtained each year. Our partnership with CERT includes cross training such as Search and Rescue, behavioral first aid and triage in a disaster, unified drills and response opportunities. Our combined volunteers have participated in several events during the year including: the Grafton Night Out sponsored by the Grafton Police Department in August.

The GGMRC is continuing to operate with our data management system MAREsponds.org and expanded from the Grafton Medical Reserve Corps to the Greater Grafton Medical Reserve Corps now including Northbridge, Sutton and Westborough. Currently, our membership stands at 85 volunteers.

The GGMRC held a Metrowest table top disaster exercise in Hopedale in March. In May at the Millbury Street Elementary School the students participated in a Jump Rope Jive session for six weeks before the school day began. The GGMRC went to the Westborough Senior Center for an emergency bag give away and preparedness talk to the seniors was given (this was televised and replayed on their cable access channel).

Throughout the year, Grafton's Public Health Nurse, Trish Parent, was available to speak with the public during her regular office hours throughout the week, offered immunizations to adults and children from Grafton and conducted communicable disease surveillance as necessary. She also assists the Health Department as needed with environmental health concerns.

Blood pressure/well adult consultations continued to be available the last Monday of the month, with walk-ins welcome from 8:30 a.m. to 4:30 p.m. The nurse's office was also staffed Tuesday through Thursday afternoons from 1:30-4:30. Reportable disease statistics are presented at the end of this report.

Additionally, with the efforts of the Public Health nurse, the Grafton Health Department continues with MAVEN (Massachusetts Virtual Epidemiological Network) for intercepting reportable and communicable diseases. Historically handled manually, this breakthrough tracking system is invaluable for real time reporting and accessibility, determining trends and establishing potential related diseases.

South Grafton Elementary School Nurse and Assistant Public Health Nurse, Beth Horgan, RN, provides monthly blood pressure clinics at Forest Lane in North Grafton as well as support to the Health Department as needed. As a long time member of the GGMRC, Beth's assistance with many of our events is greatly appreciated.

Grafton continues to be an active member of the Worcester Regional Tobacco Control Coalition, established in 2005. The primary function of this group is to monitor youth access to tobacco products using un-announced compliance checks of those establishments licensed to sell tobacco products. Two compliance checks were conducted this year. Additionally, the Coalition staff is available to investigate tobacco related complaints and to offer educational opportunities through our schools.

At the beginning of September the Town Administrator, Mr. McInerney, contracted with Public Protection Specialists, LLC (PPS) to provide temporary services to the Health Department. PPS is a small limited liability corporation that provides high quality, cost effective services to a variety of communities throughout Massachusetts. PPS (under the direction of Brian Gallant, Bridget Sweet and Susan Elliott) has provided 20 hours per week for inspectional services, plan review, well issues and nuisance complaints. PPS provides the Board of Health with a weekly report of hours worked, services provided during the previous week as well as a member of PPS attending each Board of Health meeting. PPS does not attend any of the numerous committee meetings, including Tufts Institutional Biosafety Committee meetings that were previously attended on regular basis by the former Health Agent.

In October, Mr. McInerney invited Mr. Derek Brindisi from the Central Mass Regional Public Health Alliance (CMRPHA) to discuss the regionalization program that is managed by Worcester's Division of Public Health. The CMRPHA is a collation of six communities working together to provide a comprehensive array of services including the 10 essential services of public health. Following the

presentation, Mr. McInerney recommended to the Board of Selectmen and the Board of Health that Grafton join the CMRPHA for regionalization of health services instead of hiring a new health agent or continuing with contracted services

The Board of Health and the Board of Selectmen met in a joint meeting to discuss the possibility of Grafton joining the CMRPHA as a permanent option for the Health Department. CMRPHA has individual agreements with each community that joins regarding what regionalization health services will be provided to each town. Discussions continue with the Board of Health and Board of Selectmen regarding the future of the Health Department and what services would be provided if Grafton was to join CMRPHA. Mr. McInerney has made a decision that Mr. Brian Szczurko (Assistant Town Engineer) will handle all Title 5 issues (soil test witnessing, plan review, inspections) beginning January 1, 2014.

The Health Department's contract with Terra Environmental, extended through June 30, 2014, includes witnessing of Percolation and Deep Hole testing and septic and well design plan reviews. Consultation with the local Health Agent or PPS as needed is also provided. This contract will become null and void effective January 1, 2014

Mr. John L. Carlson was again nominated as the Inspector of Animals. Mr. Eugene Ploss served as Assistant Animal Inspector and Dog Officer. He also investigated animal bites and assured proper quarantine measures.

The Grafton Health Agent along with the Town Planner, Conservation Agent, Building Inspector and Town Administrator continued holding Land Development Team meetings every Thursday at 2:00 p.m. to encourage both interdepartmental communications, particularly as it affects land use and development.

The Board wishes to thank the Grafton Community Nursing Association, Greater Grafton Medical Reserve Corps, Grafton Community Emergency Response Team, all of the Town Boards, Commissions, Committees and Staff for their continued support, cooperation and assistance.

Statistics/Reportable Diseases: 2013

SUSPECT CASES

Lyme:	16
Varicella:	1

CONFIRMED CASES:

Babesiosis:	1
Giardiasis:	2
Active Tb:	2 (DOT)
Latent Tb:	8
Lyme Disease:	8
Legionellosis:	1
Salmonellosis:	0 (down from 7 in 2012)
Campylobacteriosis:	2 (down from 8 in 2012)
Influenza:	21
Pertussis:	0 (down from 3 in 2012)
School Reports Reviewed:	9

The above statistics are actual confirmed cases.

Seasonal Flu Influenza: 542 doses given

Permits and Licenses issued during calendar year 2013 totaled \$66,052.00 in receipts:

*Beaver Permits	1
*Perc and Deep Hole	25
*Food Establishment Permits	134
*Food Establishment Plan Reviews	1
Disposal Works Installers Licenses	28
Septage Haulers Licenses	12
Rubbish Haulers Licenses	23
*Disposal Works Construction Permits (Repairs)	25
*Disposal Works Construction Permits (New)	34
*Well Permits	12
*Tanning Establishment Licenses	1
*Tobacco Licenses	12
*Lodging Permits	2
*Pool/Spa Permits	4
Portable Toilet Permits	14
*Camp Permits	0
*Body Art Establishment Permits	1
*Body Art Practitioner Permits	1
Funeral Directors Licenses	2
Grafton Septage Permits	416

*A total of 497 inspections were conducted.

Complaints received in the Board of Health Office
(Each receives follow-up action):

Housing	12
Nuisance	17
Food:	3
Other:	2

**BOARD OF HEALTH
FINANCIAL STATEMENT
FISCAL YEAR 2013**

APPROPRIATION	\$ 150,019.00
SALARY	102,820.00
EXPENSES	47,199.00
TOTAL EXPENDED	148,580.53
UNEXPENDED BALANCE	1,438.47

PAYMENTS IN EXCESS OF \$1,000.00

Public Health Nursing	30,896.23
UNIVAR / USA	7,999.20

Respectfully submitted,

Karen S. Gwozdowski Gauvin, Chairman
Deborah A. Chouinard, Vice Chairman
Richard J. Kirejczyk, Clerk
Philip E. Dumas, Member
Jay Gardiner, Member

REPORT OF THE BOARD OF SELECTMEN

Dear Residents of Grafton:

This has been a successful and productive year for the Town of Grafton. I am pleased to report on our activities of the past year and look forward to continued progress in 2014.

The Board of Selectmen meets on the first and third Tuesday of the month and has workshop meetings usually on the second Tuesday except for July and August. In May of 2012, Craig Dauphinais and Dennis Flynn were elected to the Board for a three-year term running through May of 2016. The Board reorganized and voted John Dowling as Chairman, Brook Padgett as Vice-Chairman. John Carlson will continue as Clerk.

The economic environment continues to remain challenging. Town employees have been diligent in finding ways to economize, streamline and save to stretch the budgets as far as possible. There has been no loss of services and in fact have been expanded. The Board thanks all employees, Boards, Commissions, Committees and Town Administrator Tim McInerney for all of their hard work.

In March, the Board moved to create the Central Massachusetts Regional Veterans District. There are four member communities: Northborough,

Westborough, Grafton and Shrewsbury. The District gives Grafton the opportunity to provide Chapter 115 benefits to all Veterans' who are eligible. The Town is now compliant with the 2011 State Division of Veteran's Services code. The Town now benefits from having more office hours—from 3 hours a week to 11—and the benefit of being able to call the agent during normal business hours. The agent has been very proactive in reaching out to veterans to make sure that they know the benefits that they deserve. The District has been a great success for all of those involved.

Calendar Year 2013 was also the year Grafton became "hip" as it launched both a Twitter and Facebook account to get information to citizens as quickly and easily as possible. These social media tools have been very helpful in reaching out to a different generation of residents. We look forward to expanding the use of these tools even more in the years to come.

In the fall of 2013, the Grafton Library opened its new addition complete with an ADA accessible LULA. The addition now allows all residents easy access to all floors of the library. We are grateful for all those that supported the use of \$463,000 in Community Preservation and other funds to complete the project. We will continue to improve the library and its services, especially with the recent hire of Beth Gallaway as our new Library Director. We are excited for the energy and passion she brings to our library.

In other building improvements, the DPW break room was remodeled. This was an important improvement for our DPW workers. They put in a lot of hard work and long hours on behalf of the Town. The least we can do is to provide a decent break room for these dedicated employees to enjoy. We continue our due diligence to select a new sight for a future DPW facility. We are working diligently to determine a location that will meet our needs now and well into the future; being mindful of the existing location.

The Town also began renovations for the Selectmen's new meeting room-which is 95% complete. This will be a great addition to the Town. The new meeting room will allow for many more meetings to be televised and at a much higher quality than previously available. This will help inform residents and increase their participation in the democratic process of running the Town of Grafton.

The Board of Health also saw significant changes this past year. The Town moved from having the "health agent," a town employee, review and inspect all health

permits and violations to hiring an outside vendor to perform these services. The Town will also be contracting for all nursing and public health services with the Central Massachusetts Regional Health Alliance beginning in early 2014. This conversion will allow the Town to offer a much greater breadth of public health services. The Town will have access to a full team of certified professionals as opposed to just one staff member. We believe this will greatly improve the services delivered to our residents and business.

The legal fight with the Grafton/Upton Railroad continued this past year. While no final resolution has been determined, we are dedicated to ensuring that the Town is not forced into accepting hazardous material facilities that are dangerous to our community and violate our local zoning standards. We will continue to keep residents up to date on the progress we are making.

2013, like previous years, was both challenging and rewarding. As the economy continues its slow climb out of the recessions we will continue to find constrained budgets and difficult decisions. However, even under these circumstances, Grafton has continued on its path of excellence. Our schools spend the least per pupil, but still continue to score strongly on all major academic achievement tests. Our municipal services rival or exceed those of all of our neighboring communities and are performed at less cost. We believe that Grafton is and will continue to be a great place to live, work, play and raise a family.

Once again, the Board would also like to express its sincere appreciation to all the town employees and many dedicated volunteers and committee members that so diligently give of their time and energies to serve the Town.

Respectfully Submitted,

John Dowling, Chairman

REPORT OF THE BUILDING INSPECTOR/ZONING ENFORCEMENT OFFICER

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws.

During the Calendar Year 2013, there were:

Building Permits	486
Public Buildings	57
Sign Permits	115

Home Occupation Permits	4
Woodstove Permits	39
Zoning Permit	18

Issued by the Building Department: The above receipts including re-inspection fees and photocopies total \$152,073.00 (One Hundred Fifty-Two Thousand Seventy-Three Dollars) which was transferred to the Town Treasurer.

Inspections were conducted with the Board of Health, Plumbing and Wiring Inspectors in response to complaints filed at the Grafton Memorial Municipal Center. During the past year we have responded to an estimated 2986 inspection requests and complaints.

Under the Building Department I have jurisdiction over the inspections of the Wiring, Plumbing and Gas Inspectors. I also oversee municipal staffing, maintenance and custodial personnel and duties.

As Inspector of Buildings, I interpret, administer and enforce the State Building Code.

As Zoning Officer for the Town of Grafton my duties include enforcing the Zoning by-laws.

The inspection of multi-family dwellings and public buildings, as required by the State Building Code, continue and such buildings and structures in the Town of Grafton are in compliance at this time.

As the Town's Zoning Enforcement Officer I review applications and approve or deny Zoning Permits for new constructions, changes in the use of existing structures, and home occupations.

Respectfully Submitted,

Robert S. Berger
Inspector of Buildings/
Zoning Enforcement Officer

REPORT OF THE INSPECTOR OF WIRES

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which 532 permits were issued.

During the **Calendar Year 2013, \$41,575.00** was collected and transferred to the Town Treasurer.

Respectfully Submitted,

George Duhamel
Inspector of Wires

REPORT OF THE INSPECTOR OF GAS

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which 363 permits were issued.

During the **Calendar Year 2013, \$25,100.00** was collected and transferred to the Town Treasurer.

A reminder to all residents:

Section II, Division VI of Chapter 737, Acts of 1960 Massachusetts Code of Gas Piping Installations pertains to Mobile Homes and Trailers.

Reminders to all Gas Fitters:

On **ALL** Gas Piping, lines must be tested. It is the responsibility of the Gas Fitter to notify the Gas Inspector for the **TEST**. Please protect yourself by having work done by a licensed installer and have the work inspected.

Respectfully Submitted,

Thomas French
Inspector of Gas

REPORT OF THE INSPECTOR OF PLUMBING

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **366** permits were issued.

During the **Calendar Year 2013, \$26,065.00** was collected and transferred to the Town Treasurer.

Respectfully Submitted,

Thomas French
Inspector of Plumbing

REPORT OF THE ZONING BOARD OF APPEALS

Over the past year the Zoning Board of Appeals has added 1 new member, Mr. William Yeomans and lost 2 members, Mr. John Carney and Mr. James Lebel. We are currently looking to add a new alternate member.

Over the past year the Board reviewed a total of 7 cases numbering 784 to 790. Complete records of these cases are on file in the Building/Zoning

Department Office and with the Town Clerk.

During the **Calendar Year 2013, \$1,155.00** was collected for these cases and transferred to the Town Treasurer.

No new 40B cases were submitted over the last year.

Respectfully Submitted,

William McCusker, Chairman

REPORT OF THE GRAFTON CABLE TELEVISION OVERSIGHT COMMITTEE

The Grafton Cable Television Oversight Committee provides general oversight of all cable access operations in the Town. Also, the Committee monitors the overall performance of both Charter Communications and Verizon with respect to their Grafton cable operations. Below is a summary of Access Activities:

PUBLIC ACCESS USAGE

During the year, portable equipment was provided for producers 11 times. Non-linear editing equipment was requested 67 times, and 34 studio shoots were produced during the year. There were 87 bulletins posted on the GCTV bulletin board, 13 bulletins posted on the GGTV bulletin board, and multiple sports schedules and bus routes posted on the GETV bulletin board.

PUBLIC ACCESS PRODUCTION COURSE & GCTV EDUCATION OPPORTUNITIES

Grafton Access continued to provide both training and support to new and existing producers on non-linear editing software; including Media 100 suite, Final Cut Pro, Corel Video Studio, and IMovie. Support on new IMac editing stations was also provided throughout the year.

PROGRAMMING SUMMARY FOR GRAFTON PUBLIC, GOVERNMENT, AND EDUCATION ACCESS

Grafton Access experienced its largest growth to date in the amount of programming provided on the Community Channel. New show series and specials were added to the lineup. In addition to new content, Grafton Community Television continued to feature its in-house produced show series developed by local Grafton producers.

Interviews, news, and politically oriented programs broadcast on Grafton Access during in the year included a number of studio interviews; including the production of an ongoing interview series with Senator Michael Moore. A new “Elder Law” series debuted in 2013; providing advice to Grafton’s senior community. Supplemental to the “Elder Law” series, Grafton Government Television continued to provide coverage and rebroadcast of the Senior Center’s free legal lecture series. Also, during the year, Grafton Community Television debuted news and current events program entitled “Grafton Minute By Minute”. The ½ hour series featured interviews and coverage of local events in Grafton.

Regular, ongoing meetings of the Board of Selectmen, Planning Board, and School Committee continued to be captured and rebroadcast on both Grafton Government and Grafton Education Television during the year. All Grafton Town Meetings, both special and annual, were both captured and rebroadcast on Grafton Government Television. A host of special meetings and informational events were also captured and rebroadcast on both the Government and Education Channels; including two dedication ceremonies at the Mill Villages Park. Other special events captured and rebroadcast on Grafton Government Television included the January 2013 Grafton-Upton Railroad Forum at Grafton High School, a Public Health Regionalization meeting and an outreach meeting regarding the Worcester Regional Transit Authority at the South Grafton Community House.

In addition to broadcasting Grafton School Committee meetings on the Education Channel, the Town’s new Municipal Fiber Network was utilized for live meeting telecasts of town meetings from the Grafton High School. Additionally, coordination between Grafton Access and the School Department allowed for a successful transition to the school’s Media Center for School Committee meeting broadcasts. The school continued to provide Grafton Access with its student-produced series “GHS On A Roll”; which featured various events taking place at the High School during the school year. Grafton Education Television once again provided support for the 2013 GHS graduation at the Hanover Theater in Worcester. As the Grafton School Committee held their annual tour of schools within the town in 2013, Grafton Government Television was on hand to capture each meeting at the various school locations.

Musical Programming for Grafton Community Television increased during the year, with the addition of several music-based shows acquired from various

community access stations across the state. With the use of file-sharing technology, GCTV aired a host of concerts produced by local communities. In addition, GCTV produced a variety of in-house studio performances by local musical artists. Grafton Community Television also captured a variety of local concerts in different areas of town including the Mill Villages Park, the Grafton High School auditorium, and concerts on the Grafton town common.

New, general interest programming on Grafton Community Television spanned all areas of public interest; including culinary arts, senior wellness, technology, and history. For each category, new series were broadcast in programming “blocks”- which allowed for the broadcast of related content within a particular time frame in the GCTV Program Schedule. Some examples of new shows that centered on similar themes in 2013 included: “On Your Computer”, “Future Talk” and “NASA 360” for technology. New cooking-based shows such as “Culinary Kid”, “Love on a Plate”, “Wicked Good Food” and the “Northwoods” cooking show provided a variety of programming geared towards the culinary arts. Meanwhile, shows such as “Senior Scene”, “Graceful Aging” and “Seniors on the Move” provided a broadcast outlet for senior-based topics. A focus on children’s programming led to the addition of several early morning shows to the GCTV program schedule including “Drawing with Mark”, “I Can Be Me”, “Little Iguana” and the “Bee Bear Book Club”. With collaboration from the Grafton Public Library, GCTV debut a reading show for children entitled “Storytellers” in December of 2013. One notable addition to GCTV’s in-house produced studio shows included a new series entitled “TV Classics with Jim Gallagher”.

Grafton Community Television continued to air various religious programs submitted and sponsored by residents in the town of Grafton. A wide variety of church services and gospel-based programs were broadcast on Sunday mornings on Grafton Community Television.

In 2013, many of Grafton Community Television’s in-house programming returned for broadcast; including shows such as “Animal Adventures”, “Blazis Safaris”, “Day Trip to History”, “Model Citizens”, “Grafton Oral History Project”, “Domestic Tranquility”, “Cooking with Tasha”, “History in the Making” and “Rubber Duck Theater.” GCTV’s “Ask the Geezers” show remained the Station’s only live show broadcast every other Thursday evening. With the addition of GCTV’s live streaming, viewers gained the ability to watch the live broadcast from the Grafton Community Television website.

GRAFTON ACCESS TELEVISION NEWS

During 2013, the Grafton Access Television Studio underwent a significant amount of physical upgrades to both its studio cameras and broadcast switcher. In addition to equipment upgrades, Grafton Access also activated live streaming video during the year along with a video-on-demand system. This new addition to GCTV's infrastructure provided residents the opportunity to view meetings in real time on both their computers and mobile devices. GCTV's video-on-demand library provided viewers quick and

easy access to previous meetings and events at their viewing convenience.

Grafton Access continued to provide broadcast support to the Grafton Municipal Center during 2013. A significant upgrade and renovation construction project for Conference Room A commenced. As a result, meetings from the 2nd floor conference room began to be broadcast. When the project is finished, the municipal center will have broadcast capabilities in both conference rooms.

GCTV STUDIO, EDITING, PORTABLE EQUIPMENT, PLAYBACK, AND COURSE USE FOR 2013 (IN HOURS)

Date	Studio Use	Linear Edit	NL Edit	Cameras	Misc. Equip.	Playback	1st Run	Course
January	10	0	10	1488	1488	283.25	18	0
February	3	0	11	1350	1344	288.5	19	0
March	3	0	8	1536	1488	282	18.75	0
April	4	0	18	1440	2160	296.25	15.5	0
May	8	0	17	2184	1488	290.5	14.5	0
June	5	0	8	1848	1440	281.5	19.5	0
July	4	0	10	1464	1488	410	24.9	0
August	4	0	8.5	2232	1968	468.25	31.25	0
September	4	0	8	936	720	716.5	28.8	0
October	8	0	10	744	744	775.9	29.25	0
November	16	0	27	720	720	710.25	23.5	0
December	4	0	10	744	744	739.22	39.25	0
TOTALS	73	0	145.5	16686	15792	5542.12	282.2	0

New Equipment Purchases in 2013:

The Committee authorized the following major equipment expenditures during the year three new studio cameras, a new video switcher for the studio and new Mac computers for use with video production.

Funding:

Cable access operations are funded through payments made by each cable provider.

Public Input:

We welcome input from the public and access producers – all are invited to attend our monthly meetings or to contact us. The Committee meets monthly (usually the third Saturday) and meetings are always posted. The Committee can be reached by writing to:

Grafton Cable Television Oversight Committee
30 Providence Road
Grafton, MA 01519

Kris McMullin, Grafton's Public Access Coordinator and Mark Durfee, Clerk of the CATV Oversight Committee contributed the information included in this report.

**GRAFTON CABLE TELEVISION OVERSIGHT COMMITTEE
VENDOR PAYMENTS IN EXCESS OF \$1,000.00**

The Camera Company	\$66,077.25
TelVue Corporation	\$9,790.00
Yes Computers, Inc.	\$5,198.85
John LaPoint	\$4,420.00
Golden Architects, Inc.	\$3,767.50
MX Consulting Services	\$1,748.00
Staples, Inc	\$1,102.23

Respectfully submitted,

Grafton Cable Television Oversight Committee

Bob Hassinger, Chairman
Bob Berger, Vice Chairman
Mark Durfee, Clerk & Treasurer
Bob DeToma, Member
Richard Schultze, Member
Larry Silverman, Member
Corson Wyman, Member

**REPORT OF THE CAPITAL IMPROVEMENT
PLANNING COMMITTEE (CIPC)**

Committee members:

Robert Nault	Chairman
Sargon Hanna	Vice Chairman
Karl Moisan	Clerk
Craig Dauphinais	Board of Selectmen
Peter Carlson	School Committee
Tim McInerney	Town Administrator
Bruce Spinney	Finance Committee
Doreen DeFazio	Member at large

Budget:

The Capital Improvement Planning Committee (CIPC) spent zero Town funds; It has no expenditure budget. The CIPC did not appropriate any funds for projects

Activities

The Capital Improvement Planning Committee (CIPC) was formed in December 2010. The committee was formed to develop an annual capital budget and creation of a 5-year capital plan in 2013. This year, with new members joining the committee and some improvements to the development process, the committee focused on only the FY 2015 capital budget. The 5-year plan is slated for completion in FY 2015.

The CIPC uses a matrix based process for evaluation

and scoring of all capital projects submitted for the FY 2015 budget cycle.

All departments and committees have submitted their project requests for FY15.

The attached spreadsheet documents our team evaluations and scoring (including weighting factors) findings for the submitted capital requests.

Between October 2013 and February 2014, the committee met with representatives from departments and committees in order to better understand their funding requests.

A recommendation for the FY 2015 capital budget was submitted to the Town Administrator in March 2014, and presented to the Board of Selectmen in March 2014.

Respectfully submitted,

Robert R. Nault
Chairman - Capital Improvement Planning Committee

**REPORT OF THE COMMUNITY
PRESERVATION COMMITTEE**

The Grafton Community Preservation Committee (CPC) was active during 2013 carrying out the Community Preservation Act, reviewing project submissions, monitoring the status of projects and making funding recommendations to Town Meeting.

At the Spring Town Meeting, voters approved the appropriation of \$10,000 for funding the operating budget of the CPC. Additionally, voters approved (\$96,225) for the purpose of making the principle and interest payment on the \$1.2 million bond issued for the purchase of the Pell Farm property. Spring Town Meeting also saw voter approval for the extension of the Grafton Town House Accessibility Project. No new monies were appropriated. Additionally, voters

approved \$20,000 to the Grafton Historical Society for the purpose of completing the restoration of the climate controlled vault at the Historical Society to store maps and documents. Voters also approved (\$16,900) for the purpose of purchasing and installing new playground equipment at Perry Hill Park in North Grafton. Spring Town Meeting also saw approval of the Extension of Grafton Town House Architectural Design and Construction Documents. No new monies were appropriated. Additionally, the extension of the Library Accessibility Project saw voter approval. Again, no new monies were appropriated. Also, at the Spring Town Meeting, the Affordable Housing Reserve (\$38,242) was transferred to the Grafton Affordable Housing Trust. The Community Preservation Committee began transferring the Affordable Housing Reserves to the Housing Trust in 2007 with the understanding the funds are to be used in accordance with the Community Preservation Act.

In the fall, voters approved (\$15,000) for the purpose conservation of historical 19th Century textiles and shoes in the Historical society as requested by the Grafton Historical Society. Voters rejected (\$1,000,000) for the purpose of the restoration of the Grafton Town House requested by the Grafton Town House Oversight Committee.

The end of 2013 saw the completion of many projects funded largely or in part by Community Preservation Funds: Historical Society Vault, Benthic Weed Barrier, Mill Villages Park, a sign at Riverview Park, and the Library Accessibility Project. The CPC continues to make bond payments for the purchase of Pell Farm. Document conservation and storage by the Grafton Historical Society is ongoing. Town Record Preservation is also ongoing by the Town Clerk.

For fiscal year 2013, Grafton collected \$300,876 through local surcharges, received \$81,163 in matching state funds, and earned \$15,000 in interest income.

The CPC is a nine member committee that administers the Community Preservation Act, which Grafton adopted in the spring of 2002. Peter Finn joined the CPC, occupying a vacant Conservation Commission seat. Mike Scully, the planning board representative, left the committee in 2013. Sargon Hanna is our newest member from the planning board. The Act creates a stream of revenue from a local property tax surcharge and state matching funds to support projects in four areas: open space preservation, community housing, historical preservation and recreation.

The Committee meets the fourth Thursday of each month. Copies of the Guidelines for Submissions are available in the Planning Office as well as through the Community Preservation Committee's page on the town's Web site.

Respectfully submitted,

John Stephens, Chairman	Jim Gallagher
Ken Holberger, Treasurer	Joann Duncan
Jennifer Thomas, Clerk	Paul Scarlett
Heather Cargill	Sargon Hanna
Peter Finn	

REPORT OF THE CONSERVATION COMMISSION

The Grafton Conservation Commission is charged with the protection of Grafton's natural resources. The Commission holds public hearings on the first and third Tuesdays of each month. Workshop meetings are held on the fourth Tuesday of some months as needed.

When fully staffed, the Commission has five full members all of whom are appointed volunteers. The Commissioners are Co-chair John Wilson, Co-chair Sandra Brock, Peter Finn, Heather Trudell and Jesse Leddick.

The office is staffed by Conservation Agent, Linda Dettloff, who is Head of the Conservation Department, and part-time Conservation Secretary, Jayne Zwicker.

Chief among the Conservation Commission's responsibilities is the administration and enforcement of the Massachusetts Wetlands Protection Act and the Grafton Wetlands Protection Bylaw. In 2013 the Commission held public hearings on 32 Notices of Intent and Requests for Determination of Applicability, as well as 6 requests to amend or extend existing Orders. The Commission inspected and acted on more than 53 Requests for Partial and Full Certificates of Compliance. The Commission also investigated various complaints and calls regarding resource area concerns and issued Enforcement Orders on violations.

After a series of public meetings, the Commission passed a set of "Regulations Governing Stormwater Management" in May, 2013 for the Administration of the Stormwater Management Bylaw. The passage of the Stormwater Bylaw and Regulations was an important component for Grafton's compliance with Environmental Protection Agency requirements

regarding the control of stormwater.

The Commission advises other Town boards and officials, as well as private individuals and groups, on issues that relate to its areas of jurisdiction. The Commission issued comment letters to the Planning Board for projects under review this year and places high priority on providing input during the preliminary design review phase of new developments and 40B projects.

Equally important is the Conservation Commission's authority under the Conservation Commission Act of 1957 to plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation. In 2013, the Conservation Department worked on the following land protection and land management projects:

The Commission received its final payment of funds under a USDA Wildlife Habitat Incentives Program (WHIP) grant to assist in the management of the Hennessey I Conservation Property and is actively managing the property for grassland habitat. Fields are mowed every other year for habitat conservation and management. Fields were mowed at Pell Farm, Merriam Road, and Hennessey I on Adams Road. Lime was applied to the fields at Pell Farm and Hennessey I to "sweeten" the soil and encourage the growth of native grass species. Work to eradicate invasive exotic species was ongoing in the fields and at road edges at Pell Farm and Hennessey I.

Trail work was completed at the Upton Road/Stowe road entrance to the Great Meadows Conservation Land property as part of an Eagle Scout project. The project also included placement of signs at the property boundary with Grafton Fish, Game and Bird Club to caution conservation land users of proximity of the active shooting range.

The Department also worked on various projects involving beaver issues, trail construction and maintenance and signage; and other conservation land management concerns.

The Conservation Commission is represented on the Lake Quinsigamond Commission, the Community Preservation Committee, and the Hennessey Land Management Committee. The Commission has taken over the responsibilities of the recently disbanded the Hassanamesitt Woods Land Management Committee involving all areas except Historical preservation.

Expenses paid out over \$1,000:

Sunshine Sign Company –	
Conservation Land signs	\$1196
A.G. Services- bulk lime delivered/spread	\$2500

Respectfully Submitted,

Linda Dettloff
Conservation Agent
Grafton Conservation Department
January 31, 2014

REPORT OF THE GRAFTON COUNCIL ON AGING

****It is the mission of the Grafton Senior Center to link needs with resources to maintain and enhance the overall quality of life for Grafton's senior and disabled population.****

The Council on Aging is pleased to submit its annual report for the year ending December 31, 2013. Our programs grew and changed to reflect the changing needs of our wide population. The Center has been highly utilized as a place of fun and recreation as well as a source of information, assistance and referral. Many individuals and families have come to us with personal crises and we are proud to have provided information and support.

The Grafton Senior Center endeavors to offer the older adult population (those 60 years of age and older) of Grafton a quality program including educational and wellness workshops, home delivered meals, congregate (on site) meals, crisis assistance, a referral/information service, transportation as well as recreational and fitness activities. The Department also offers a large volunteer program. Additional services include a monthly newsletter and fuel assistance.

The information and referral program is one of the most widely used services. We function as a community resource for obtaining information on a wide range of topics. These areas include fuel assistance, Meals on Wheels, Alzheimer's disease and dementia, elders-at-risk and elder abuse, among many others. All inquiries are held in strict confidence.

Outreach is a program where in-home assessments are conducted and services are suggested so that elders can remain independent and at home to age in place for as long as possible. Outreach also does "the little things" to enhance the quality of life for those that are homebound. Outreach Worker Lisa Kelley assisted with the needs of elders and their families. Ms.

Kelley also provided assistance with forms for the SMOC (South Middlesex Opportunity Council) fuel program, along with the FOGE (Friends of Grafton Elders) heat fund. These programs aid elders having financial difficulty heating their homes.

The Grafton Senior Shuttle, along with the WRTA (Worcester Regional Transit Authority) van, allows for elders and the disabled of any age (when possible) to access rides to medical appointments, hair salons, grocery shopping, to pick up prescriptions, as well as many other errands. It is a bit easier to give up driving when the time comes when one knows there is an alternative to asking friends and family for a ride. The availability of these vans has been invaluable in maintaining independence and dignity for our elder and disabled population. With our population aging, it is comforting to know there is alternate transportation available, as reaction time decreases after age eighty, approximately. With financial budget cuts always on the horizon, we hope to continue to receive some reimbursement from the WRTA for the operation of its vehicle. It is hoped that transportation in Grafton will always be available, despite budget issues, as it is the lifeblood of senior independence. Grafton is a great place to age; we hope to keep it that way.

The Council on Aging received a grant from the Executive Office of Elder Affairs. This grant covers part of the wages of the WRTA van driver, volunteer recognition and education, and supplies. This grant has been vital in meeting some departmental needs that the operational budget is not able to address, such as continued training.

The Senior Center partners with Elder Services of Worcester Nutrition Program to serve meals to the senior population. Some folks eat lunch here at the Center, while others are homebound and receive a meal at home at a reduced cost, subsidized by the state. Socialization is crucial to wellness, and the nutrition program does much to create positive interactions as well as balanced meals.

The Senior Tax Work Off Abatement Program is administered by the Council on Aging office, primarily Barbara Connelly, with assistance from the Assessors' Office. It is a mutually beneficial partnership between seniors with applicable skills and town offices that need an extra hand. Seniors work in Town Departments doing various tasks in exchange for abatement off their property taxes. It is income eligible, with certain requirements.

This Center is for ALL seniors in Grafton, not just for

those who are in need of assistance or are "elderly". One visit here and you will see younger, active seniors taking part in exercise, crafts, cards, meals, etc. We always are happy to see a new face come through the door, and we make every effort to make them feel welcome. Please come down and introduce yourself! Or give us a call at 508.839.9242 and we will pick you up in our handy van (wheelchair lift accessible).

Payments Over \$1000.00

Stanley Steamer of Boston	\$1,527.00
Elder Services of Worcester	\$1,000.00
WB Mason	\$1,505.54

Total Meals January 2013 – December 2013

MEALS ON WHEELS

MONTH	YEAR	CONGREGATE (At Center)	(Home Delivered)
JANUARY	2013	836	371
FEBRUARY	2013	659	300
MARCH	2013	658	344
APRIL	2013	802	355
MAY	2013	762	353
JUNE	2013	732	305
JULY	2013	762	369
AUGUST	2013	831	340
SEPTEMBER	2013	795	325
OCTOBER	2013	899	398
NOVEMBER	2013	950	293
DECEMBER	2013	935	300

Total Congregate Meals:	4,053 meals
Total MOW Meals:	<u>9,621</u> meals
TOTAL MEALS SERVED	13,674

Transportation Statistics

	Duplicated	Unduplicated
Total Rides:	4,865	184

This statistic shows that the average rider uses the senior van over twenty-six times per year. Many use it as their sole source of transportation, whether it is to medicals, the grocery, haircuts, banking, etc.

ACTIVITIES	Duplicated	Unduplicated
Community Education	825	231
Cultural Events	708	140
Fitness/Exercise	3,359	181
Health Screening	501	83
Information Sharing	238	167
Recreation/Social Evt	7,993	656

Total Activities:	13,624	1,458
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Senior Exercise Participants

TOTAL USE OF SENIOR CENTER
 Statistics from **01/01/2013** to **12/31/2013**
 Age: **60** and older

Total Seniors Served

Duplicated: 26,749 (Units of Service)
Unduplicated: 1,082 (Number of Seniors)

MANY THANK YOU's

This report of the Council on Aging would be remiss if it did not acknowledge the many volunteers who tirelessly serve Grafton's seniors and disabled whether you run the pitch group, deliver meals to the homebound, bring in goodies to share, or help in the kitchen, each and every one of you is appreciated. Without you we would not be able to offer the many programs currently available. Grafton is very fortunate to have such dedicated, caring individuals serving as volunteers. In addition, we wish to thank the many Town individuals, organizations and area businesses that have donated their resources. Special thanks to Worcester Elder Services for its dedication to providing services to our community. Our Boy and Girl Scout Troops and different school classes in Grafton have added much to our Center. Many thanks to them and to their leaders and teachers for all the joy they have brought to the Seniors throughout the year.

Thanks to the Assessors' and Treasurer/Collector's Office staff for their assistance in processing Tax Work-Off abatements.

The Council thanks the Board of Selectmen, Town Administrator Tim McInerney, former Asst. Town

Administrator Kevin Mizikar, the Finance Committee and Town employees for their assistance and cooperation in helping this department meet its goals.

Thanks to the Friends of Grafton Elders (FOGE) for their efforts in supporting the seniors and the Grafton Senior Center. The Friends group worked tirelessly to raise the funds necessary to purchase a new senior van, the Grafton Senior Shuttle which has replaced the GERT van. We thank all of the contributors, especially the North Grafton Methodist Church and Unibank, for making it possible for the Senior Center to purchase a new senior van. The help of the Friends group has also been invaluable in keeping many elders warm. In addition, it is the generosity of FOGE that has allowed us to provide free Senior Exercise, Zumba, Tai Chi, and Mat and Chair Yoga to seniors.

We thank the Harvard Pilgrim Health Care Foundation for the \$500 Community Spirit 9/11 mini grant and Tufts Neighborhood Service Fund for the \$800 grant to go towards transportation; and MassDOT and MArtap Helping Hand Mini Grant of \$750 which was used to help pay for a replacement lift for the GERT Senior Center van.

Many thanks to the Lions Club for its continued support and the wonderful evening dinners they provide. These organizations improve the quality of life for Grafton's elders and disabled population, for which the COA is very grateful.

We thank Annette McCarthy and Norma LaMarche for all their help in leading the Craft Group and organizing the Movie of the Month. The Craft Group's donation of \$775 to the Senior Center was greatly appreciated! In addition to these ladies volunteering their time, they have helped to bring many new faces to the Center!

Many individuals, groups and organizations have also been kind to donate to the department also. Your support has been so very vital to the offerings of our department. There has been one individual who wishes to remain anonymous, who has been incredibly generous to our seniors. You've made some ordinary days here extraordinary. We thank all of you for all that you have done.

Our **Holiday Giving Tree** was an amazing experience. Anonymous tags were taken by individuals who returned the tags with beautifully wrapped gifts for Grafton seniors. Given the state of the economy, we were especially impressed with the generosity of our residents. Most requests were very basic needs, such as a gloves, scarves, and books.

Grafton should be proud of the caliber of citizens residing in our fine community.

THANKS TO COA STAFF

The Council and Director thank the staff of the department for its kindness and compassion in caring for our elders. Your dedication to excellence is evident every day. It is because of you that the seniors feel welcome, cared for and heard. When someone with memory loss calls many, many times in one day, they receive the same tender response during the 7th call as they did on their first call. We are proud of the work you do, and the Town is fortunate to have you as elder advocates, particularly in these times of budget tightening. The Town has itself a top-notch staff caring for its elder and disabled population—as well as their families, and it is a pleasure and an honor to work with you.

The Grafton Senior Center is open Monday through Friday from 8:30 a.m. to 4:30 p.m.

LIFE IS

- By: Michael Sage

*Life is like a river, constantly flowing,
Life is like a tree, constantly growing.*

*Life is like a desert, constantly changing,
Life is like the oceans, constantly re-arranging.*

*Life is accepting, both others and yourself,
Life is understanding, and believing in oneself.*

*Life is committing, and doing the best you can,
Life is believing, and being your own very best fan.*

*Life is for loving, and also for caring,
Life is for helping, and giving and sharing.*

*Life is the seeds that you plant each day,
Life is creating a better world in which to stay.*

Respectfully Submitted

Grafton Council on Aging

William Drago, Chair
William Cutler, Vice Chair
Marcella Benoit, Secretary
Barbara Gardner
Rev. Phil Goff
Annette McCarthy

It is with deep sadness that the Council on Aging

Board reports the loss of board member and active participant of the Senior Center, Charles (Charlie) Bolack who passed away in August 2013.

STAFF LISTING

Full Time Staff

Martha Chartier, Van Driver
Barbara Connelly, Director
Bryan Dudley, Van Driver
Nancy Malone, Secretary/Bookkeeper

Part Time Staff

Tim Brady, Volunteer SHINE Counselor
Lisa Kelley, Outreach Worker
Karen Kosiba, Elder Nutrition Meal Site Manager (ESW)
Barbara Mancini, Activities Coordinator

REPORT OF THE GRAFTON CULTURAL COUNCIL

The Grafton Cultural Council (GCC) members are volunteers who are responsible for making decisions on how funds allotted the Council by the Massachusetts Cultural Council (MCC) will be granted to serve local cultural needs. The five active members on the GCC were appointed by the Board of Selectmen. Members are appointed by the Board of Selectmen for a two year term with a six year maximum by MCC standards.

The mission of the Massachusetts Cultural Council is to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.

The MCC receives funding from the Massachusetts legislature and the National Endowment for the Arts and distributes it through two channels: 1) direct grants to individuals and organizations through statewide competitive grant processes; and 2) distributions to local councils that then re-grant funds to individuals and organizations in the local community. The MCC Board determines how the total amount will be divided up among the various programs offered by the state agency. Then, a formula is used to divide the total dollars among communities.

The GCC was advised of the MCC fund allocation in Fall 2012 and the application process was advertised in the media. Following the application deadline date of October 15, 2012, the Council met often to determine which of the applications would be accepted for full or partial funding. In December 2012

the GCC approved 10 grants totaling \$3,677 and monitored their reimbursements. Recipients were:

Grafton Middle School Christmas Carol - Hanover
Grafton Center Playschool Appletree Arts Program
Theresa Monteith Grafton High/Historical Society
South Grafton Elementary School PTO Puppets
Worcester Chamber Music Society Concerts
Greater Milford Ballet Nutcracker
Clafin Hill Concerts
Blackstone Valley Heritage Homecoming Concerts
Catherine Perch Cultural Fair
SGES PTO Techsploration

The GCC discussed the development of criteria and guidelines for the next cycle and held a grant writing session for interested persons in September.

We encourage citizens of Grafton who are interested in joining the Council to speak to present Council members about the work of the Council and to apply to the Board of Selectmen for an appointment to the Council.

Respectively submitted,

Kristin Rainey, Chair
Patti Sims, Co-Chair
Pat McCarthy, Treasurer
Judy Valentine, Clerk
Meta Mitchell, Communications
Pearl Litterer, Member

REPORT OF THE COMMISSION ON DISABILITY

The Commission on Disability has completed another year. Some of the original members have left after completing their terms. We have one new member and are looking for more active participants. In 2013 the Commission on Disability was involved with the accessibility issues completed at the Grafton Public Library. For the past couple of years the Commission has been involved with working to make the Grafton Townhouse accessible. It's been a long challenging process that is still going on. Stay tuned as 2014 promises to be an exciting year for the Commission on Disability. We have trainings and more lined up.

Cynthia Levine, Chair
Grafton Commission on Disability

REPORT OF THE ENGINEERING DEPARTMENT

The Engineering Department is responsible for the planning, design, cost estimating, permitting, bid preparation, and construction oversight of all public roads, sidewalks, bridges, culverts, storm water and other infrastructure projects. The Department continued to provide project management and engineering services to the Department of Public Works.

The Department provided a wide range of professional engineering services in the form of plan reviews on various projects for the Planning Board, Conservation Commission, and other Town Committees.

Major initiatives in 2013 included:

- 1 Continuing to develop a Town Common Master Plan working with the Historic District Commission and other public officials
- 2 Completing the Lake Ripple Dam Rehabilitation Project
- 3 Continuing the permitting process for the restoration work associated with the Lake Ripple Dredging Project
- 4 Applying for State Transportation Improvement Program (TIP) funds to reconstruct Main Street from Providence Road to the Sutton town line
- 5 Joining the Central Massachusetts Regional Stormwater Coalition to assist with compliance of the Town's NPDES permit

Provided engineering and construction inspection services for several infrastructure projects throughout the year which included:

- 1 Lake Ripple Dam Rehabilitation
- 2 North Street Gas Main Replacement
- 3 Wheeler Road Water Line Replacement
- 4 Usher Road Improvements
- 5 Various drainage and culvert replacements

The Department processed 40+ Road Opening Permits and 50+ Driveway Applications, collecting more than \$9,500 in permit fees. We also performed over 60 driveway inspections.

We provided public record information to the general public.

The office provided final inspection of Peter's Way for acceptance at Town Meeting.

Provided cost estimates for planning DPW infrastructure projects.

The Department also continued to work on maintaining compliance to the NPDES Phase II Storm Water Permit requirements.

Respectfully Submitted

Brian Szczurko, Engineer

REPORT OF THE FINANCE COMMITTEE

The Finance Committee continually holds numerous public meetings and public hearings throughout the fiscal year with the Committee member terms running from July to June.

The primary functions of the Finance Committee are:

- 1 Managing the Town's Reserve Fund
- 2 Reviewing departmental budget requests
- 3 Reviewing the Town Administrator's recommendations for the current fiscal year's budget
- 4 Submitting a balanced budget for consideration at the May Annual Town Meeting

The cycle for preparing the annual budget begins prior to the October Annual Town Meeting. The Finance Committee monitors current economic conditions, reviews the previous and current fiscal year results and establishes the schedule for Finance Committee public meetings and public hearings. The Finance Committee hosts a general joint public meeting with the School and Municipal department heads present during the November /December timeframe. This meeting establishes a common perspective as departmental budgets are prepared over the next several months. In February, a public hearing of the Finance Committee provides the Town Administrator the forum to make a formal presentation of the proposed budgets for all Municipal departments, the School Department and capital expenses, along with projected revenue estimates. Starting in February and continuing throughout the spring, there are many public meetings and public hearings to review the school and municipal budgets along with revenue estimates. This leads up to the May Special and Annual Town Meeting.

Pursuant to the Town Charter, the Finance Committee reviews every article placed on a Town Meeting Warrant and holds public hearings to gain insight into what direction the community may want to proceed. The Committee then makes its published

recommendations available to the community for review prior to both the May and October Town Meetings as well as any special town meetings.

As part of its continuing involvement in town affairs, the Finance Committee administers the Reserve Fund, which is used to address extraordinary or unforeseen expenditures. The Fiscal Year 2013 Reserve Fund transfers are listed at the end of this report.

The Town continues to fund the Stabilization Fund. In order to spend this money, it requires a vote at a Town Meeting. The Town also continues to benefit from the work of the Capital Improvement Planning Committee. The charge of this committee is to rank and recommend town wide capital improvement projects for each year and oversee long term capital planning. The committee reports their findings to the Finance Committee and the Board of Selectmen.

As with years past, the Finance Committee continues to hear the need for an increase in services in our schools, police, and fire departments and municipal departments. Many fixed costs such as healthcare, retirement and governmental mandates continue to rise. The Finance Committee continues to see the value of multi year forecasting for revenue and expenses, and operating and capital budgets. The Finance Committee was instrumental in initiating the collaboration with the School Department, the Board of Selectman, and key Town employees for the purposes of forecasting revenue and expenses for the next three to five years. The Finance Committee looks forward to continuing this work in order to plan for future expenses, operational and capital.

The Finance Committee is happy to report that the results of the hard work and diligence of all the boards, committees, elected officials and volunteers are that our budget remained balanced for another year, our bond rating remained strong, and we closed the year with money in the bank. The Finance Committee understands and cautions that the next years will be fiscally challenging. This will require extraordinary leadership, creativity, fiscal conservatism, and teamwork among all departments, boards, committees, and elected officials in order to achieve a positive financial future for the Town of Grafton.

During the fiscal year, Wayne Hutchinson- Fontana resigned from the Finance Committee and Bruce Spinney III was appointed to the the Finance Committee. With the resignation of Wayne Hutchinson-Fontana, Eric McGourty was made Chairman of the Finance Committee.

In addition to the work of the Finance Committee as a whole, the following Town Committees had Finance Committee representation in 2013:

- 1 Shared Services Committee (David Libbey)
- 2 Economic Development Committee (Sue Robbins)
- 3 Fire Station Building Committee (Doris Metivier)
- 4 New Municipal Secondary School Building Committee (Bob Foley)
- 5 Town-Owned Land Committee (Don Davison)

- 6 Grafton Public Library Planning and Building Committee (Lisa Rice)
- 7 Capital Improvement Planning Committee (Wayne Hutchinson-Fontana/Bruce Spinney)

Lastly, thank you to Susan Fiocco for her incomparable dedication and much appreciated support, as she continues to serve as the Finance Committee Secretary.

REPORT OF THE FINANCE COMMITTEE**BUDGET FOR FISCAL YEAR 2013**

7/01/2012 through 6/30/2013

LINE	APPROPRIATION	EXPENDITURE	EXPENDITURE	TRANSFERRED IN	RETURNED TO
			AMOUNT	TO RESERVE	THE TOWN
Salary	\$8,238.00	\$8,236.80	\$8,236.80	\$0.00	\$42,614.00
Expenses	\$6,180.00	\$7,627.13			
Total	\$14,418.00	\$15,863.93			
PAYMENTS IN EXCESS OF \$1,000.00			AMOUNT		
Susan M. Fiacco, Finance Committee Assistant			\$8,236.80		
The Grafton News			\$6,386.00		
RESERVE FUND			EXPENDITURE		
APPROPRIATION					
\$75,000.00			\$32,386.00		
TRANSFERS FROM THE RESERVE FUND-EXPENSES			AMOUNT	REASON	
Election/Registration Professional & Technical			\$5,500.00	Unexpected additional primary	
Election/Registration Salaries			\$8,500.00	Unexpected additional primary	
Finance Committee Expenses			\$1,886.00	Printing expenses	
Gas Inspector Salaries			\$6,500.00	Increased work load due to residential gas installations	
Town Counsel /Professional Technical			\$10,000.00	Litigations for Grafton/Upton Railroad case	
Respectfully Submitted,					
Eric McGourty, Chairman					
David Libbey, Vice Chairman					
Lisa Rice, Clerk					
Donald P. Davison, Jr.					
Lorna Mangano					
Heather McCue					
Sue Robbins					
Bruce Spinney III					

REPORT OF THE FIRE DEPARTMENT

The Grafton Fire Department is comprised of Officers, Firefighters and Staff, who take pride in the Fire Department, are dedicated to ensuring the safety of the public and to instilling in the community the confidence in our ability to do so.

The foundation of this objective is to preserve life and protect property through public education, investigation, regulation/code compliance and enforcement, technical assistance and suppression.

Public education has consisted primarily of educational programs within the schools. With the completion of the new fire station we look forward to expanding our public education programs by providing education to the elderly and additional children's programs. We are working to assemble an educational DVD library with coordinating curriculum to support various age related programs. The majority of the funding for these types of programs has come from the SAFE Grant. We have received SAFE Grant funding almost every year since the grant was established.

Investigation, compliance, enforcement and suppression are all areas that require extensive knowledge and training. In an effort to ensure that training is consistent, we require that all new employees attend the Firefighter I/II Recruit Training. We also offer Firefighter I/II classes in house for the rest of our firefighters, using Massachusetts Firefighting Academy instructors. We are mandated to be HazMat, CPR and First Responder certified, which the department provides. Our inspectors and Administration staff attend numerous classes through the Academy pertaining to code compliance and enforcement.

Each firefighter is outfitted with state of the art and NFPA compliant personal equipment. In addition to turnout gear, each firefighter receives a pass device, helmet, hood, gloves, boots and their own SCBA facemask.

The business office serves as administrative services for the fire department. The services provided are diverse and differ from day to day but mainly consist of: Creating and Maintaining all required Documents associated with running a municipal fire department; Public Information Services; Budgetary and Procurement matters; Overseeing and Maintaining Facilities, Vehicles and other equipment; Training and Educational Programs and Code Compliance and Inspection Services.

The Fire Department Rehab Vehicle has been in service for approximately ten years and continues to be an asset to the Grafton Fire Department. Our Rehab Vehicle serves as an onsite firefighter support vehicle for all major incidents within Grafton as well as those towns within our district. The service this vehicle provides is supported solely by donations. We have received substantial donations from Grafton's citizens and businesses. Our mutual aid communities also continue to be generous with donations to support this effort.

The Grafton Fire Department is a Call Department operating out of three stations. Station One, now located on Upton Street, also serves as Fire Headquarters and the Business Office. Station Two is located on Mill Street in North Grafton and Station Three is on Main Street in South Grafton.

The Grafton Fire Department is one of the largest call fire departments in Massachusetts and despite the fact that all new recruits, in addition to holding full time jobs, must attend a Firefighter Recruit Class, CPR and First Responder, we continue to have a waiting list for positions on the Fire Department.

The Fire Department Business office hours are Monday through Friday, 8:30 a.m. to 4:30 p.m. The office is also opened on Saturday mornings during Burning Season.

The Open Burning Season begins January 15th and ends on May 1st of each year. All Open Burning shall be done under the provisions of a properly executed permit issued by the Fire Department. For additional information regarding Open Burning and how to obtain a permit, please call the business office at 839-4606.

Handicap, Tot Finder and Emergency Phone Number stickers are available at the Fire Department business office, 26 Upton Street, during office hours.

PERSONNEL

The following members served as Officers of the Grafton Fire Department in 2013 and have been appointed for indefinite terms:

Fire Chief/Forest Fire Warden:

Michael E. Gauthier, Fire Chief

Board of Fire Engineers:

Michael Mills, Deputy Chief

James E. Barker, Assistant Chief

Stephen L. Charest, Assistant Chief

Company Officers-Captains:

Stephen P. Bavosi, Station One
 Stephen Roney, Station Two
 Richard L. Allain, Station Three

Senior Lieutenants:

Paul Cournoyer, Station One
 Thomas Mulcahy, Station Two
 Steven W. Gauvin, Station Three

Second Lieutenants:

Michael Corda, Station One
 James R. Brawn, Jr., Station Two
 Ronald Beauregard, Station Three

In addition to having the above officers on staff we also have Twenty-three firefighters assigned to each station.

RETIRED

Captain Stephen Roney retired on October 7th after forty-four and one half years of service to the Grafton Fire Department. Paul Wood and Daniel Gallagher also retired this year. Paul Wood had served as a firefighter/Paramedic for fourteen and one half years at Station 3 and Daniel Gallagher had served as firefighter/EMT for fourteen years out of Station 1/Headquarters. These gentlemen will not only be missed for their firefighting abilities; they were good men, dedicated to all facets of fire service.

TRAINING

Our recruits are required to complete the Firefighter I/II Certification Training. This training consists of approximately three hundred (300) hours of training which includes classroom, practical and live fire instruction.

Firefighters also attended First Responder training which is offered in house and conducted by Alert Ambulance, Firefighting and Code Compliance classes offered by the Massachusetts Firefighting Academy and in-house Firefighter I/II classes.

COMMUNITY

The Fire Department participated in Grafton's National Night-Out Program. We offered a Ride to School in a Fire Truck to the grand prize winner of this year's South Grafton Fund raising event. The Fire Truck was escorted by the Fire Chief with lights and sirens to the front entrance of the school, as the winner's classmates waited for his arrival. In addition to presentations to the schools the department also

offers safety programs to Nursing Home employees, DYS facilities, group homes and various other groups within Grafton on request. We also provided numerous tours of our facility to various civic organizations.

The Fire Department now sponsors an Explorer Post, which operates out of Fire Headquarters. An Explorer Post is for young men and women between the ages of 14 through 20. The members of an Explorer Post that is sponsored by a fire department not only receive the opportunity to pursue an interest in firefighting, they also learn life skills, citizenship, character building and leadership experience.

INVENTORY OF VEHICLES IN SERVICE

2012 Pierce Saber Pumper	Engine 2, Station 2
2009 International Light/Air Truck	Truck 6, Station 2
2008 Ford Expedition	Car 1
2002 Chevrolet Utility Truck	Maintenance 2, Station 1
2001 Pierce Midmount Aerial Tower	Tower 1, Station 1
2000 American LaFrance Pumper	Engine 1, Station 1
2000 Ford Explorer	Fire Prevention
1999 Chevrolet GMT400 PU	Maintenance 1, Station 1
1994 Pierce Sabre Pumper	Engine 3, Station 3
1990 Ford F700 Pumper	Engine 10, Station 2
1988 Ford Heavy Duty Rescue	Squad 1, Station 3
1982 Ford Pierce Pumper	Engine 4, Station 1
1975 Dodge Tanker	Tanker 1, Station 1
1975 AMGEN Forestry Truck	Forestry 1, Station 1
1966 Kaiser Forestry Truck	Forestry 3, Station 3

RESPONSE

The Fire Department responded to 426 calls for service during the period January 1, 2013 to December 31, 2013:

Structure Fires –	16
Chimney Fires –	0
Vehicle Fires –	16
Brush Fires/Illegal Burning –	3
Refuse Fires/Dumpster –	6
Electrical Fires, Powerlines –	5
Smoke (food)/Heat/Investigations –	33
Appliance Fires/Appliance Malfunctions –	7
Leaks & Spills/Chemical & Water –	50
Rescues, Extrication, Accidents/EMS/Assists –	25
Carbon Monoxide/Natural Gas/Nat Gas Odor –	78
Mutual Aid/Standby –	20
False (Accidental Activation, Malicious)–	12
False (Equipment Malfunction) –	149
Bomb Threat –	0
Storm/State of Emergency/Flooding/Lightning –	0
Rekindle –	0
Services Rendered/Lockouts –	1
SEEP –	0
Animals –	0
Medical –	5

705 Burning Permits were issued during the 2013 Open Burning Season.

The Board of Fire Engineers meets on the first and last Monday of each month, as needed, at Fire Headquarters 26 Upton Street.

EMERGENCY NUMBER: to report a fire ONLY is **9-1-1**, for all other Fire Department business call 839-4606 during business hours.

We strive to provide the best level of service to the people of Grafton, comparable to any town in the Commonwealth. We are able to do so with our primary focus always on life safety, consistent training, conscientious service and fiscal responsibility.

On behalf of the Board of Fire Engineers, I extend my sincere thanks to all Town Officials and Departments for their continued cooperation, assistance and support.

Respectfully submitted,

Michael E. Gauthier, Fire Chief

FINANCIAL REPORT FISCAL YEAR 2013

APPROPRIATION:	\$586,886.00
TRANSFER AMOUNT:	0

Salaries & Wages	\$369,266.00
Expenses	132,260.00
New/Replacement Equipment	85,360.00

Encumbered Funds	1,626.11
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TOTAL EXPENDED:	\$512,906.95
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UNEXPENDED BALANCE:	\$73,979.05
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RECEIPTS:	\$28,604.64
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Permits and Inspections, Reports Fire Service	\$28,455.00
Reports, Copies, Reimbursement	60.00
Gift	0
Details & Plan Review	89.64

EXPENSES IN EXCESS OF \$1,000.00

Akuity	2,461.00
Air Cleaning Specialists	1,828.00
Apollo Safety, Inc	2,950.00
Battery Zone	1,221.60
Birchlers Automotive Inc	1,033.00
Budzyrna, W.J.	7,133.30
Charter Communications	1,264.04
Cross St. Associates	12,560.00
C&S Specialty, Inc.	17,307.01
Firematic Supply Co., Inc	37,103.47
Fire Programs	1,330.00
Gauvin Supply	1,414.90
Hawill's Limited	7,114.49
Independent Compressor Service	3,751.15
Industrial Protection Services	39,328.18
Ed Lyons Fire Equipment	13,179.06
Mass Fire District 7	1,100.00
Minuteman Trucks	7,325.43
National Grid	12,859.14
National Fire Protection Association	3,635.21
Nstar Gas	9,183.83
Physio-Control, Inc.	1,465.40
Raps Auto Parts Supply	2,108.99
Reece Electronic	1,005.00
Reliant Medical Group	2,337.00
Renaud HVAC & Controls	5,777.75
Trippi's	3,644.50
Verizon Centrex	1,369.60
Verizon Telephone	3,607.16
Verizon Wireless	1,466.62

REPORT OF THE GRAFTON HISTORICAL COMMISSION

The Grafton Historical Commission meets at 7:00 p.m. on the second Thursday of each month at the Grafton Municipal Center. The Commission welcomed two new members in 2013 and is now at its full capacity of seven members appointed by the Board of Selectmen to serve terms of three years. The Grafton Historical Commission is responsible for identifying local historic buildings, landscapes and architectural sites; educating the community about the significance of local history; and protecting and preserving historic buildings, structures, cemeteries, landscapes, scenic roads and heritage trees in Grafton.

In 2013, the Commission continued its oversight of the historic aspects of the Hassanamesit Woods property, as well as management responsibilities for their website. This property has a story to tell that stretches over hundreds of years, and bridges the meeting of two cultures on Keith Hill in Grafton. Once the site of a "praying Indian village", Hassanamesit's complex history and remarkable resources include an

archaeological record, documented ownership by Nipmuc Indians through the 19th century, and an evolving agricultural and natural landscape that reflects its human uses. The Historical Commission will continue to partner with the Grafton Historical Society to ensure that the artifacts obtained through archaeological digs by the Fiske Center at the University of Massachusetts are protected and preserved to continue to tell the story of the very origins of Grafton. The Commission has created a separate page on the Town's website as management of that information was turned over, and digitized much of the documentation and resources associated with the property.

The Commission also completed the purchase and installation of new street signs on eight of our designated scenic roads. A collection of videos has been created of the scenic roads, and the Commission hopes to develop a narrative of points of interest for broadcast on GCTV.

In the coming year, the Historical Commission looks forward to creating a new collection of photos and data to help identify and preserve our historic properties. The Commission plans to renew its efforts to restore and preserve the Stone Arch Bridge at New England Village. Built in 1850 of stones quarried in Northbridge, the "Little Bridge" is the oldest bridge in Grafton, and faces danger of destruction if efforts are not taken to repair it soon. The Historical Commission hopes to partner with Town Administration and State agencies to create a pocket park on and around the bridge that will highlight its historic significance and preserve it for future generations.

Grafton is fortunate to have a rich history and wealth of resources; residents are encouraged to contact Commission members with questions, concerns, or ideas for future projects. The Commission's website is updated regularly with new information, photographs and links to other resources.

Respectfully submitted,

Ruth Anderson, Chairman
Linda Casey, Vice Chairman
Peg Ferraro, Clerk
Rob Aberg
Mark Fobert
Ann Morgan
John Stephens

REPORT OF THE HISTORIC DISTRICT COMMISSION

The Grafton Historic District Commission was established to insure the preservation of the architecture and historical features of the buildings and other structures within the Grafton Common Historic District. The Commission generally meets on the third Thursday of each month in the Municipal Center. Commission membership during 2013 was as follows:

1	John Morgan -	Chair
2	John Marro -	Vice Chair
3	Paul Scarlett -	Clerk
4	Theresa Michniewicz -	Member
5	Bill Nicholson -	Member
6	John Stephens -	Member
7	Vacancy	

Four applications for Certificates of Appropriateness were received since submittal of the 2012 annual report. Following a public hearing held on October 18, 2012, Thirty-Five Grafton Common (Public Library) received approval for construction of an addition to house a vertical lift and related landscaping. On March 21, 2013 both the Grafton Historical Society and Apple Tree Arts received approval for signage to be hung from One Grafton Common (Town House). The fourth submittal was from the Grafton Town House Oversight Committee for work at One Grafton Common (Town House) that involved the construction of two additions to house stairwells and a stage expansion with dressing room area. Additional exterior impacts included masonry and window repair and installation of a fire door with related ramp and railings. A vote to approve the drafting of a letter of support was passed unanimously on August 13, 2013. Final sign off on the Certificate of Appropriateness will await review of construction ready specifications for the project. An application for a Certificate of Non-Applicability was approved in November of 2013 for work being done to scrape and paint the front of the church.

During 2013, the Historic District Commission continued with its initiative to address vehicular and pedestrian safety issues as well as the aesthetics of the Common in the area in front of 2 Grafton Common (Country Store) and 10 Grafton Common (McManus building). To lessen the expanse of asphalt in this area, the addition of green space is planned along with replacement of the asphalt traffic islands with ones using granite and cobblestone. Tree plantings will also be included, and granite hitching posts will be incorporated to tie-in with the look of the adjacent

Town House. It is hoped that the island work will include both stop signs at the intersection of Worcester Street/Millbury Street/North Street and, perhaps, also incorporate replacement of the remaining traffic dummy adjacent to 25 Grafton Common (Grafton Inn). It is anticipated that these plans will be finalized and work begun in the spring or early summer of 2014.

Following the May 2012 defeat of a warrant article requesting funding for a landscape master plan of the Common, the commission reached out to the landscape designer whose services were utilized in the landscape design for Mill Villages Parks. Based on input provided, it was determined that recent survey work on the district as well as a tree study within the district that has already been completed, it was determined that much of the background needed for a landscape design was already done. Only about 20 hours of additional work was required to review this background information, lay out the scope of services, develop conceptual ideas for the Commission's consideration and produce the final plan. This plan, when finished would include details as to not only the types of plantings but also the construction materials that would be acceptable for use within the entire historic district. With a substantially reduced cost over earlier estimates, it was determined sufficient funds existed to hire Natura Landscaping for completion of this work without need of another CPA funding request. It is anticipated that the Grafton Common Historic District Master Plan will be completed during the spring of 2014.

In addition to the work outlined above, the commission continues its initiative to explore the potential for restoration of the lost archways that where once a part of the granite posts at each entrance to the Common. A re-creation of the original design, which included a simple iron archway with a suspended lantern, will be developed and presented for public comment. Upon approval, both public and private funding will be solicited to complete the project. The commission also continues with its historic marker replacement program to update the plaques identifying the construction date of each building within the district.

Respectfully submitted,

Paul A. Scarlett, Clerk

REPORT OF THE GRAFTON HOUSING AUTHORITY

The Grafton Housing Authority owns and/or manages 174 units of affordable housing for families, the elderly and disabled individuals. The Forest Lane and Maxwell Drive Complexes in North Grafton offer 128 apartments for people over age 60 and disabled persons. There are six units of family housing located at McHale Drive in Grafton and sixteen units at Veteran's Circle in South Grafton. The Authority administers three Vouchers under the Massachusetts Rental Voucher Program. This program provides a rental subsidy paid directly to private landlords on behalf of the program participants.

There are twenty units of housing for individuals with special needs located at Forest Lane and Providence Road. Although the Authority owns these buildings, the management of these units is provided by Alternatives Unlimited under the direction of the Massachusetts Department of Mental Health.

The Grafton Housing Authority is regulated by the Massachusetts Department of Housing and Community Development and is financially self-sufficient. The entire operating budget is derived from rental income. The Authority does not receive financial assistance from the Town of Grafton and makes payment in lieu of taxes on its family housing.

Management of the Authority is overseen by the Grafton Housing Authority Board of Commissioners. Four of the five Board of Commissioners members are elected by the Town of Grafton and one is appointed by the Governor. The Board meets on the second Thursday of every month at 7:00 p.m. The meetings are held alternately at the Maxwell Drive and Forest Lane Community Centers. The Commissioners are committed to providing quality, affordable housing in Grafton and welcome public attendance at their meeting. Members, offices held and term expiration are as follows:

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Richard Allen	Chairman	2014
James Gallagher	Vice-Chairman	2016
Edward Murphy		
	Treasurer & State Appointee	2018
George Mahassel	Member	2015
Donald Chouinard	Member	2018

Management and Maintenance of all Housing Authority programs and properties is administered by the Executive Director and approved by the Board of Commissioners.

The office is located at 10 Maxwell Drive in North Grafton. Office hours are 8:00 a.m. to 4:00 p.m. Monday through Friday. Applications for housing are available at the Housing Authority office or will be mailed upon request. Telephone (508) 839-6089.

Respectfully submitted,

Barbara Marsden, Executive Director
Richard Allen, Chairman
James Gallagher, Vice-Chairman
Edward Murphy, Treasurer/State Appointee
George Mahassel, Member
Donald Chouinard, Member

REPORT OF THE GRAFTON AFFORDABLE HOUSING TRUST

The Affordable Housing Trust met once a month throughout the year. The membership of the Trust at the end of the calendar year included Chairman Edward Prisby, Vice Chairman Deborah Kochevar, Clerk Charles Pratt and Members Peter Adams, John Carlson, and Daniel Crossin who was appointed in December.

Housing Production Plan – The Trust engaged continued to coordinate with housing consultant Karen Sunnarborg to finalize and submit an updated Housing Production Plan (HPP). The Trust conducted a joint meeting with the Board of Selectmen on July 8, 2013 and the new plan was reviewed and discussed after a slide presentation by Ms. Sunnarborg. The meeting was advertised in the local news media outlets both hard copy and on-line formats. After discussion a vote was taken to accept the HPP and forward it to DHCD for approval. The vote passed unanimously. The Housing Production Plan was submitted in July for reviewed. In a letter dated October 3, 2013, the Town was notified by DHCD that the Housing Production Plan had approved. The HPP has been posted to the Town's website.

Sale of Affordable Unit: 30 Tulip Circle – In March 2013 the Trust negotiated the purchase 30 Tulip Circle, an affordable unit that was originally sold at auction to a private developer. The Trust purchased the unit from the auction winner. Time was spent in having the original property owner removed from the

unit. After that the Trust proceeded to prepare the unit for sale which included repairs and cleaning.

11-13 Suzanne Terrace – The Trust continued its investigate into the potential development of these two Town owned lots. The Trust determined that the most responsible course of action would be to determine the buildability of the lots prior to determining how to proceed with development thereof. Conversations with the new Executive Director of Habitat for Humanity further clarified their interest in partnering with the Trust on this project or future projects if this did not become a feasible site. The Trust, with assistance from the Town, proceeded with initial site investigation starting with soil testing to determine if the lots could support septic systems and how many (the lots are serviced by the Grafton Water District but there are no sewer connections in the neighborhood). Concern was raised about the potential for construction waste in the form of concrete wash out having been dumped by the original developer onto the site when the neighborhood was under construction. The initial test pits indicated that initial concerns were not as severe as previously thought but that additional test pits and soil sampling were required.

Potential Development Sites / Opportunities – The Trust continues to pursue and investigate sites and partnerships that could lead to the development of affordable housing. Some opportunities discussed this year include:

Grafton Housing Authority – the Trust had a meeting with Jim Gallagher who encouraged the Trust to seek ways to develop housing for all in need. Mr. Gallagher provided an overview of his experience on the Grafton Housing Authority Board as it relates to the ever increasing need for housing options for many socio economic factions right here in Grafton. Discussion about future partnerships took place and additional investigation is required.

25 Worcester Street – Development of this site continues to draw the attention of many Town boards and committees for special projects. The Trust continues to voice its preference for the development of affordable housing on this site given several factors that make it highly suitable for housing including its proximity to the historic Common and access to services and utilities. The Trust forwarded a second letter to the Selectmen outlining its position and continues to monitor all discussions relating to the disposition of this Town owned land.

Town Owned Land – The Trust continues to assess Town owned land for future development. Sites identified in the Housing Production Plan continue to be reviewed based on in-house information.

Grafton Hill / 52 Worcester Street Proposal – The Trust met several times with developers of a new subdivision located between North and Worcester Streets known as “Grafton Hill”. In exchange for Trust support, the developers proposed that they gift the property located at 52 Worcester Street to the Trust which in turn would develop the lot with affordable units. Additional details were still outstanding at the time of discussion. However, the developers did not pursue this option and moved forward with a new development scheme which as presented to the Planning Board without the affordable housing component.

Right of First Refusal – Hilltop Farms – the Trust received multiple requests to offer their opinion on the Town’s right of first refusal for several units at the Hilltop Farms condominium complex.

Staff Support – The Planning Department continued to provide staff assistance for research, administrative tasks, coordination with developers and other interested parties as well as coordination with Town departments, and with state agencies such as the Department of Housing and Community Development.

Expenditures over \$1,000 for FY2013:

\$167,595.15 to Scafidi & Juliano
\$3,100 to E.W. Gemme & Sons

REPORT OF THE INFORMATION TECHNOLOGY COMMITTEE

The Information Technology (IT) Committee was formally commissioned during the first committee meeting on December 18, 2006. The mission and charge of the Committee is to “advise the Town Administrator, the Board of Selectmen and the Town on all aspects of information technology and to lead the Town in proactively developing and implementing an information technology strategy.”

Current members:
Robert Hassinger
William (Bill) F. Jones, Jr.
David Robbins
Robert Carroll
{Vacancy}

Priorities

The committee established the following priorities for fiscal year 2014 with guidance received from the Town Administrator and other town boards and committees:

1. Provide advice, counsel, independent viewpoints, perspectives, and experience concerning Information Technology.
2. Continue to work to identify opportunities for sharing strategic services between communities.
3. Propose opportunities for improving town computing strategy and infrastructure.
4. Reduce risk for the town related to Information Technology.
5. Make recommendations that will result in cost savings and improved responsiveness by using information technology.
6. Provide ad hoc technology based guidance and consultation as requested.

Accomplishments:

- 1 Over the past year, the Committee has provided advice and counsel with respect to IT support requirements and vendor oversight for IT support and help desk.
- 2 The Committee proposed and advocated for computer server replacement and consolidation using computer ‘virtualization’ that will result in cost savings for the town and improved performance.
- 3 With respect to the server replacement, the Committee provided independent validation and verification (IV&V), a best practice and often a requirement in State and municipal government.
- 4 Throughout the last year, the committee provided

the Town Administrator and other municipal departments with specific advice and guidance when requested.

Active initiatives:

- 5 The Committee is actively working with the Town Administrator on plans, strategies and proposals for strengthening the quality and overall sustainability of the Town of Grafton's information technology investments.
- 6 Continue working with the current IT support vendor to best support the Town's needs and wants regarding Information Technology.
- 7 Based on the professional experience of the committee members, new and emerging technologies and architectures are monitored and integrated into the Town's needs and wants.
- 8 The Committee continually identifies potential cost savings or service level improvements by leveraging services across both the school and municipal functions.

Respectfully Submitted,

The Information Technology Committee

Robert W Carroll Jr, Chair
Peter Ballantyne, Member
David Robbins, Clerk
William F. Jones, Jr., Member
Robert Hassinger, Member

REPORT OF THE PLANNING BOARD

The Planning Board meets regularly on the second and fourth Mondays of each month. On February 19, 2013 Edward Prisby was appointed to fill the Associate Member vacancy. In May, Chairman Stephen Qualey stated that he would not be seeking re-election to the Planning Board. At the May 2013 election Edward Prisby was elected to a one year term thus vacating the Associate Member position. The Board wishes to thank Mr. Qualey for his service to the Town. During re-organization after the May election, David Robbins was chosen by the Board to serve as Chairman, with Michael Scully serving as Vice-Chairman and Edward Prisby as Clerk. Mathew Often was appointed Associate Member in July 2013. In December, Town Planner Stephen Bishop announced his plans to retire in January 2014.

In 2013, permit/application review activity remained relatively busy for the Planning Board. The following is a summary by application type:

- 9 - Special Permits (*new in 2013 & carried over from 2012*)
- 4 - Special Permits (*opened in 2013; still open as of 1/2014*)
- 6 - Special Permits (*modification of previous approval*)
- 0 - Definitive Subdivision Plans (*new*)
- 3 - Definitive Subdivision Plans (*mod. of previous approval*)
- 6 - Definitive Subdivision Plans (*default/on-going*)
- 0 - Definitive Subdivision Plans (*rescinded*)
- 1 - Site Plan Review (*not associated with Special Permit*)
- 6 - Approval Not Required Plans
- 0 - Scenic Road Permits
- 1 - Determination of Completeness for Subdivision
- 2 - Project Plan Review (Tufts)

Of the 13 Special Permit reviewed, new and carried over from 2012, all were approved. Special Permits were granted for the following projects: two (2) for accessory apartments; two (2) signs; one (1) solar farm; one (1) for keeping of animals on fewer than five acres; one (1) for a home occupation – esthetician spa/office; one (1) small business – small animal massage; and one (1) for the renovation of a two-family dwelling. Two (2) Major Residential Special Permits were opened and continued to be heard into 2014 – one (1) for a subdivision of property between Clearview & Worcester Streets; and one (1) for property located between Pleasant Street and Grist Mill Lane. Other applications for Special Permits begun in 2013 and carried into 2014 included one (1) for new commercial development along Worcester Street in North Grafton – Cumberland Farms; and one (1) for sign relief.

Six (6) existing Special Permits were modified – three (3) to extend the period to construct; one (1), all for the upgrade of equipment on a wireless communications facility; and one (1) for replacement and renovations to existing retail site (Dunkin' Donuts). A total of seven (6) Approval Not Required Plans were submitted to and reviewed by the Board in 2013, all of which were endorsed. There was one (1) Determination of Completeness for a subdivision, Peters Way, which was accepted at the Fall 2013 Town Meeting. Two applications from Tufts / Cummings School of Veterinary Medicine were approved: one (1) request for modification of the retail sales process at the Elms Café; and one (1) for construction of an avian rehabilitation cage project. One (1) Site Plan Approval (not associated with a Special Permit) was approved for construction of a new building and site improvements – Noel's Auto Sales at 218 Worcester Street.

Monitoring and various work items pertaining to six (6) subdivisions continued throughout the year – Oakmont Farms (off Milford Road), Brookmeadow Village (off Providence Road), Dendee Acres (off Elmwood Street), Highfields (off Providence Road), Brigham Hill Estates (off Brielle Road), and Ferry Ridge Estates (in default – off Ferry Street).

During 2013, the Planning Board spent a considerable amount of time on proposed amendments to the Town's Zoning By-Laws (ZBL). For the Annual May Town Meeting, the Planning Board considered zoning amendments related to minimum set back and frontage. The Zoning Enforcement Officer / Building Inspector had raised both issues and requested that the Board evaluate the need and determine if changes were required. After a thorough review, the Board determined that the need existed and proceeded to develop new language which they proposed and supported at the Fall Town Meeting. Both articles passed. Staff continued to work with housing consultant, Karen Sunnarborg, on the updated Housing Production Plan required by the MA Department of Housing & Community Development. The plan was presented before a joint meeting of the Planning Board and the Board of Selectmen. Both boards voted to support and endorse the plan which was approved by the State in October 2013.

Throughout 2013, the Planning Board continued to work on various short and long-range planning projects with the Planning staff and other departments, boards and committees. Projects included:

On-going monitoring of implementation of the Grafton Comprehensive Plan.

The Board and Staff continued to work on the implementation of the South Grafton Villages Master Plan. The new Memorial Plaza at the new Mill Villages Park was officially dedicated on Flag Day, June 14, 2013. Activities included guest speakers followed by a concert of the Blackstone Valley Community Concert Band. Additional work related to the park included the ongoing memorial brick program, installation of new decorative street lights on the bridge and the potential development of restroom facilities on site. Throughout the summer, staff partnered with the Blackstone River Valley National Heritage Corridor on the design and production of a interpretive wayside panel which focused on the development and role of the Blackstone Canal. The panel was unveiled in October 2013. Having achieved the original committee charge, the Fisherville & Farnumsville Streetscape Committee was disbanded by the Board of Selectmen in the fall.

A new committee, the Mill Villages Advisory Committee, was established in October 2013 and charged with "identifying, prioritizing and assisting in the implementation of programs and projects which enhance the historical, cultural, environmental, and economic development potential of South Grafton's historic Mill Villages of Saundersville, Fisherville, and Farnumsville."

During 2013, the Planning staff continued to provide support to the Affordable Housing Trust with the implementation of the 2006 Affordable Housing Plan with funds provided by the Community Preservation Committee. Work items included site investigation for potential housing production on Town-owned land as well as the purchase and resale of an affordable condo unit.

Upon completion of work, staff worked to close out the \$671,000.00 grant from the US Environmental Protection Agency for the continued environmental clean-up of the Fisherville Mill site.

The Planning Department staff worked with other members of the Municipal Center staff and the Town Administrator to continue development of the Town's web site and Geographic Information System (GIS). The Planning Board encourages use of the Planning Department website at www.grafton-ma.gov to view and download many of the plans detailed above, as well as other useful information.

At the end of 2013, it appears development review, and review and recommendation on Zoning Bylaw and Subdivision Rules and Regulations will require the majority of the Board's agenda time during the beginning of the upcoming year, similar to recent years. The Board will continue to focus on short and long-term planning efforts that address development issues and concerns facing Grafton, with specific attention to the implementation of the South Grafton Villages Master Plan and opportunities to update the Comprehensive Plan.

Payments in excess of \$1,000.00

Central Mass. Regional Planning Assoc. \$4,386.94

Respectfully submitted,

Grafton Planning Board

REPORT OF THE POLICE DEPARTMENT

The Grafton Police Department is a full service agency comprised of officers and staff who take pride in their department and are dedicated to ensuring the

safety, security and high quality of life that Grafton residents expect and deserve.

The philosophy of the Grafton Police Department is that of preventing crime and being proactive while maintaining a high quality of life in this community. We believe in the Community Oriented Policing approach in dealing with the many problems we face each day. Community Policing is a philosophy of becoming involved with the people we serve and working together as a team to solve the problems that lead to crime.

We are a progressive department with the main objective in making the Town of Grafton a place where people would like to locate and bring up their families. Working together with citizens, businesses, schools and civic organizations, the Grafton Police Department is ***Building Partnerships for a Safer Community.***

WE OFFER THE FOLLOWING SERVICES AND PROGRAMS TO TOWN RESIDENTS:

- 1 Crime Prevention Program-Safety tips offered by Officer Michael Rybak.
- 2 Speed Trailer for visual speed enforcement.
- 3 Daily house checks for residents who are away from home for extended periods.
- 4 911 Pre-programmed cell phones provided to victims of abuse to summon police immediately if they need assistance.
- 5 Chief's Column published weekly to answer citizen's questions and to provide crime prevention and safety information.

Over 200 sixth grade students from the Grafton Middle School graduated from the **D.A.R.E.** program instructed by Officers Robert Collette, Jr. and Michael Rybak. We would like to once again thank Brian and Julie Marino of Dunkin Donuts in Grafton for their generous donation that enables the department to purchase books and needed materials to maintain the program.

Fourth grade students from the Grafton Elementary School participated in the "Stop, Look and Listen" railroad safety program taught by Officer Collette.

Det. William Kuck presented the "Eddie Eagle Gun Safety Program" to the fourth grade classes at the Grafton Elementary School. This program is an early intervention gun safety program telling children what to do if they find a firearm. The program stresses that if any child finds a firearm, they should "STOP, do not touch, find a responsible, trusting adult."

Officers James Crosby and Liam O'Rourke, the department's certified Child Passenger Safety (CPS) technicians, conduct CPS inspections and provide information to residents to ensure that car seats are properly installed in their motor vehicles.

On Tuesday, August 6th, the Town of Grafton joined over 15,000 communities from all 50 states and U.S. territories in celebrating National Night Out (NNO), an event promoted by the National Association of Town Watch.

A National Night Out Block Party was held near the Grafton Police Station from 5:00-8:00 p.m. Once again, a crowd of more than one thousand citizens attended the event and all had a great time. More importantly, residents had an opportunity to meet police officers, firefighters and other Town officials in a relaxed setting and were able to speak with them about crime prevention, drug awareness, fraud, personal safety, elderly concerns and other quality of life issues.

The Franklin Masonic Lodge of Grafton and the Siloam Masonic Lodge of Westboro processed numerous child ID kits as part of their CHIPs program. Free gunlocks were made available by Project Child Safe and over one hundred children received free bicycle helmets donated by Drenzo Towing. Free pizza, hot dogs, pies and other refreshments were also provided for those who attended. Other sponsors of the event included Target, Grafton Suburban Credit Union, Dunkin Donuts, Pepperoni Express, Grafton Job Corps, Table Talk Pies, Coca Cola, Taylor Rental, the Lions Club, E.L. Harvey & Sons and the United States Army.

Members of the Grafton Police Department also hosted an open house on Sunday, December 8th from 11:00 a.m. until 2:00 p.m. as part of Grafton Celebrates the Holidays.

Citizens were invited to tour the police station, meet with department members and discuss any problems or issues that might be of concern. Free gun locks and public safety information was made available for adults and children. Children were also provided with badges and coloring books and had a chance to meet McGruff the Crime Dog.

The police department continues to host classes for outside agencies including the Municipal Police Institute, MA Emergency Management and the MA Interlocal Insurance Agency. In doing so, we have been able to benefit by acquiring free training for department members.

The department participated in the *National Prescription Drug Take Back Day* sponsored by the Drug Enforcement Administration (DEA) to provide a venue for persons who wanted to dispose of unwanted and unused prescription drugs. On April 27th and again on September 26th, residents were able to drop off their unused medications at the police station so that it could be properly discarded. The Police Department and the Board of Health recognized the importance of this event and partnered with DEA in this effort.

As part of its fleet management program, the department purchased two marked 2014 Ford Police Interceptor utility cruisers. Both vehicles are equipped with all-wheel drive which will be a tremendous asset during winter storms and other adverse weather conditions.

The department continues to participate in the Central Massachusetts Law Enforcement Council (CEMLEC) whose mission is to provide resources of manpower and equipment to member agencies. Simply stated, a law enforcement council is a collaborative partnership of police agencies in a region that share knowledge, resources and personnel for the benefit of public safety. Each member agency commits a portion of resources to CEMLEC and those resources are made available to member police departments to increase and improve their capabilities and capacities. Officers from Grafton are assigned to the Special Weapons and Tactical Unit (SWAT), Collision Reconstruction Unit and the Motorcycle Unit.

PERSONNEL TRAINING:

Once again due to budget constraints, the Municipal Police Training Committee (MPTC) did not conduct veteran officer training as they have done in the past. Instead, in-service training consisted of Municipal Police Institute (MPI) online training courses. Each month, officers were assigned a training topic and had to complete the designated course and provide a certificate of completion. Training topics included: Criminal and Motor Vehicle Legal Update, First Responder/ CPR/AED Update and Recertification. LGBT and the Police (3 training modules), Safe Vehicle Operations in Inclement Weather, Police Ethics 2013/2014, Officer Involved Suicide, Harassment Prevention Orders & Bullying, Dealing with School Bullying. Sergeants also completed two day supervisor training through MPI.

ADDITIONAL TRAINING:

All officers received in-house annual firearms training

to include pistol, shotgun and patrol rifle qualifications. All officers also completed *Active Shooter in the Schools* training which was conducted by Sergeant Neil Minardi who is a MPTC certified instructor and member of the Central MA Law Enforcement Council (CEMLEC) SWAT Team.

Officers and dispatchers also attended training in the following areas: Property and Evidence Room Management, Commercial Truck Enforcement, Advanced Patrol Tactics, Railroad Accident Investigation, Success in the Trial Court, Active Shooter Preparation & Response, Managing Threatening Situations, Drug Recognition, Budget Training, Part 1, 2, 3, Firearms Update, 2013 Perform/TriTech Spring User Group, Active Shooter Response for Dispatchers, Firearms Update, IMC Training, 911 DLR Training, Emergency Management, Field Training Officer (5 day), A.L.I.C.E. School Safety, Preventing School Violence, Managing Threatening Situations, COPLINK Training, Child Abuse, Tactical EMS, Detective Updates, QuikClot Train the Trainer, Success in the Trial court, Commercial Motor Vehicle Enforcement, Arson Investigation, Disasters and the Dispatcher, QuickClot Tactical EMS, Active Shooter Preparation and Response, SWAT Challenge, Outlaw Motorcycle Gangs, Executive Development (ED) - Rules & Regulations, ED - Budgeting, ED - Internal Affairs, ED - Labor Relations, LSAT Statement Analysis Training (4 days), Advanced Patrol Tactics, DPH Prescription Monitoring Program, Suicide Prevention, Sergeant's Basic Training (10 days), Basic Spanish, MIIA Driver Training – EVOC, NENEOA Conference, VALOR Officer Safety Training, Social Media, Gang Prevention Summit, Sovereign Citizen Movement, Field Training Officer (5 day), Narco-Pouch Certification, Law Enforcement Suicide Prevention, Use of Force Updates. SWAT and Motor Officers also participate in monthly training sessions during the course of the year.

The Grafton Police Department in cooperation with the Municipal Police Institute continues to host training for police officers throughout Massachusetts. Training is held in the Grafton Police Department's training room. Through this cooperative effort, Grafton officers are able to attend numerous training events at **no cost** to the Town.

PERSONNEL CHANGES:

Officer James O'Brien graduated from the Worcester Police Academy on April 5, 2013. After undergoing field training on both the day and night shifts, he was permanently assigned to the overnight (11:00pm –

7:00am) shift.

Benjamin Holmes was appointed full time dispatcher and Ms. Jensen Plotkin was appointed as a permanent part-time dispatcher working the weekend overnight shift.

Mr. Daniel Ward, the department's custodian for more than 17 years, retired on December 2nd. The department thanks Dan for his service and wishes him a long and happy retirement.

GRANTS RECEIVED:

The department received a grant from the Executive Office of Public Safety and Security (EOPSS) – State 911 Department in the amount of \$42,658.00. The funds were utilized to help defray dispatch personnel and overtime costs and purchase equipment to enhance the capabilities of the police department's communication center. We also received a State 911 Training Grant in the amount of \$10,000.00 to pay for training the department's dispatchers

We also applied for and received a Traffic Enforcement Grant from the Massachusetts Executive Office of Public Safety and Security (EOPSS), Highway Safety Division. The total grant was for the amount of \$3,000.00 to be utilized during three enforcement mobilizations including the *Drive Sober or get Pulled Over* and *Click It or Ticket* campaigns. On September 9, 2013, the department joined the social media movement by introducing its *Facebook* and *Twitter* sites. Officer Daniel Wenc attended training on the use of social media in law enforcement and with this knowledge, offered to develop, maintain and update these sites as necessary.

The department will be utilizing *Facebook* and *Twitter*, as well as other social media outlets in the future, to get our message out to the community. It is our goal to keep citizens informed with timely and accurate information. I would like to commend Officer Wenc for taking the reins on this endeavor and creating truly exceptional sites for citizens to visit and remain informed.

In December, the Police Department received a *National Gold Award* from AAA Southern New England for the quality of our traffic and pedestrian safety education and enforcement programs. We were honored to receive this prestigious award.

I would like to thank the citizens of Grafton for their support of the police department. I also wish to thank and commend the officers and staff of the department

for their commitment, professionalism and service. Their dedication and tireless efforts help to make the Town of Grafton a safe and desirable community in which to live, work and prosper.

ACTIVITIES FOR THE YEAR 2013:

Total Calls for Service	15,497
Total Incidents Investigated	530
Total Arrests	321
Summons Arrests	194
Lock-ups	127
Protective Custody	16
Total 911 Calls Received	3,414
Total Accidents Reported	388
Total Accidents Investigated	169
Accidents with Injuries	32
Fatal Accidents	0
Pedestrian Accidents	4
Hit and Run Accidents	43
Accidents with Animals	37
Motor Vehicle Citations	2,069
Summons Service	54
Harassment & 209-A Served	87
Total Alarm Calls	797
Motor Vehicle Thefts	3
Identity Theft / Fraud	4

AMONG THE 321 ARRESTS MADE IN 2013 WERE:

Aggravated Assault	13
Simple Assault	34
Breaking and Entering	15
Driving While Intoxicated	12
Larceny Over	27
Trespassing	13
Destruction of Property	19
Disorderly Conduct	13
Drug / Narcotics Offenses	9
Motor Vehicle Theft	2
Liquor Law Violation	7
Shoplifting	8

EXPENSE PAYMENTS IN EXCESS OF \$1000.00 JULY 1, 2012 TO JUNE 30, 2013

MHQ Municipal Headquarters	\$83,555.83
Commonwealth of MA	\$23,150.00
National Grid	\$15,766.32
IMC	\$12,472.50
Verizon Wireless	\$8,331.03
Verizon	\$7,728.05
Verizon Wireless	\$7,320.77
Dell Marketing, L.P.	\$7,196.06
AAA Police Supply	\$4,098.85

**EXPENSE PAYMENTS IN EXCESS OF \$1000.00
JULY 1, 2012 TO JUNE 30, 2013**

Community Fire and Police	\$3,910.50
Blackstone Valley Drug Task Force	\$3,500.00
Xerox Corporation	\$3,323.79
Hunter Systems Group	\$3,014.95
NSTAR Gas	\$2,780.10
Raps Auto Parts Supply	\$2,490.42
Ken Jones, Inc.	\$2,490.42
Powerphone, Inc.	\$2,602.20
Staples	\$2,555.89
Worcester Elevator	\$2,532.75
Renaud HVAC & Controls	\$2,500.00
W.B. Mason	\$2,436.24
Sunshine Sign	\$2,256.40
Chandler Street Assoc.	\$2,090.00
Security Design, Inc.	\$2,075.16
Xpression Prints	\$1,910.40
Town of Northbridge Police	\$1,843.50
Samara Auto Sales, Inc.	\$1,862.29
Weld Power	\$1,789.71
Trippi's Uniform Company	\$1,499.00
Worad	\$1,492.62
N.F. Sheldon, Inc.	\$1,408.31
Suburban Propane	\$1,273.95
Normand A. Crepeau, Jr.	\$1,223.13
Motorola	\$1,152.00
Town of Millbury	\$1,244.00
Integrated Partners Corp.	\$1,066.00
Royco	\$1,064.48
Home Depot	\$1,063.95

**RECEIPTS
JULY 1, 2012 TO JUNE 30, 2013**

Outside Detail Admin Fees	\$17,373.78
RMV Receipts	\$17,340.00
Firearms Permit Fees	\$10,912.50
Parking Fines	\$890.00
Incident & Accident Reports	\$2,283.00

**REPORT OF THE GRAFTON PUBLIC
LIBRARY**

The Grafton Public Library is thriving and bustling! The most exciting result of our numerous projects and services in the past year is that as of July 31, 2013, the Grafton Public Library is at last accessible to persons with disabilities, thanks to a renovation project that came under budget at \$445,000.

The Library was granted a variance for the structural, floor-to-ceiling book stacks on three levels. Staff will pull books for any patrons who cannot access

materials. We continue to offer curbside pickup/drop-off upon request, as well as homebound delivery service.

In 2012, the Board of Selectmen commissioned an online survey to discover who used the Library, and how; and who didn't, and why not. We received many suggestions for how to improve services and move the Library forward. Thank you so much to everyone who took the time to complete the survey and give us honest, thoughtful feedback. 366 people responded; 356 were from Grafton.

In 2013, the Grafton Public Library initiated the following actions, in part due to the survey responses. Activities were driven by the Library's Long Range Plan.

- Underwent an accessibility renovation, adding a wheelchair lift (LULA), accessible restroom, accessible parking and entrance. The lift is used at least once a day, and we are seeing visitors that we never saw before.
- Upgraded safety features throughout the building. Added directional signage at wheelchair height, in print and Braille, for ease of navigation.
- Added new, easy-to maneuver rugs and rearrangement of current furniture and shelving to accommodate a chair with a 43" turnaround.
- Upgraded lighting, alarms, and other items for safety and security to bring the 1927 building back in code;
- Painted in water-damaged areas to refresh Main Reading room and offices, and revitalize the Children's Room.
- Added electrical outlets in multiple locations for laptop use.
- Added exhaust fans to all rest rooms.
- Created shared office spaces for staff displaced by the renovations.
- Instilled "YES" mentality in all staff, empowering them to create experiences that leave visitors with positive impressions of the Library.
- Implemented name tags, personal greetings on the phone, and calling patrons by name
- Developed a new one-page Library brochure for new members.
- Weeded books that are not circulating due to age, condition, inaccuracy, but are still in useable condition; these were donated in the community, sold at Down Under, or sent to Better World Books.
- Rearranged materials in all areas of the collection. by placing on display with covers facing out.



Prominent new book display attractively arranged

- Added *BookPage* subscription and reader's advisory information to the "New Book" shelf.
- Increased number of copies of best-sellers.
- Increased number and frequency of displays, and added online booklists correlating to displays.



cozy reading nook and chess set

- Offered reading nooks in the Main Reading Room and quiet study space on the Mezzanine level where non-fiction is housed, with comfortable seating coming soon.
- Changed table configuration in Main Reading Room and Children's Room to accommodate group study space and meetings.
- Added plants to make the Main Reading Room more attractive and welcome.
- Set up a copy center, with copier, shredder, laminator, pencil sharpener, stapler, hole punch, and homework supplies (ruler scissors, markers, etc) in one convenient spot. "It's my home office away from home!" said one user of the service.
- Improved Teen Services by dedicating more space, a full-time staff member, and more budget dollars to serving tweens and teens.
- Added new online catalog computers to all floors.

- Designated a space for the Friend's Café to promote the Friends activities. The space includes a Keurig machine with coffee tea and cocoa selling for \$1/cup, Friends membership forms, items for sale, and specially priced rare and gift books from Down Under, the Friend's ongoing book sale.
- Joined the Digital Commonwealth to scan and catalog unique Library materials, such as Grafton High School yearbooks, which will be available online in 2014.
- Added Ancestry.com for in-library use and companion database HeritageQuest online, by request.
- Added Mango language learning software by request and promoted it to the Senior Center, Middle School, and High School with posters and bookmarks – usage is soaring!
- Added IndieFlix, a streaming movie service that includes Sundance Festival Films, the American Film Institute Selections, and Academy-Award Winning shorts.



First Fridays, a music & movement program.

- Made the Children's Room more inviting with new carpeting, paint and furniture;
- Created preschool play corner in the Children's Room, with play kitchen, abacus, access to puzzles, games, blocks, puppets, and a growth chart; created tutor/study space, and utilized wheeled shelving to create a large group meeting space for programs and events.
- Refurbished Children's Room staff area.
- Utilized display space for local children to display their personal collections.
- Addressed the Children's room air quality issue with dehumidifiers and A/C.
- Addressed issue of late fees; items returned in the book drop after hours and before 10am the next morning are checked in on "amnesty mode" and fines are forgiven.

- Provided an 8-week amnesty period in November and December, allowing patrons to donate non-perishable goods in lieu of cash. The Food For Fines resulted in a donation of 75 grocery bags of food for the Grafton Food Pantry.
- Added parenting magazines and a sensitive topics collection for parent browsing in the Children's Room.
- Began closely monitoring visitor traffic and usage, included comparative monthly statistics in monthly Director's Report to Board of Library Trustees.



Families enjoy International Gaming Day



Citizens mini-golf to raise money for library furniture.

Hosted a fundraiser with the Friends and Board of Library Trustees that had 250 participants and raised over \$3500 for new furniture in the Children's Room, Teen Area, and Mezzanine. The First Ever Caddy Stacks Mini-Golf Tournament for the Gallaway Cup aired on Cable in October. Sponsorships and donations covered the cost of new furniture for teens, children and adults.

- Improved relationship with local media outlets, resulting in greater coverage of Library news and events.
- Increased the number of author visits and book signings.

- Participated in national library initiatives including Banned Books Week, Teen Read Week, and Read for the Record, Read Across America Day, and International Gaming Day.
- Hosted a creative writing group, and celebrated National Novel Writing Month.
- Partnered with Apple Tree Arts, the Senior Center, Willard House and Clock Museum, and UniBank to deliver programs off-site.
- Began a database cleanup to delete duplicate library card records.
- Began inventory of Children's collection to keep the Children's catalog up to date.



*Modern board games provide entertainment
AND critical 21st century literacy skills*

- Added a circulating video game collection with games for all ages and abilities, and an in-house tabletop game collection with games for all ages and abilities.
- Added auto-attendant feature with phone system upgrade as part of Town-wide initiative.
- Added museum pass reservation software, paid for in part by the Friends of the Library, allowing patrons to request their own passes, get reminders about upcoming reservations, and cancel their reservations online. The Library currently offers free or discount admission to 15 local attractions.

- Increased number of volunteers and introduced online logging system to track time and create reports.
- Piloted Kindle Loan program with borrowers able to purchase a book to read on the device.
- Upgraded the website to a simple interface that displays well on mobile devices and includes catalog searching and a “my account” login in with one click. It is interactive, so visitors can comment on our news and events, and connected to our social media sites.
- Developed a Social Media Plan and log in compliance with the Town’s Social Media Use Policy.
- Established a social media presence across multiple channels. You can now friend or follow the Grafton Public Library on the following sites:



facebook.com/pages/Grafton-Public-Library/
493683130688151



pinterest.com/grafonpl



twitter.com/grafonpublib



flickr.com/photos/grafonpubliclibrary

PERSONNEL

Beth Gallaway joined the team as the Library Director in January 2013. Jan Towne retired. Sarah Clements-Boyer returned home to England. Don Covell was replaced by David Lavoie. Allison Cusher’s hours were increased to full time to create a much needed Teen Services position; she was selected to participate in the prestige Protégé Program of the Young Adult Library Services Association, one of 100 librarians in the country who is matched with a more experienced teen services librarian to learn advocacy and service basics.

While the Library was undergoing renovation, staff attended professional development sessions. All staff met with the Director for goal-setting in June and committed to attending one professional development session per quarter. Many of these opportunities are via webinar.

The Library remains at 9.78 FTE, which is not enough staff to maintain the Board of Library Trustees policy of 2 people per service desk during all service hours. It also does not allow staff to accomplish all objectives on the Long Range Plan, limits outreach and

professional development opportunities, and leaves little time for the behind the scenes planning and management that is vital to the Library’s continuing success.

BUDGET

The Library spent over \$1,000.00 with the following vendors in 2013:

Baker & Taylor (library materials)	\$27,764.22
MX Consulting (IT support, equipment)	\$20,815.50
C/W MARS membership (shared catalog)	\$10,902.00
Ingram Library Services (library materials)	\$9,123.00
MA Library System (Bibliotemps staff)	\$8,710.96
National Grid (electricity)	\$7,121.24
Penworthy (children’s materials)	\$3,609.14
N*Star (gas heat)	\$3,231.30
SEBCO (children’s materials)	\$3,102.35
Overdrive (eBooks)	\$2,500.00
Staples (office supplies)	\$2,477.90
Gale (large print books)	\$2,452.99
Scholastic (children’s databases)	\$2,406.00
Office Depot (office supplies)	\$1,413.27
Verizon (phone/alarm/fax lines)	\$1,302.65
CIT (copier lease)	\$1,374.97
Charter Cable (public Internet & Wi-Fi)	\$1,301.63
Recorded Books (audiobooks, Indieflix)	\$6,434.27
EBSCO Industries (magazine subscriptions)	\$4,203.83
American Alarm (repair/maintenance)	\$1,243.00
Renaud HVAC (repair/maintenance)	\$1,152.50
Junior Library Guild (children’s materials)	\$1,121.00

GRANTS, GIFTS.

The Library received \$3,000.00 in grants, from UniBank (\$2,500 for gaming materials) and Beginning Years Family Network (for preschool programs for ages 0-3). The Library received \$15,645.78 in State Aid. Additionally, the Library received \$559.43 in gifts. Donations and bequests are always welcome! The Library received numerous contributions from the Friends for furniture, programs, and staff hospitality. The Friends membership stands at 125 members; membership is just \$10 / year, with all proceeds benefitting the Library.

RETURN ON INVESTMENT

The Grafton Public Library’s operating budget cost taxpayers \$29.48 per person in FY 2013. The Library provided over \$1.3 million in materials and services. Calculate your own library use at grafonlibrary.org.

Input Your Use	Value of Your Library Use Library Materials & Services	Value of Your Use
30366	Adult Books Borrowed	\$516222.0
5379	YA Books Borrowed	\$64548.00
17714	Childrens Books Borrowed	\$301138.0
10371	Audiobooks Borrowed	\$103191.4
	Interlibrary Loan Requests	\$0.00
7193	eBooks Downloaded	\$107895.0
11339	Magazines Read	\$56695.00
1180	Newspapers Read	\$11210.00
8558	Movies Borrowed	\$34232.00
	CDs Borrowed	\$0.00
	Music Downloaded	\$0.00
	Meeting Room Use (per hour)	\$0.00
990	Adult Program Attended	\$14850.00
275	Young Adult Program Attended	\$3300.00
2313	Childrens Program Attended	\$16191.00
546	Museum Passes Borrowed	\$10920.00
3367	Computer Use (per hour)	\$40404.00
1350	Database Searches	\$26932.50
4438	Reference Assistance	\$31066.00
TOTAL: \$1,338,794.90		

STATISTICS

The Grafton Public Library was open 298 days in 2013, the same number as in 2012. One major difference is that 45 of those days were spent operating out of the Municipal Center with limited services during a 6 month renovation project, and 60 days were with no Children's services. This may account for the drops in attendance and computer use.

In spite of the disruption of normal service conditions, the Library staff served 47,367 visitors, answered 4,438 reference questions, and hosted 259 programs attended by 3,602 people. Computer use is down; there are fewer computers available than in previous years—just 6—and the age and speed of the computers is not an attraction.

31 volunteers provided 583 hours of service, shelving and shelf-reading, delivering homebound materials, and assisting with other tasks.

We added 568 new members, and 47% of Grafton residents have a Library card.

The following is a graphical presentation of activities; direction of the arrow indicates increase or decrease. This is first year we've tracked museum passes separately, and there is not a comparative figure from 2012. This is first year we've tracked museum passes

separately, and there is not a comparative figure from 2012. 546 passes were checked out.

NOTE FROM THE DIRECTOR

I am thrilled with how grateful, demanding, and thoughtful our library patrons are—thanks for your suggestions, support, and for helping to take us to the next level! It has been a fabulous first year.

We get many positive compliments on the diverse collection, friendly staff, and innovative programs and services we offer to the community, but I am just as interested in knowing what's not working and where to improve. Your feedback is valued and acted upon.

Please don't hesitate to stop in for a tour, to get a free Library card, to renew your expired card, to get a lesson in using a new database, or just to see how different the Library has become in the last year. Or, visit our website at grafftonlibrary.org to see a "library" beyond the brick walls that encompass our physical collection.

The Library is open Monday-Thursday from 10am-9pm and Friday and Saturday from 10am-5pm. I look forward to serving you!

Respectfully submitted,

Elizabeth S. Gallaway, Library Director

REPORT OF THE BOARD OF PUBLIC LIBRARY TRUSTEES

The Board of Public Library Trustees met on the first Thursday of each month at the Municipal Center, Room B. Ms. Beth Gallaway began as the new Library Director in January. Ms. Gallaway has worked hard to create a welcoming atmosphere in the Library, has built a cohesive team and has dealt very successfully with challenging issues in her first year.

Actions taken this year include:

1. Participation on the Library Building Committee to address handicapped access to the library and to see the project to completion.
2. Worked closely with the new Director to bring her up to speed and begin to plan for temporary library building closing for the time period that the library was undergoing construction to install the Limited Use, Limited Access lift, rework the entrance to the Children's Room and make the first floor Reading Room handicapped accessible.
3. Helped to plan, organize and participated in the Caddy Stacks Mini Golf Tournament with the Friends of the Library as part of the Grand

Re-Opening of the Library. Generous donors helped the Friends raise funds which were used to purchase much needed seating for the children's room and teen reading area."

4. Review of staff appointments by the Director including Teen Librarian and custodian.

Ongoing actions:

1. Operation of the Grafton Public Library
2. Maintenance of the Library Building
3. Updating of Policy Manual including Snow Policy, Internet Use Policies.
4. Review of the Long Range Plan
5. Review of staff appointments by the Director

Board Changes:

There were no changes to the Board this year.

Board Members at the end of 2013

Douglas Bowman
Amanda Diurba
Carrie Hogan
Diane Libbey
Henry Poler
Holly Walton
Dana Wilson
Elizabeth Patch, Recording Secretary

Respectfully Submitted,

Diane A Libbey, co-chair
Holly Walton, co-chair

REPORT OF THE NELSON MEMORIAL PARK & LIBRARY TRUSTEES

The Trustees generally meet at 6:30 pm on the first Monday of the month in the library building. The trustee's responsibilities are to manage the land, buildings and other assets donated to the town by Charles Nelson.

The park is in constant use throughout the spring, summer & fall; the Grafton Girls Softball League plays regular games as well as hosting three to four tournaments a year, the Grafton Women's Softball League plays on Sunday evenings throughout the summer, there are various town recreation department programs during summer morning hours, a flag football league holds their season in the fall, a lacrosse camp is held during the summer and this past year the Grafton High Girls Softball team played their home games and a few district playoff games here.

The meeting room is host to a variety of local groups for meetings. The library is open Tuesday &

Thursday from 1 pm to 7 pm and Saturday from 11 am to 2 pm. It is fully & successfully staffed by volunteers for the past several years. We have a full complement of books for loan, simply visit the library, get a card and read & borrow away!

This coming year we will continue to work on ways to improve and manage the park, while continuing to meet the demands of a growing group of local leagues and groups.

Expenses of the trust this past year:

Nstar	\$1,733.93
National Grid	\$1,577.79
New Horizon Communications	\$1,036.64
Gauvin Supply, INC.	\$2,817.02
Interstate Battery Center	\$35.60
Ransford Pest Control, INC.	\$450.00
Renaud HVAC & Controls, INC.	\$585.00
American Alarm	\$1,318.78
Koopamn Lumber	\$705.86
Allain & Son Shade & Blind	\$175.00
Grafton News Holdings LLC	\$28.00
Staples	\$80.99

Total \$10,544.61

We'd like to thank our two grounds keepers Bob Donahue and Charlie Paul as well as our janitor Dan Steins for the great job they do keeping our park & buildings in great shape!

Respectfully submitted,

William Kuck
Rosemary Haseltine
J. Roger Currier, Jr.
Trustees

REPORT OF THE INSPECTOR OF ANIMALS

The following is a summary of the number of animals counted during the Inspectors annual inspection tour. These inspections were conducted in October, November, and December of 2013.

The purpose of these inspections is to provide the Massachusetts Dept. of Agriculture with a detailed accounting of all animals, with the exception of dogs and cats, kept in the town of Grafton. The inspector is charged with certifying that all animals are in good health, have adequate shelter, and adequate food and

water. General cleanliness of the animal's surroundings is also of great importance to the inspector. There are instances where shelter is provided but not used. The old cliché, "you can lead a horse to water, but you can't make him drink," comes into play in many instances. We have domesticated many of these animals over the years, and we have removed the "wildness" from them. They have become dependent upon us to provide for them.

There is an ever present danger of Rabies, EEE, and other nasty diseases which lurk just around the corner. Everyone should be on the lookout for coyotes, raccoons, skunks, and other small creatures who display oddities in their behavior. One species that is often overlooked concerning rabies, are cats. If your pet cat is an outdoors cat, it should have all applicable shots and immunizations to prevent him from contracting this disease. The saliva from an infected cat or dog, or any other animal, should be of great concern, as the parasites live within the saliva, and can cause the onset of rabies.

With respect to those smart little creatures who invade our trashcans and back porches, and cause all sorts of ruckus. **DON'T FEED THEM!!!!** If you feed them, these neat little creatures will become unwanted guests. They go where the food is.

The following is a summary of animals inspected in Grafton:

Dairy	34	Horses	201
Beef	52	Mules	2
Steers	1	Poultry	4
Goats	24	Waterfowl	6
Sheep	48	Buffalo	1
Swine	414	Alpacas	4

Respectfully submitted

John L. Carlson
Inspector of Animals

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public works comprised of Administration, Engineering, Highway; Parks & Cemetery, Fleet Maintenance, Sanitation and Street Lighting.

The Public Works Department is responsible for all endeavors relating to planning, designing, operating, maintaining, and managing public ways, shade trees, fleet maintenance, sanitation, snow and ice operations,

street lighting and facilities. The Department also provides motor equipment maintenance services to all Town Departments except for the Fire Department and limited maintenance and repair for town owned facilities. The goal of the Department is to provide cost effective and efficient services to the residents of the Town with commensurate budget levels, and to maintain compliance with all applicable laws and regulations.

The Division maintained 100 miles of roadway including but not limited to pavement repairs, catch basin repairs and cleaning, storm drain installations and repairs street sweeping, street and regulatory signage installation & replacement and snow and ice control.

Our inventory includes:

- 1 Ten wheel dump truck
- 7 Large 6 wheel dump trucks, one with catch basin cleaner
- 1 Backhoe
- 2 loaders
- 5 one ton trucks with dump bodies
- 1 street sweeper purchased in 2013
- 2 sidewalks plow one with a plow and snow blower attachments
- 1 tow behind air compressor

For winter snow plow operations:

- 20 Hired contractors
- 4 Sewer Department trucks
- 3 Cemetery trucks
- All highway department vehicles

We were able to service and clean out catch basins town wide with our own equipment. Repaired a total of 11 catch basins and rebuilt a total of 4 catch basins. During 2013 the Department serviced and filled 2,023 potholes throughout the Town. The department maintained all traffic pavements marking on Town roads which included pavement centerline and edge lines, 69 crosswalks, 263 stop lines and school zone markings. Repaired and replaced 38 and added 13 street signs and added 8 and repaired 5 Stop signs that were vandalized or otherwise damaged. The street signs are now produced in-house. The highway department installed berm in various locations for a total of 638 feet.

The Department has provided mowing services for the Municipal Center, Police Station and other Town owned locations such as the inner circle islands of cul-de-sacs in some subdivisions. The DPW mows

approximately 17.28 acres throughout the town. The Town of Grafton was once again named "Tree City" in 2012. This marks the twelve consecutive years the town has received the designation and highlights the Town's commitment to urban forestry.

We have continued with the oversight of the recycling center at the DPW garage and at the Town's brush dump. We have continued with the sale of composting bins to the residents. We were able to offer this item to the residents through the favorable prices from the State contract.

We assisted the Recreation Department with the installation and removal of the docks at Silver Lake in addition to other projects at that location. Additionally, the DPW provided assistance to other departments, boards and committees with the bidding and contract process. The Department also provided miscellaneous services and assisted other Departments and community groups with their activities.

Respectfully submitted,

David Crouse
Superintendent of Streets

REPORT OF THE CEMETERY AND PARKS DEPARTMENT

Cemeteries

Riverside Cemetery:

- 1 21 burials
- 2 Planted 4 new shade trees
- 3 Removed 6 hemlocks

Pine Grove Cemetery:

- 1 25 Burial

New benches were placed in the expansion section donated by the Joyce Family along with a cherry tree. Two new shade trees were planted. Elvin Hale retired after 37 years of service, Thank you Elvin enjoy your time camping and traveling around the world.

Fairview Cemetery:

- 1 41 burials
- 2 Planted two new shade trees

Parks

There is approximately 44.76 acres mowed on a weekly basis in town parks. In the parks we fixed benches, windows, doors and irrigation systems. New wood chips were installed in all the play ground areas

of all town parks.

Please note there are No dogs allowed in any of the town parks and it would be greatly appreciated if you are walking a dog in any of the cemeteries, please make sure they are leashed and picked up after. Thank you.

Monuments

Monuments/ Common:

- 1 Two granite posts replaced
- 2 Pruned trees
- 3 Painted Band stand

Respectfully Submitted

Philip Johnson
Cemetery and Parks Superintendent

REPORT OF THE GRAFTON RECREATION COMMISSION

This report of the Grafton Recreation Commission is based on activities during the calendar year January 1, 2013 through December 31, 2013. The Commission meets the first Monday of every month at 7:00p.m. at the Grafton Memorial Municipal Center. In addition, the Commissioners and Director attend other department meetings, seminars and conferences. Gina Dalan serves on the Super Park Committee and Heather Cargill serves on The Community Preservation Committee.

Recreation offers two ski programs for children. Ski Ward is for grades three through five a total of 84 which children attended. Mt. Wachusett Ski is for grades six through eight a total of 49 which children attended. These programs would not be possible without the volunteer help from a parent or Guardian that chaperon each week.

For the sixteenth year the Recreation Commission sponsored the Grafton Gazebo Road Race. On Saturday, May 4, 2013 with total of 194 runners. For the first time Recreation and a non-profit organization, Kai's Village, collaborated together.

Concerts on the Common were held on Wednesday evenings for six weeks, these were well attended. Artists whom performed were Slo Grass, Beatles for Sale, Lynn Lolicoeur and the Pulse, Jesse Fontaine and the Quartet, 5 on Friday, Jumpin' Juba, and Clafin Hill Summer Wind Ensemble.

The most popular place during the summer was Silver Lake Beach. We added more swim lessons in the

evenings for working families. Our swim program totaled 297 participants. Doggie Day at the beach was again very successful. Other special events included; (1) Build your Own Sand Castle, in which families competed with beach staff and won prizes. Regatta Day families built their own re-cycled boat and then raced them.

The half day program ran for five weeks this year. There were 176 participants. Our full day summer program also ran for six weeks. An average of 58 participated each week. This was held at the Millbury Street School and each week had a special theme with a field trip on Wednesdays.

During the year, Recreation has offered other programs such as horseback riding at Hillside Meadows Equestrian Center, F.A.S.T Athletics dodge ball for second to sixth graders, and also offer tot programs for ages 4 to 5.

Fin & Feather Sports in Upton has run a summer, winter and spring Outdoor Adventure for children ages 6 to 14 at the Grafton Lions Club. The children have learned to fish, hike, archery, wildness so much more. This has become a very popular program.

University of Massachusetts Memorial Family Education under the instructions of Cecelia Thurber, R.N., offered certified babysitting courses for ages 12 and over.

Big Truck Day was a huge success. Every child and some adults enjoyed looking at fire truck, police motorcycle, and town trucks up close. Over 200 hats were given to children during the day.

Adult Zumba is a new program that ran successfully.

The Commission offered basketball to fourth through ninth graders during the winter. This year basketball had a new coach, Don Cargill, replacing Kevin Hart of fifteen years with us; 190 boys and girls participated. This program would not be possible without the volunteering of parents/guardians to coach teams.

For the seventh year Recreation, along with volunteers, ran Flag Football during the fall; 191 children participated with the volunteering of parents to coach teams.

Grafton Recreation's biggest event is the annual Grafton Celebrates the Holidays. This would not be possible without the support from local businesses. This was an enjoyable Holiday festival for all.

The Recreation Commission also sponsored the Grafton Farmers Market on the Common every Thursday from June through October. The market featured numerous local produce, bakeries and other vendors. Credit goes to the volunteers who work each week to make sure that the home-grown produce was available.

Respectfully submitted,

Robert Fitzpatrick, Chairperson
Heather Cargill, Vice Chairperson
Kristen Belanger
Stephen Crowley
Gina Dalan

EXPENSES OVER \$1,000.00

Microbac Laboratories	\$2,755.00
Lycott	\$4,500.00

REPORT OF THE BOARD OF REGISTRARS OF VOTERS

Submitted herewith is the report of the Registrars of Voters from January 1, 2013 through December 31, 2013.

As a result of the 2010 Federal census, precincts were changed in Grafton, resulting in a fifth precinct. Precincts 1, 2, & 3 vote at the Grafton Middle School on Providence Road and precincts 4 & 5 vote at the Millbury Street Elementary School.

Persons registered to vote in the Office of the Town Clerk during regular business hours as well as by mail.

The year 2013 was a very busy election year. As a result of Massachusetts Sen. John Kerry's appointment as Secretary of State under the Obama administration, a special State Primary and State Election were held to fill the vacancy. The Primary, which was held April 30, saw 1,477 voters come out. The Special State Election on June 25 resulted in 3,215 voters casting ballots. At the Annual Town Election on May 21, 1615 residents voted.

The total number of registered voters in Grafton on December 31, 2012 was	12,002
Precinct One –	2601
Precinct Two –	2406
Precinct Three -	2265
Precinct Four –	2146
Precinct Five –	2584

Financial Report of the Board of Registrars

Appropriations:

Salary & Wages	\$15,600.00
Overtime	1,400.00
Expenses	17,800.00
Transfers	14,000.00

Total **\$48,800.00**

Total Expended **34,955.29**

Unexpended **13,844.71**

Payments in excess of \$1,000.00

LHS Associates	\$8,155.75
Grafton Police	6,044.75
Buggy Whip Catering	3,037.00

Respectfully submitted,

Donna M. Girouard, Town Clerk

Linda M. Casey

June S. Lufkin

Justin A. Phillips

REPORT OF THE GRAFTON SCHOOL COMMITTEE

This report highlights the important work done by the Grafton School District and the Grafton School Committee to prepare all students to be life-long learners and responsible citizens.

District Personnel

In our mutual dedication to excellence in education and our work as a School District, contracts for the teachers, nurses, custodians and paraprofessionals were all settled for a three year period. Thank you to all who participated in the process.

Lucille Boutiette retired after 30 years of dedicated service to our School District. She left as our Assistant Superintendent but began as a beloved teacher. She will be missed and she has our sincere gratitude for all she has contributed over the years.

Joining Lou Boutiette in retirement in 2013 were:

Steven Hammond, middle school math teacher, 20 years of service

Martha Hanley, elementary teacher, 20 years of service

Nancy Papp, speech and language pathologist, 25

years of service

All three contributed greatly to the Grafton Public Schools and had a profound impact on hundreds of students. We thank them for their tireless service and wish them well!

The School District bid a sad farewell to a long time teacher of Family and Consumer Science, Diane Blessing. Diane taught many lessons but her lasting legacy will be how she taught students to give back, volunteer and care about others. She is deeply missed by all who knew her.

The School District welcomed aboard a new Assistant Superintendent, Tracey Calo. Tracey has brought her extensive knowledge of curriculum, curriculum design and teaching and learning to our district. She has already contributed greatly to the development of new Common Core curriculum.

Budget Initiatives

The developing fiscal year 2015 budget is a level service budget designed to maintain and strengthen current services. It calls for an increase of 7.7% or \$2,060,291 above the fiscal year 2014 budget.

The information in this section is taken from the superintendent's budget message, which is endorsed fully by the current School Committee. "The Grafton Public Schools have a long proud history of producing tremendous return on investment for the town. The most up to date figures show that Grafton has the lowest per-pupil expenditure rate in the Commonwealth of Massachusetts and yet, performs in the top 30% of school districts in the state. We are proud that our staff and students do very well. We are extremely efficient at converting available funds into student-centered actions that bear positive results. However, with the existing state, federal and local financial structure, keeping up with the federal and state educational mandates as well as moving forward in our quest to get our students ready for the future, grows increasingly difficult. We are aware that the 2 million dollars we are asking for most likely won't be secured unless state funding is extremely favorable. This is not the fault of the town administrator, selectman, finance committee or anyone else. Grafton has a set amount of revenue to work with annually and utilizes those limited funds with a great deal of thought and care. Reductions to our budget pose tremendous challenges in that we are already stretching resources in all areas and carry an uncomfortably small margin annually. Reducing our current services is daunting. As town residents, we are well aware that we are not in a position at this time,

to move ahead in terms of budgetary resources, but it is our obligation to advocate for what is possible and what is needed for the school district. We are grateful to the town for the support it has shown to the children of Grafton.”

The variables that have contributed most significantly to this budget request include continued district growth, contractual obligations, special education costs, and a desire to maintain comparatively low class sizes across the school district. The Grafton School Committee is hopeful that state and federal funding, paired with local funding will support this level service budget. The School Committee is committed to meeting the needs of our students despite the fiscal challenges that are faced annually.

Parent Teacher Groups & Booster Supports

Parent Teacher Groups and booster supports provide an invaluable resource for our schools and students. Their efforts are critical in providing enrichment and additional opportunities for students.

The North Grafton and North Street School Parent Teacher Group, along with the South Grafton and Millbury Street School Parent Teacher Group, have raised tens of thousands of dollars to provide mini grants to teachers as well as enrichment programs that supplement the curriculum. Thank you to all the parents and community members who lead and support these important groups!

The Music Booster Club raises and provides thousands of dollars to help support arts programming and experiences in the Grafton Public Schools. The Sports Booster Club supports a wide range of valuable athletic-related endeavors through their very generous donations as well.

GPS Highlights

Over the past year Grafton demonstrated continued growth in a wide-range of areas. Some highlights include:

- 1 Over a dozen committees made up of Grafton Public Schools staff have worked throughout the year to align our curriculum to the new Massachusetts frameworks.
- 2 Universal full-day kindergarten is producing a positive impact that is being felt throughout the elementary levels.
- 3 Our 1:1 technology program has continued to blossom at the high school, and we have begun piloting the use of different technologies at the K-8 level.

- 4 We have created new emergency response plans for the district and each individual school that are based on best practices and national models. This work has been done in collaboration with Grafton fire, police, and emergency management.
- 5 Thanks to the support of the town, each school was outfitted with IP cameras and swipe card access systems designed to increase safety and security.
- 6 Grafton has made a significant investment in our special education programming which allows for the district to begin tuitioning in students for some of our specialized programs, such as our school-to-work program for students age 18-22.
- 7 We have formed a partnership with the Sutton Public Schools, to hire and share a specialized HVAC staff member to maintain both our towns school heating and cooling systems to maximize performance and efficiency at reduced cost.
- 8 We have introduced school choice into the Grafton Public Schools. This program allowed our district to open up a total of 21 seats in grades one through nine to students living in other communities. As a result, the Grafton Public Schools have brought in over \$105,000 in revenue.

Ongoing School Committee Work

One of the primary responsibilities of the School Committee is to keep current with new state policies as well as develop policy. The Committee systematically reviews the policy manual, makes recommendations and revisions. The following is a list of policy work done by the committee in 2013-2014. Our policy book can be found on-line at the Grafton Public School website (<http://graffton.k12.ma.us/>).

- 1 Section G- Personnel
- 2 Section H- Negotiations
- 3 Section I – Instruction
- 4 Section J- Students
- 5 Section K- School Community Relations
- 6 Section L – Educational Agency Relations

The School Committee continues to focus on fulfilling the belief that if we provide differentiated, high quality instruction to every child, ensure dynamic and rigorous content across all settings, respond to learning needs, create environments in which all students are known and valued, and fully engage students in the learning process THEN we will dramatically improve student achievement, empower all students to be active learners, and increase the development of critical thinking, collaboration, creativity, and communication skills. A

comprehensive strategy for the district is born from this belief and is focused on maximizing our growth in the areas of content, student experiences, and instruction.

In closing, the Grafton School Committee wishes to thank the Superintendent Cummings, central office staff, administration, faculty and staff, town representatives, and families and the larger Grafton community for their ongoing support of the Grafton Public Schools.

Respectfully submitted,

Grafton School Committee

REPORT OF THE BOARD OF SEWER COMMISSIONERS

David L. Therrien was elected Chairman with Susan Hunnewell-Duval as Clerk and Gerald F. LeBlanc as the third member at the Board's Reorganizational Meeting held on May 13, 2013.

Presently, the Sewer Department is staffed by Senior Clerk, Mary P. Murray; Chief Operator: Vincent J. Drago, Maintenance Mechanic: Michael P. Cadrin, Operator: Craig J Alex, Operator Brian P. Bavosi, and Superintendent of Sewers, Paul F. Cournoyer.

The Board of Sewer Commissioners wish to thank all our employees for their continued loyalty and outstanding performances. Thanks to their efforts, Grafton enjoys one of the best and most cost efficient treatment facilities in Massachusetts. It is a facility of which the town can be very proud. Again this year we had an excellent safety record, with no lost-time

occurrences.

The Sewer Dept. continues to operate very efficiently and has one of the lowest rates in the state at \$4.25/1000 gallons. The rates will need to be increased yearly for needed upgrades.

During the past year the sewer dept. received and treated 693,050,000 gallons of wastewater, an average daily flow of 1.90 million gallons. Plant removal efficiency was greater than 95% surpassing our NPDES permit issued by the EPA and DEP. Plans for plant expansion and upgrades have begun in order to meet the updated NPDES Permit issued in August 2013. All work should be completed by April 2018. The upgrades have an expected cost of 30 million dollars and will update instrumentation, pumps, process controls, gear boxes and tank components.

The Wastewater Treatment Plant, Wyman-Gordon and Grafton Water District, sponsored its 22nd Household Hazardous Waste Collection Day, which was a tremendous success. The 23rd Household Hazardous Waste Collection Day will be in the spring of 2015.

The Board of Sewer Commissioners recorded betterment assessments associated with Sewers Contract 19, North Street and Cold Spring Drive. Assessors maps 57, 48, 47, and 82. Book 51892, page 23. In the amount of \$436,955.45.

The Board of Sewer Commissioners meets Mondays twice each month in the Sewer Department Office at the Municipal Center. All townspeople are welcome to attend.

CAPITAL PROJECTS

SEWER PROJECT STAGE II – PLANNING AND DESIGN

Balance in Account as of July, 2012	\$89,156.65
Expenditures\$38,117.69	
Unexpended Balance	\$51,038.96

MINOR SEWER EXTENSION & CONNECTION ACCOUNT

Balance in account as of July, 2012	\$141,389.05
Expenditures:	\$ 16,973.50
Unexpended Balance	\$124,415.55

MAJOR EQUIPMENT REPAIR/REPLACEMENT

Balance in Account as of July1, 2012	\$290,578.71
Total Expenditures	\$0
Unexpended Balance	\$290,578.71

ALARM SYSTEM

Balance in Account as of July1, 2012	\$ 74,390.00
Total Expenditures	\$0-
Unexpended Balance	\$74,390.00

PLANT UPGRADE/EXPANSION

Balance in Account as of July1, 2012	\$524,635.00
Total Expenditures	\$63,820.19
Unexpended Balance	\$460,814.81

GENERATOR REPLACEMENT

Balance in Account as of July, 2012	\$500,000.00
Total Expenditures	\$315,242.27
Unexpended Balance	\$184,757.73

GIS IMPROVEMENT OF LAYER

Balance in Account as of July, 2012	\$20,383.07
Total Expenditures	\$0
Unexpended Balance	\$20,383.07

REPLACE SEWER TRUCK

Balance in Account as of July, 2012	\$36,000.00
Total Expenditures	\$0
Unexpended Balance	\$36,000.00

SEWER OVERFLOW REPAIR

Balance in Account as of July, 2012	\$44,045.30
Total Expenditures	\$8,344.30
Unexpended Balance	\$35,701.00

SEWER O&M EMERGENCY

Balance in Account as of July, 2012	\$72,474.00
Total Expenditures	\$3,363.70
Unexpended Balance	\$69,110.30

**FINANCIAL STATEMENT
FISCAL YEAR 2013**

OPERATION AND MAINTENANCE

Appropriation for Fiscal Year July 1, 2012 through
June 30, 2013

Transferred from Sewer Receipts	\$1,241,453.30
Salaries	\$334,944.08
Expenses:	
Energy	\$108,477.75
Repair & Maintenance	\$20,114.75
Collection Systems Maintenance	\$9,375.56
Sludge Disposal	\$278,799.89
Hazardous Waste Collection	\$1,814.00
Professional & Technical	\$18,245.70
Communications	\$19,833.19
Office Supplies	\$6,681.36
Vehicular Supplies	\$ 980.50
Laboratory Supplies	\$2,953.47
Chemical Supplies	\$15,638.29
Personal Supplies	\$2032.42
Dues & Memberships	\$87.00
Non-Energy Utilities	\$0.00

PAYMENTS IN EXCESS OF \$1,000.00

Allied Waste Services	\$ 5,962.24
Bay State Regional Contractors	\$ 317,056.27
BAU/Hopkins	\$ 1,401.41
Borden & Remington	\$ 12,911.68
Bowman & Penski	\$ 6,588.00
CDM/ Smith	\$ 91,149.88
Chase/harris Inc.	\$ 42,108.15
Creative Print Products	\$ 2,514.36
Earthworks	\$8,344.30
EST	
Factor Systems	\$ 4,983.67
Fisher Scientific	\$ 1,419.24
Fredrick Flow	\$ 1,420.00
Gauvin Supply	\$ 1,995.19
Grainger, Inc.	\$ 4,435.19
Hach Company	\$ 4,362.45
Industrial Seminars	\$ 1,100.00
J & K Properties	\$ 7,973.50
Koopman Lumber Co	\$ 1,770.24
Lawson Products	\$ 2,509.12
MX Consulting	\$ 2,785.00
National Grid	\$ 105,267.75
New England Bioassay Inc.	\$ 6,140.00
Nextel	\$ 1,090.00

PAYMENTS IN EXCESS OF \$1,000.00

P&M Asphalt Services	\$ 9,000.00
Peterson Oil	\$ 3,210.00
Podgurski Corp.	\$ 6,060.97
Putnam Pipe	\$ 1,454.67
R&R Plumbing	\$ 1,337.70
Scales Industrial Tech.	\$ 2,695.21
Soft Right	\$ 7,302.76
Town of Grafton/Collector of Taxes	\$ 2,021.84
Taubert,Frederick	\$ 1,439.00
UBWPAD	\$224,482.04
U.S. Postmaster	\$ 5,550.00
Verizon	\$ 8,471.02
Worcester Elevator	\$ 1,144.00
W.B. Mason	\$ 1,223.88
Xylem Water Solutions USA	\$ 2,079.90

Respectfully Submitted,

Board of Sewer Commissioners

David L. Therrien, Chairman
Susan Hunnewell-Duval, Clerk
Gerald F. LeBlanc

**REPORT OF THE SHARED SERVICES
COMMITTEE**

The Shared Services Committee was formed by action of the Board of Selectmen following passage of Article 16 at the 2008 Semiannual Town Meeting. The Board determined that members were to be appointed from each of the Board of Selectmen, School Committee and Finance Committee.

The charge to the Shared Services Committee was to: Investigate potential opportunities to share or consolidate services between the school department and the municipal government in an effort to reduce costs and/or increase effectiveness of service provision. \$ 3,050.00

Following a number of meetings in 2009 and 2010, the Committee's work did not resume until late 2013 due to turnover of members. The key results of the 2009-2010 work were:

- Shared services already exist in several instances such as procurement;
- Opportunities for savings cannot exist unless functions are actually being duplicated;
- Few additional savings would occur from merging existing positions or functions across the two areas;

- There might be opportunities to manage certain functions more effectively (better results/net savings) by creating new positions which would be shared across both the school department and municipal government.

The 2013 meetings have been devoted to refreshing the 2009-2010 work and to undertaking an investigation into whether creating a Human Resources Director position might be worthwhile.

The Committee meets on an as-scheduled basis.

Respectfully submitted,

Craig Dauphinais (Board of Selectmen), Chair
Michael Urban (School Committee), Vice Chair
David Libbey (Finance Committee), Clerk

TOGETHER WE CAN

A sub-committee to the board of selectmen since 1995, our mission is to seek out the help and support of the community to develop and implement programs to reduce risk factors associated with drug use, underage drinking, and violence. *Together We Can* (TWC) brings together organizations, schools, police, churches, businesses, families, youth, and adults to help keep our citizens more healthy, happy and safe. Part of goal is to also encourage and recognize young people who exemplify our mission with their personal contributions of time and effort to help their community, school and town.

TWC is most known for its sponsorship of the annual post graduation celebration *Bon Voyage*. Held Friday, May 31, into June 1, 2013 at the Borough's YMCA in Westborough, this year's event had approximately 80% attendance of the Grafton High School class of 2013. Along with parents of GHS seniors and juniors, TWC ensures the annual celebration continues with start up funds to reserve the facility and rental deposits for entertainment. Although promoted as the last gathering of their class, the true purpose of *Bon Voyage* is to provide a safe and fun event to reduce risks associated with underage drinking and driving under the influence often occurring on graduation night.

Other annual events TWC co-sponsored with school and town organizations 2012-13: sponsored the Moon Walk and Circus Obstacle Course amusements for children at Grafton Police Department's annual participation in "National Night Out" in August; provided awards for the Grafton High School Recognition Assembly with the support of Pepperoni

Express; provided transportation to *Skidz Skool* defensive driver training with Grafton High School Students Against Destructive Decisions (SADD) students at the National Safety Council in West Boylston in January; assisted the Grafton Gazebo Road Race in May and sponsored a children's Fun Run with Grafton Recreation. The Family Skate Party that TWC annually supports with Grafton Recreation scheduled January 2013 with the Grafton Fire Department and the Boy Scouts was cancelled due to weather. *Together We Can* continues to support the Grafton High School SADD chapter and invites its members to our monthly meetings.

Together We Can welcomes new members from the Grafton Community who are interested in volunteering their time to meet our mission.

REPORT OF THE TOWN ADMINISTRATOR

Dear Honorable Board of Selectmen and Citizens of Grafton:

Per the Town Charter, I am pleased to offer this annual report on behalf of the Town Administrator's Office.

It has been a very busy year for us! Two new members were elected to the Board of Selectmen in May, Dennis Flynn and Craig V. Dauphinais. Craig returns with useful past experience on the Board and Dennis has added his professional experience as a former Superintendent of Schools.

This report will include an update on personnel, economic development, achievements and projects, which have kept our office busy this past year. We will also provide a look towards the future. As always, our continued goal is to provide courteous and professional customer service to all of our residents and businesses.

PERSONNEL

Staffing issues and retirements proved to be both rewarding and challenging in 2013, with several transitions taking place.

- In January, we hired a new Administrator in the Council on Aging (COA), Nancy Malone. We also welcomed Barbara Connolly as COA Director, and Beth Gallaway as Library Director.
- The appointment of Donna Girouard as Town Clerk arose as a result of the retirement of Maureen Clark. Mrs. Clark recommended Donna for the position based on more than 13 years of experience with Donna. Donna is highly respected by her coworkers and community and is

doing a great job. She ran and won the election in May, 2013. Congratulations!

- The Assistant Town Administrator, Kevin Mizikar, resigned to become Leicester's new Town Administrator in October, 2013. We formed a search committee for his replacement and selected Doug Willardson, who started in January, 2014. We wish Kevin well in his new role and are excited to have Doug as part of the team.
- The Town Planner, Steve Bishop, also gave notice of his intent to retire in 2013 and we formed a screening committee for his replacement. Joseph Laydon took on the role of Town Planner starting in February of 2014. We wish Mr. Bishop all the best.
- In 2013, the Board offered to extend the Town Administrator's contract by one year, which could end in 2016 with the goal of the TA moving to Grafton by the end of the contract. Additionally, no pay increase was given for this extension for FY13. The Town Administrator and his family officially moved to Grafton in June, 2013.

In an effort to gain efficiencies and reduce spending, several changes were made to operations in 2013, including the following:

- In December 2013, we decided to have septic plan review done in-house by current staff to save money and provide a more efficient process. In October 2013, we recommended joining the CMRPHA Central Mass Regional Public Health Alliance to provide more services to the Town at a reduced cost. We plan on joining in FY14.
- We also created a Veterans District with Shrewsbury, Westborough and Northborough which will provide enhanced services.

Other changes in 2013, include the following

- The Town entered into a contract with Seaver Construction Company for the purpose of upgrading and renewing the Library accessibility. This important project allows patrons with limitations to access multiple levels within library.
- We also entered into a contract for a new phone system with Valley Communications as part of the capital plan from two years ago. The system covers the Library, DPW, Treatment Plant and Cemetery as well.
- In 2013, the following policies were set based on staff recommendations: scholarship account for

recreation, designated the Veterans Hall in the Grafton Emergency Shelter as the pet shelter when the shelter is open.

ECONOMIC DEVELOPMENT

In partnership with the Economic Development Commission, we kicked off the Grafton is Great initiative. This campaign was designed around attracting and retaining businesses in Grafton as a great place to do business.

We hosted a meeting with businesses on Worcester Street on January 31, 2014. The meeting was organized by Mr. Padgett and the Town Administrator's Office to gauge interest in a street improvement plan and to implement design standards to upgrade the business area along Worcester Street. There seems to be a substantial amount of interest in the idea and the Town plans to move forward with studies and research.

In October 2013, I asked Senator Michael Moore to include design funding for this project and as of March 2014, the request has survived the House and Senate and is on way to Conference Committee. This means that we are still hopeful that this \$625,000 request may get funded.

WBDC and EDC - Route 30 Corridor Study Results

The Worcester Business Development Corporation presented study results for Route 30 corridor. The study focuses on ways for the Town to make it more cohesive for business development. We identified property ownership, zoning and infrastructure.

THE COMMON

Graves Engineering completed an "existing conditions" survey to find the property lines around the Common. The renderings presented were done in the fall of 2013. The objective is to show how improvements could be made to improve the traffic flow around the Common and create more green space. There was also a traffic study done in the summer of 2012 to analyze the traffic conditions. Graves recommended standardization of the intersections in and around the Common.

As we look back at 2013, we are proud to celebrate the following accomplishments and initiatives:

IMPROVED TOWN PROPERTY AND INFRASTRUCTURE

- HVAC and building envelop improvements at 5 schools and municipal center Break/muster room at DPW on Upton Street improved Library accessibility project

•

ENHANCED THE FLEET OF EQUIPMENT TO PROVIDE QUALITY SERVICES:

- Received delivery of new fire pumper truck New dump trucks for DPW and a Street Sweeper New police cars

HIGHLIGHTS

- Filed Federal Case against the Grafton & Upton Railroad for violating local zoning, conservation and other by-laws
- Received an Audit of the FY13 Financials that has no qualifications
- Received over \$30,000 participation credits from the Town's liability insurance provider (MIA) which were used reduced costs in the FY13 Budget
- Implemented a new budget document to provide more transparency in Town operations
- Completed the final borrowing for the new high school at very competitive interest rate
- Received a AA+ bond rating from Standard and Poor's in October 2013
- Voted to sign contract - Town Counsel - Blatman, Bobrowski & Mead
- A motion was made by Mr. Carlson, seconded by Mr. Adams to sign the contract with Blatman, Bobrowski and Mead for Town Counsel services.
- Central Massachusetts Regional Stormwater Coalition to pursue grant opportunities to comply with the National Pollutant Discharge Elimination System (NPDES)
- Started on Studio B, creating a multipurpose broadcast/meeting room at the municipal center using cable franchise fees.
- We are happy to report that One Grafton Common is now fully rented.
- Signed two Power Purchase Agreements (PPA) for solar power to offset utility costs for municipal and school buildings
- Completed fire station walkway repairs.
- Partnered with American Cancer Association and Susan G. Komen of Massachusetts for second pink recycling bins and pink trash bags to raise awareness for breast cancer.

As we look to FY15, we must rely on State Aid to offset growing fixed costs. Allowances under Proposition 2½ are not enough to cover growth in

items like health insurance. Between the school and the Town we need over \$2 million to sustain our current service levels. Without increases in State Aid, we will be forced to make reductions.

Finally, I would like to take a moment to remember our "Mayor" Charlie Bolack. Charlie was a great community leader who served this town well. He has been and will continue to be missed.

Charlie "God Bless America"- Thank you!

PAYMENTS IN EXCESS OF \$1,000.00

Adam Rogoff	\$ 2,055.29
Golden Architects	\$ 1,275.00
Michael Moroney	\$ 1,600.00
Commercial Energy	\$ 1,200.00

REPORT OF THE TOWN CLERK

The Town Clerk's office is the first "face" the public sees when they enter the Grafton Municipal Center, so it serves as the central information center for the Town. This office strives to provide concise, up to the minute information to any resident or visitor who approaches the office. If we don't know the answer, we find someone who does! A visitor never leaves the office without answers.

Our office hours are 8:30 – 4:30 daily, with the office open one late night, Tuesday until 7 pm, for the convenience of the public. The Town Clerk is a Justice of the Peace and the Clerk and Assistant Clerk are Notaries Public.

The Town Clerk's office is the holder of all public documents for the Town. Government records, historical records and vital records are just a few of the types of documents held in the vault. Certified copies of birth, death and marriage records are issued daily. Marriage Licenses are obtained here for couples wishing to get married in any town in Massachusetts. The Town Clerk's office issues various permits and licenses, such as business certificates, raffle permits, cemetery deeds and dog licenses.

This office posts all meeting notices, agendas and minutes for all the boards and commissions of the Town. These items are also posted to the Town's website (www.grafton-ma.gov).

Our dog license year runs from April 1 through March 31. Dog licenses are sold in the office, or you can purchase them online through our website. Renewal forms go out with the annual census. Fees for dogs

that are spayed or neutered are \$10.00, and \$15.00 for a dog that is not. If you forget to renew by June 1 we assess a \$10.00 late fee. We must have a current rabies vaccination certificate and documentation of spay or neutering on file in order to issue a license.

The Town Clerk's office went through some big changes in 2012. Maureen Clark, the Town Clerk, retired after 42 years working for the Town, 32 years as Town Clerk. Although no one will ever be able to replace her, I, Donna Girouard, was appointed interim Town Clerk in February and was elected Town Clerk in May. Thank you, Maureen, for your dedicated service to the Town and for being a great teacher!

It is my goal, and the goal of our office to continue to offer the same standard of service as was always provided by this office under Maureen. If I or my staff can be of any service to anyone, please feel free to stop by the office. My office is always open and I am always available to assist you.

RECEIPTS OF THE TOWN CLERK

Miscellaneous Receipts	\$6,684.20
Photocopies	
Business Certificates	
Voter IDs	
Street Lists	
Recording of Cemetery Deeds	
Engineering Maps	
Raffle Permits	
Voting Lists	
Grafton History Books	

Dog Licenses	\$7273.00
Dog Fines	295.00
Animal Trust Fund	2814.00

Pole Location Orders	\$120.00
Massachusetts Electric	
Verizon	

Town Clerk's Office Fees	\$6,150.00
Birth Certificates	
Marriage Certificates	
Death Certificates	

Marriage Intentions	\$1440.00
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Births Recorded in Grafton

1996	181	2005	243
1997	201	2006	240
1998	223	2007	249
1999	202	2008	222

Births Recorded in Grafton

2000	196	2009	206
2001	223	2010	219
2002	198	2011	201
2003	222	2012	202
2004	230	2013	189

Marriages Recorded in Grafton

1996	89	2005	82
1997	90	2006	57
1998	93	2007	85
1999	89	2008	70
2000	89	2009	74
2001	89	2010	83
2002	75	2011	68
2003	92	2012	84
2004	99	2013	106

Deaths Recorded in Grafton

1996	85	2005	110
1997	96	2006	97
1998	94	2007	79
1999	114	2008	84
2000	103	2009	89
2001	107	2010	129
2002	90	2011	116
2003	89	2012	93
2004	99	2013	102

DOG LICENSES: 1708 dog licenses were sold during the licensing period of April 1, 2012 through March 31, 2013. FY 2013 receipts for dog licenses were Seven Thousand One Hundred Fifty-seven Dollars (\$7,157.00).

ATTENTION ALL DOG OWNERS: Please note that 2013 licenses expire March 31, 2014. An additional fee of \$10.00 will be charged to each owner/keeper of a dog who fails to license said dog on or before June 1st.

Financial Report of the Town Clerk

Appropriations:

Salaries & Wages	\$149,379.00
Overtime	1,400.00
Expenses	9,635.00
Transfer Amount	

Wage Increase Reserve

Total \$160,414.00

Total Expended \$140,152.45

Unexpended 20,261.55

Payments in excess of \$1,000.00

SoftRight	\$1,200.00
Marianne Kusa-Ryll	1,758.00
W. B. Mason	1,211.38

Respectfully submitted,

Donna M. Girouard, Town Clerk

REPORT OF THE GRAFTON TOWN HOUSE OVERSIGHT COMMITTEE

The Grafton Town House Oversight Committee (GTHOC) was established by the Board of Selectmen in December 2008 and given the following charge:

To coordinate opportunities that enable the highest and best use of the Grafton Town House; to protect the building's historic character and integrity; develop remaining painting was to be included within the scope of this project.

The services of GRLA were obtained through the benefit of a generous \$500,000 donation made by the architectural firm itself along with a private foundation grant that was leveraged for payment of incidental reimbursable expenses incurred by GRLA in completion of this work. Design plans for the project were settled on after 9 months of review and analysis and were presented along with the cost projections associated with them, to the BoS in April 2013. This was followed by review, input and a letter of support from the Historic District Commission

and implement marketing and development plans consistent with its historical nature with a goal of generating revenue; participate in and facilitate fundraising opportunities; direct capital improvements in concert with municipal bidding processes and with direction from the Department of Public Works, the Town Administrator, and other municipal functions, as needed.

The GTHOC is a seven-member body made up of one representative each from the Board of Selectmen and Historic District Commission; two members from Apple Tree Arts; and three Members at Large. Current committee members are as follows:

- 1 Brook Padgett, Chairman – Board of Selectmen
- 2 John Morgan, Vice Chairman – Historic District Commission
- 3 Paul Scarlett, Clerk – Apple Tree Arts
- 4 Mark Carlson – Member at Large
- 5 Linda Casey – Member at Large
- 6 John Marro – Member at Large
- 7 Mary Ann Nolan – Apple Tree Arts

Town House Preservation Project – Gorman Richardson Lewis Architects (GRLA), the architectural firm hired by the Board of Selectmen (BoS) in 2012 to partner with the GTHOC in the development of architectural designs and associated construction cost estimates for the completion of the interior restoration/renovation of the Town House, completed their preliminary designs in March of 2013. The scope of these plans entailed not only the completion of all construction associated with needed accessibility improvements within the building, but also incorporated long overdue updates to the building's fire/life safety, HVAC, electrical and plumbing systems, as well as work required to bring back the Great Hall back to assembly usage. In addition, exterior work associated with preservation of the windows and masonry as well as the balance of

(HDC), Historical Commission (HC) and Community Preservation Committee (CPC).

Along with securing support from all pertinent town boards, committees and commissions, The GTHOC provided copies of the design plans to both the MA Architectural Access Board (MAAB) and the MA Historical Commission for their review, input and approval. At the same time, the GTHOC applied to the CPC for \$1M in Community Preservation Act (CPA) funding for the project. This funding request was designed to only be paid out once Apple Tree Arts (ATA) was able to generate the remaining \$3.7 of funding needed to fully complete the project. It is

also to be noted that the requested CPA funds were to be generated via a bond that leveraged future CPA revenue, required no new taxes and were only available for use on projects that involved historic preservation, affordable housing, recreation or the purchase of open space.

At the fall 2013 town meeting, the warrant article for CPA funding of the project, which required a 2/3 majority vote to pass due to the bonding aspect of the request, failed to pass by 5 votes. Following that vote, a decision was made by the MAAB to close all inaccessible levels of the building (basement, second and third floors and this was communicated by them in a December letter sent to the Board of Selectmen. This bad news was followed shortly thereafter with the resignation of GRLA as project architect based on the firm's perceived lack of commitment from the town for this project.

Since that time, the GTHOC has been working closely with the BoS to determine how to best address the situation with the MAAB and move forward with the project. Much progress has been made to date:

- 1 Confirmed community support for preservation and assembly use of the building via a public hearing attended by over two hundred concerned citizens.
- 2 Re-hired prior architect of record (Dixon Salo Architects) and tasked them with development of design plans that are focused specifically on a comprehensive approach to addressing current accessibility and assembly issues at the building (estimated at a cost of \$2M).
- 3 Secured time variances from the MAAB to allow the building to remain open while project plans are developed and construction is completed.

At this juncture, the GTHOC is working to put a plan in place for securing the estimated \$2M in funding that is required to move the revised project scope forward without the need for any tax increases. The committee is confident this can be done through a combination of existing project funds (~\$650K) and new CPA monies that will need to be voted on at a special town meeting on April 7th. In advance of the meeting, the GTHOC plans to hold open forums to allow an opportunity for the community to hear more about the project and have any questions and/or concerns addressed.

Respectfully submitted,

Paul A. Scarlett, Clerk,
Grafton Town House Oversight Committee

REPORT OF THE VETERAN'S SERVICES AGENT

The Department of Veterans Services is the state office which oversees the provision of financial assistance to income-eligible veterans, veterans' spouses, and their dependents. Its authority is derived from Chapter 115 of the General Laws of the Commonwealth. In accordance with state law, municipalities throughout the Commonwealth are required to provide a veterans agent to manage the intake and assessment of veterans seeking financial assistance. Eligible veterans may then receive monthly financial assistance from the municipality. The costs are then generally reimbursed by the Department of Veterans' Services at 75% and 100%. The basic concept of creating fiscal assistance to veterans, veterans' spouses and their dependents has its roots in legislation established in 1861.

Since 1999, the towns of Grafton, Northborough, and Shrewsbury had been sharing the services of Mr. Richard Perron who served as the Veterans Services Officer for each of the towns as well as Director for this Veterans' Services District. On July 19, 2013 Mr. Perron passed away after dedicating over 27 years of service not only providing veterans' benefits to countless veterans and their dependents, but also connecting veterans with employment training and other needed resources. His commitment to veterans in each of the towns will be greatly missed.

Central Massachusetts Veterans Services District

On May 6, 2013, the Department of Veterans Services approved the creation of a new Central Massachusetts Veterans District to include the Town of Westborough along with Grafton, Northborough, and Shrewsbury. Mr. George A. Perry III was appointed to serve as the District Director and Mr. Kenneth Ferrera and Mr. Michael Perna were appointed to serve as part time veterans' agents. After careful discussion and review, a schedule was established to provide coverage throughout each of the four towns. Veterans with mobility issues may schedule an individual appointment which works best for the veteran. Our new website is <http://centralmassvets.org/Pages/index>

Currently, veterans' services are being rendered to a caseload of chapter 115 MGL 23 Shrewsbury, 7 Grafton, 4 Northborough, 16 Westborough veterans. This office provides services which may include a monthly financial benefit to eligible veterans; assistance filing claims with Veterans Affairs or Social Security; assistance with job searches and training opportunities; assistance with hospitalization

and medical care; as well as assistance with funeral services.

The office requests that all veterans who served during a wartime period file a copy of their discharge paperwork or DD214 with the Veterans Officer.

Additionally, the office is open to any veteran who wishes to talk about any matter pertaining to his or her well being. Visitation will be made to those veterans or veteran spouses unable to visit the office.

The Town of Grafton Veterans' Services Office at the

present time is scheduled 08:30 Hours to 15:45 (3:45) hours on Wednesdays' and is located in the Senior Center Building part of the Town Hall. The office telephone number is 508-839-5335 x 1123 if no answers leave a message we will call back or call 508-366-3085.

Respectfully Submitted,

George A. Perry III, VSO/Veterans
Agent/District Director
Central Massachusetts Veterans' Services District

REPORT OF THE TOWN ACCOUNTANT

FISCAL YEAR ENDING JUNE 30, 2013

**Accountant's Office Payments
in Excess of \$1,000.00:**

**General Fund Cash on Hand as of
June 30, 2013: \$8,552,604.08**

SoftRight, LLC \$5,787.06
Staples \$1,653.04

**Free Cash Certified as of July 1, 2013:
\$1,900,591**

2013 Revenue Statement by Subobject Summary GENERAL FUND

	Actual
PERSONAL PROPERTY	718,366.51
DEPARTMENTAL REVENUE	383,999.27
LICENSES & PERMITS	312,074.78
FINES & FORFEITS	40,126.70
INVESTMENT INCOME	48,034.08
MISC. RECURRING/MUNICIPAL MEDICAID FUNDS	123,088.65
MISC. NON-RECURRING REVENUE/PREMIUMS ON BONDS	371,759.31
STATE REVENUE	10,539,632.56
FEDERAL REVENUE/FEMA PRIOR YEAR	23,594.22
TRANSFERS	655,392.55
REAL ESTATE	30,804,101.92
OTHER TAXES/TAX LIENS REDEEMED	119,155.83
MOTOR VEHICLE EXCISE	2,230,714.62
OTHER/BOAT EXCISE	1,365.93
PENALTY & INTEREST ON TAXES	63,674.48
IN LIEU OF TAXES	62,812.42
FEES	199,098.93
RENTALS	22,054.00
Fund 1 GENERAL FUND	46,719,046.76

**TOWN OF GRAFTON
COMBINED BALANCE SHEET
JUNE 30, 2013**

June 30, 2013

	FUND 12	FUND 13	FUND 20	FUND 28	FUND 29	
	SCHOOL LUNCH	CHAPTER 90	GRANTS	COMMUNITY PRESERVATION	OTHER SPEC	TOTAL
ASSETS						
Cash	\$ (36,661.81)	\$ (573,894.33)	\$ 243,120.55	\$ 625,083.71	\$ 2,719,722.72	\$ 2,977,370.84
Receivables	\$ -	\$ 1,143,964.40	\$ 2,426.62	\$ 12,023.47	\$ 11,735.50	\$ 1,170,149.99
Amount to be provided	\$ -	\$ -	\$ -	\$ 915,000.00	\$ -	\$ 915,000.00
Net Fixed Assets						
TOTAL ASSETS	\$ (36,661.81)	\$ 570,070.07	\$ 245,547.17	\$ 1,552,107.18	\$ 2,731,458.22	\$ 5,062,520.83
LIABILITIES & FUND EQUITY						
Warrants Payable & Other Liabilities	\$ 88.11	\$ -	\$ 19,892.69	\$ 1,419.55	\$ 101,129.77	\$ 122,530.12
Deferred Revenue	\$ -	\$ 1,143,964.40	\$ 2,426.62	\$ 12,023.47	\$ 11,735.50	\$ 1,170,149.99
Bonds Payable				\$ 915,000.00		\$ 915,000.00
TOTAL LIABILITIES	\$ 88.11	\$ 1,143,964.40	\$ 22,319.31	\$ 928,443.02	\$ 112,865.27	\$ 2,207,680.11
FUND EQUITY						
Reserved for Encumbrance						
Fund Balance res. For Future Debt	\$ -	\$ -	\$ -	\$ 2,021.63	\$ -	\$ 2,021.63
Reserved for Expenditures	\$ (36,749.92)	\$ -	\$ 177,426.84	\$ 511,016.48	\$ 2,618,592.95	\$ 3,270,286.35
Fund Balance for Extraordinary						
Fund Bal Res. For Appropriation						
Reserved for Petty Cash						
Reserved for Taxes Paid in Advance						
Undesignated Fund Balance	\$ -	\$ (573,894.33)	\$ -	\$ 110,626.05	\$ -	\$ (463,268.28)
Fund balance for Betterments	\$ -	\$ -	\$ 45,801.02	\$ -	\$ -	\$ 45,801.02
Net Investment in Capital Assets						
TOTAL FUND EQUITY	\$ (36,749.92)	\$ (573,894.33)	\$ 223,227.86	\$ 623,664.16	\$ 2,618,592.95	\$ 2,854,840.72
TOTAL LIABILITIES & EQUITY	\$ (36,661.81)	\$ 570,070.07	\$ 245,547.17	\$ 1,552,107.18	\$ 2,731,458.22	\$ 5,062,520.83
	-	-	-	-	-	-

APPROPRIATION BALANCES

June 30, 2013

MODERATOR	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
SALARY	150.00	0.00	0.00	0.00	150.00
EXPENSES	300.00	0.00	188.80	0.00	111.20
TOTAL	450.00	0.00	188.80	0.00	261.20
BOARD OF SELECTMEN					
SALARY	60,656.00	0.00	46,577.64	0.00	14,078.36
EXPENSES	15,190.00	0.00	10,293.33	3,862.25	1,034.42
VACATION AND SICK BUYBACK	38,802.00	0.00	35,792.41	3,009.59	0.00
PRIOR YEAR BILLS	1,688.98	87.50	1,776.48	0.00	0.00
PERSONAL ADVISORY COMMITTEE	1,143.27	-1,143.27	0.00	0.00	0.00
TOWN ENGINEERING EXPENSE	57,113.96	0.00	23,489.85	33,624.11	0.00
B/V VOCA REG SCH ASSESS	1,102,709.00	0.00	1,102,709.00	0.00	0.00
B/V SCHOOL DEBT	67,524.00	0.00	67,524.00	0.00	0.00
ART 9, 5/08 FOLLETTE WELL DEP	43,107.74	0.00	26,471.95	16,635.79	0.00
ART 5, STM 5/10 HUMAN RESOURC	7,500.00	-2,750.00	4,750.00	0.00	0.00
ART 7, 5/12 104 CREEPER HILL RD	366,700.00	0.00	352,000.00	14,700.00	0.00
TOTAL	1,762,134.95	-3,805.77	1,671,384.66	71,831.74	15,112.78
TOWN ADMINISTRATOR					
SALARY	269,572.00	1,000.00	268,560.64	0.00	2,011.36
EXPENSES	62,580.00	-1,000.00	55,708.13	5,800.00	71.87
FUEL HEATING COSTS	5,033.74	-5,033.74	0.00	0.00	0.00
GROUNDWATER REMEDIATION	6,000.00	0.00	0.00	6,000.00	0.00
ART 9, 5/08 - GIS DRAINAGE	25,800.00	0.00	0.00	25,800.00	0.00
ART 4,5/12 HILLTOP FARMS LEGAL	100,000.00	0.00	18,569.22	81,430.78	0.00
ART 6,5/12 TELEPHONE SYSTEM	45,000.00	0.00	4,079.41	40,920.59	0.00
ART 25, 10/12 REWARD PROGRAM/PI	500.00	0.00	0.00	500.00	0.00
TOTAL	514,485.74	-5,033.74	346,917.40	160,451.37	2,083.23
FINANCE COMMITTEE					
SALARY	8,238.00	0.00	8,236.80	0.00	1.20
EXPENSES	5,780.00	1,886.00	7,427.14	0.00	238.86
NEW EQUIPMENT	400.00	0.00	199.99	0.00	200.01
TOTAL	14,418.00	1,886.00	15,863.93	0.00	440.07
RESERVE FUND					
EXPENSES	75,000.00	-32,386.00	0.00	0.00	42,614.00
TOTAL	75,000.00	-32,386.00	0.00	0.00	42,614.00
TOWN ACCOUNTANT					
SALARY	136,018.00	0.00	119,967.24	0.00	16,050.76
EXPENSES	10,800.00	0.00	9,340.80	25.00	1,434.20
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
ART 13, 10/08-SFT/HARDWARE	1,464.58	0.00	0.00	1,464.58	0.00
RESERVE FOR NEXT YEAR EXP	44,559.85	-44,559.85	0.00	0.00	0.00
TOTAL	192,842.43	-44,559.85	129,308.04	1,489.58	17,484.96

ASSESSORS	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
SALARY	137,644.00	0.00	136,966.23	0.00	677.77
EXPENSES	22,055.00	15,650.00	36,297.54	42.00	1,365.46
ART 7, 5/11 SERVER FOR CAMA	0.00	0.00	0.00	0.00	0.00
REAL ESTATE REVALUATION SERV	100,000.00	0.00	830.00	99,170.00	0.00
TOTAL	259,699.00	15,650.00	174,093.77	99,212.00	2,043.23
TREASURER/COLLECTOR					
SALARY	225,957.00	0.00	198,880.64	0.00	27,076.36
EXPENSES	92,097.00	0.00	85,129.86	0.00	6,967.14
EQUIPMENT OUTLAY	1,500.00	0.00	1,059.95	0.00	440.05
STATE BOARD OF RETIREMENT	0.00	2,152.28	2,152.28	0.00	0.00
ART 9, 5/08 - GASB 45 (POST RET.)	12,950.00	0.00	1,500.00	11,450.00	0.00
TOTAL	332,504.00	2,152.28	288,722.73	11,450.00	34,483.55
LEGAL					
EXPENSES	120,000.00	44,000.00	153,548.91	10,451.09	0.00
TOTAL	120,000.00	44,000.00	153,548.91	10,451.09	0.00
COURT JUDGEMENTS	0.00	0.00	0.00	0.00	0.00
TEMPORARY STAFF					
SALARIES	2,000.00	0.00	0.00	0.00	2,000.00
EXPENSES	2,000.00	0.00	66.94	0.00	1,933.06
TOTAL	4,000.00	0.00	66.94	0.00	3,933.06
MIS/GIS					
SALARIES	7,830.00	0.00	7,830.00	0.00	0.00
EXPENSES	104,585.00	-4,500.00	96,342.63	617.50	3,124.87
EQUIPMENT OUTLAY	10,000.00	0.00	9,956.99	0.00	43.01
ART 6, 5-11 WIDE AREA NETWORK	155,000.00	0.00	132,951.81	22,048.19	0.00
TOTAL	277,415.00	-4,500.00	247,081.43	22,665.69	3,167.88
COPIERS					
EXPENSES	17,400.00	1,500.00	18,900.00	0.00	0.00
TOTAL	17,400.00	1,500.00	18,900.00	0.00	0.00
TOWN CLERK					
SALARY	153,598.00	0.00	141,772.69	0.00	11,825.31
EXPENSES	9,635.00	0.00	8,644.12	0.00	990.88
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
ART 8, 5/11 SCANNER & VOTING	12,225.15	0.00	6,877.73	5,347.42	0.00
TOTAL	175,458.15	0.00	157,294.54	5,347.42	12,816.19
ELECT & REGISTRATION					
SALARY	17,000.00	8,500.00	23,629.60	0.00	1,870.40
EXPENSES	17,800.00	5,500.00	19,236.32	0.00	4,063.68
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL	34,800.00	14,000.00	42,865.92	0.00	5,934.08
CABLE TV					
EXPENSES	2,500.00	0.00	1,776.06	0.00	723.94
TOTAL	2,500.00	0.00	1,776.06	0.00	723.94

CONSERVATION COMMISSION	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
SALARY	66,739.00	1,500.00	67,411.01	0.00	827.99
EXPENSES	7,860.00	1,000.00	3,113.67	4,500.00	1,246.33
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
CONSERVATION CONSULT	1,243.78	0.00	0.00	1,243.78	0.00
CONSERVATION WETLANDS	29,817.54	0.00	0.00	29,817.54	0.00
DREDGING LAKE RIPPLE	108,875.00	0.00	0.00	108,875.00	0.00
TOTAL	214,535.32	2,500.00	70,524.68	144,436.32	2,074.32
PLANNING BOARD					
SALARY	169,124.00	0.00	168,496.17	0.00	627.83
EXPENSES	9,730.00	0.00	6,356.70	0.00	3,373.30
TOTAL	178,854.00	0.00	174,852.87	0.00	4,001.13
APPEALS BOARD					
SALARY	9,075.00	0.00	6,312.60	0.00	2,762.40
EXPENSES	2,500.00	0.00	1,340.77	63.00	1,096.23
TOTAL	11,575.00	0.00	7,653.37	63.00	3,858.63
EC. DEV. COMMISSION					
EXPENSES	3,000.00	0.00	395.00	0.00	2,605.00
TOTAL	3,000.00	0.00	395.00	0.00	2,605.00
FARNUMSVILLE FIRE HOUSE					
EXPENSES	3,180.00	0.00	1,098.20	15.00	2,066.80
TOTAL	3,180.00	0.00	1,098.20	15.00	2,066.80
S.G.C.H					
EXPENSES	10,800.00	0.00	8,245.70	26.72	2,527.58
TOTAL	10,800.00	0.00	8,245.70	26.72	2,527.58
MUNICIPAL CENTER					
SALARY	116,100.00	0.00	108,246.30	0.00	7,853.70
EXPENSES	225,400.00	-31,000.00	193,652.19	744.43	3.38
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
RECORD STORAGE/MGT	3,186.29	0.00	0.00	3,186.29	0.00
GYMNASIUM LEAKS	1,303.60	-1,303.60	0.00	0.00	0.00
TOTAL	345,989.89	-32,303.60	301,898.49	3,930.72	7,857.08
FACILITIES					
ART 8,09 - MUNICIPAL BLDG CHIM	20,000.00	-20,000.00	0.00	0.00	0.00
ART 9, 10- MUN CTR GYM HEATER	30,000.00	-30,000.00	0.00	0.00	0.00
ART 5, SATM 10/10 DPW FACILITY	1,800.00	0.00	0.00	1,800.00	0.00
ART 15, STM 5/12 INVESTMENT GR	42,910.00	-42,910.00	0.00	0.00	0.00
ART 16, STM 5/12 DIESEL FUEL	164,000.00	-8,000.00	129,686.10	26,313.90	0.00
ART 14, STM 5/12 ACCESS LIB	127,072.00	0.00	118,501.99	8,570.01	0.00
ART 11,10/12 DPW BUILDING MASTE	50,000.00	0.00	0.00	50,000.00	0.00
ART 12,10/12 DPW BUILDING IMPOV	120,000.00	0.00	0.00	120,000.00	0.00
ART 22,10/12 LIBRARY PHASE TWO F	140,000.00	0.00	0.00	140,000.00	0.00
ART 23,10/12 CENTER LIBRARY MAI	48,000.00	0.00	0.00	48,000.00	0.00
ART 11,STM 5/13 CENTER LIBRARY F	46,000.00	0.00	0.00	46,000.00	0.00
TOTAL	789,782.00	-100,910.00	248,188.09	440,683.91	0.00
FUEL/GASOLINE					
EXPENSES	133,500.00	34,000.00	165,151.91	0.00	2,348.09
TOTAL	133,500.00	34,000.00	165,151.91	0.00	2,348.09
UNCLASSIFIED					
RETIREMENT AND PENSION	1,087,334.00	0.00	1,087,334.00	0.00	0.00
MEDICARE/FICA	350,000.00	0.00	346,496.21	0.00	3,503.79
GROUP LIFE INSURANCE	8,500.00	0.00	5,533.62	0.00	2,966.38
GROUP HEALTH INSURANCE	3,643,763.00	-187,668.38	3,353,001.20	0.00	103,093.42
AUDITING SERVICES	26,000.00	0.00	26,000.00	0.00	0.00

UNCLASSIFIED	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
TOWN REPORT	6,000.00	0.00	2,302.75	0.00	3,697.25
AMBULANCE	71,400.00	0.00	71,400.00	0.00	0.00
HYDRANT RENTAL	62,050.00	1,000.00	63,050.00	0.00	0.00
HYDRANT RENT SO GRAFTON	17,800.00	0.00	17,800.00	0.00	0.00
MEMORIAL DAY EXPENSES	3,000.00	0.00	3,000.00	0.00	0.00
HISTORICAL DISTRICT COMM	800.00	0.00	628.00	0.00	172.00
HISTORICAL COMMISSION	1,500.00	500.00	1,430.00	500.00	70.00
HASS. WOODS MGT COMM	1,500.00	-1,500.00	0.00	0.00	0.00
TOWN INSURANCE	418,000.00	-27,900.00	389,791.00	0.00	309.00
EMPLOYEE ASSISTANCE PROGRAM	3,500.00	0.00	1,209.00	0.00	2,291.00
WAREP MEMBERSHIP	0.00	0.00	0.00	0.00	0.00
MEDICAID CLAIM PROCESSING	10,000.00	1,500.00	11,148.95	0.00	351.05
TOTAL	5,711,147.00	-214,068.38	5,380,124.73	500.00	116,453.89
TOTAL GENERAL GOVERNMENT	11,185,470.48	-321,879.06	9,606,146.17	972,554.56	284,890.69
POLICE DEPARTMENT					
SALARY	1,730,879.00	0.00	1,663,066.57	0.00	67,812.43
EXPENSES	147,650.00	0.00	131,685.91	3,042.85	12,921.24
REPLACE EQUIPMENT	83,544.00	0.00	83,272.40	0.00	271.60
REPLACE EQUIPMENT - OTHER	10,000.00	0.00	10,264.85	0.00	-264.85
UPGRADE RADIO SYSTEM	79,958.92	0.00	22,201.66	57,757.26	0.00
TOTAL	2,052,031.92	0.00	1,910,491.39	60,800.11	80,740.42
FIRE DEPARTMENT					
SALARY	369,266.00	-54,150.00	301,981.45	0.00	13,134.55
EXPENSES	132,260.00	0.00	124,597.92	175.34	7,486.74
NEW/REPLACEMENT EQUIPMENT	85,360.00	0.00	84,801.67	0.00	558.33
ART8 , 09 - ROOF REPAIR - ST 3	9,410.00	-9,410.00	0.00	0.00	0.00
INSURANCE SUPPLEMENT	13,221.55	0.00	0.00	13,221.55	0.00
FIRE DEPARTMENT RETIREMENT	13,575.00	0.00	10,700.00	2,875.00	0.00
ART 6, ATM 5/11 REPLACE PUMPER	10,639.40	0.00	9,537.08	1,102.32	0.00
REPLACE RESCUE # LEASE PURCHA	129,483.00	0.00	0.00	129,483.00	0.00
TOTAL	763,214.95	-63,560.00	531,618.12	146,857.21	21,179.62
INSP OF BUILDINGS					
SALARY	151,414.00	0.00	149,448.57	0.00	1,965.43
EXPENSES	4,833.00	0.00	4,354.11	0.00	478.89
TOTAL	156,247.00	0.00	153,802.68	0.00	2,444.32
GAS INSPECTOR					
SALARY	7,681.00	6,500.00	11,550.00	0.00	2,631.00
EXPENSES	1,445.00	0.00	1,349.04	0.00	95.96
TOTAL	9,126.00	6,500.00	12,899.04	0.00	2,726.96
PLUMBING INSPECTOR					
SALARY	14,478.00	0.00	12,000.00	0.00	2,478.00
EXPENSES	1,695.00	0.00	1,415.55	0.00	279.45
TOTAL	16,173.00	0.00	13,415.55	0.00	2,757.45
SEALER OF WEIGHTS					
SALARY	7,400.00	0.00	7,400.00	0.00	0.00
EXPENSES	200.00	0.00	200.00	0.00	0.00
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL	7,600.00	0.00	7,600.00	0.00	0.00
WIRING INSPECTOR					
SALARY	16,741.00	0.00	13,110.00	0.00	3,631.00
EXPENSES	2,900.00	0.00	1,854.63	0.00	1,045.37
TOTAL	19,641.00	0.00	14,964.63	0.00	4,676.37

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
EMERGENCY MANAGEMENT					
SALARY	1,400.00	0.00	1,400.00	0.00	0.00
EXPENSES	9,600.00	0.00	7,084.75	165.00	2,350.25
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL	11,000.00	0.00	8,484.75	165.00	2,350.25
ANIMAL CONTROL					
SALARY	6,602.00	0.00	6,602.00	0.00	0.00
EXPENSES	690.00	0.00	0.00	0.00	690.00
TOTAL	7,292.00	0.00	6,602.00	0.00	690.00
ANIMAL INSPECTOR					
SALARY	915.00	0.00	0.00	0.00	915.00
TOTAL	915.00	0.00	0.00	0.00	915.00
TOTAL PUBLIC SAFETY	3,043,240.87	-57,060.00	2,659,878.16	207,822.32	118,480.39
PUBLIC SCHOOLS					
BUDGET	24,807,455.00	25,000.00	24,624,469.27	173,759.53	34,226.20
ART 9, 10 - SGES CONVERT LOCKER	0.00	0.00	0.00	0.00	0.00
ART 1, 8/11/ART 6, 5/11 BOILER	107,745.72	-71,358.88	36,386.84	0.00	0.00
ART 2, 8/11/ART 6, 5/11 H.S. ROOF	63,103.54	-63,103.54	0.00	0.00	0.00
ART 6, 5/12 - EXPAND SGES PARKING	230,000.00	0.00	3,980.00	226,020.00	0.00
REPLACE UNIVENTS GMS - PHASE ONE	115,000.00	0.00	114,621.75	378.25	0.00
TOTAL PUBLIC SCHOOLS	25,323,304.26	-109,462.42	24,779,457.86	400,157.78	34,226.20
ENGINEERING					
SALARY	66,635.00	0.00	63,923.26	0.00	2,711.74
EXPENSES	61,000.00	0.00	39,847.16	15,000.00	6,152.84
ART 6, 5/11 DEPOT ST. BRIDGE	50,177.50	-28,871.00	21,306.50	0.00	0.00
ART 9, 11 LAKE RIPPLE DAM	375,000.00	0.00	4,889.10	370,110.90	0.00
TOTAL	552,812.50	-28,871.00	129,966.02	385,110.90	8,864.58
HIGHWAY DEPARTMENT					
SALARY	614,111.00	0.00	561,095.17	0.00	53,015.83
EXPENSES	433,000.00	0.00	415,013.15	2,439.69	15,547.16
EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
BRIDGE REPAIRS	47,246.73	0.00	0.00	47,246.73	0.00
VARIOUS DAMS	5,951.00	0.00	0.00	5,951.00	0.00
LONG RANGE SIDEWALK	94,958.14	0.00	0.00	94,958.14	0.00
LONG RANGE DRAINAGE	66,952.12	0.00	10,276.77	56,675.35	0.00
NPDESPHASE II-PUBLIC ED	68,664.50	0.00	9,957.29	58,707.21	0.00
ART 8,09 - DAM DESIGN	6,169.16	0.00	6,169.16	0.00	0.00
ART 8,09-DPW FAC FLOOR, DRAIN	10,100.00	-10,100.00	0.00	0.00	0.00
SHED REPAIRS	0.00	0.00	0.00	0.00	0.00
DRAINAGE UPGRADES	16,449.13	0.00	5,300.00	11,149.13	0.00
STREETSCAPE SOUTH GRAFTON	35,000.00	0.00	0.00	35,000.00	0.00
ART 9, 10 - PAVEMENT MGT PROG	7,324.55	0.00	7,164.76	159.79	0.00
ART 9, 10 - RECON NORTH ST	172,050.20	-90,000.00	64,871.42	17,178.78	0.00
ART 6, ATM 5/11-5 TON DUMP TRUCKS	0.00	0.00	0.00	0.00	0.00
ART 17, 10/11 COMMON ROAD	13,500.00	0.00	0.00	13,500.00	0.00
REPLACE SWEEPER #35 - LEASE PUR	40,000.00	-620.90	39,379.10	0.00	0.00
ART 6, 5/12 - REPLACE AIR COMPRES	16,500.00	0.00	0.00	16,500.00	0.00
ART 18,5/13 -DPW ROADWAY IMPRO	0.00	90,000.00	0.00	90,000.00	0.00
TOTAL	1,591,476.53	-100,100.00	1,079,847.72	342,965.82	68,562.99

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
SANITATION					
SALARY	14,718.00	0.00	14,023.66	0.00	694.34
EXPENSES	854,262.00	-10,500.00	752,917.12	72,065.55	18,779.33
TOTAL	868,980.00	-10,500.00	766,940.78	72,065.55	19,473.67
SNOW AND ICE CONTROL					
SALARIES	38,000.00	35,197.50	73,197.50	0.00	0.00
EXPENSES	112,000.00	150,883.38	262,883.38	0.00	0.00
TOTAL	150,000.00	186,080.88	336,080.88	0.00	0.00
STREET LIGHTING					
EXPENSES	62,000.00	0.00	52,621.75	0.00	9,378.25
TOTAL	62,000.00	0.00	52,621.75	0.00	9,378.25
CEMETERY DIVISION					
SALARY	208,798.00	0.00	196,041.28	0.00	12,756.72
EXPENSES	68,287.00	0.00	44,972.57	0.00	23,314.43
EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
TOWN COMMON REP/MAIN	7,272.01	0.00	2,837.18	4,434.83	0.00
TOTAL	284,357.01	0.00	243,851.03	4,434.83	36,071.15
TOTAL PUBLIC WORKS	3,509,626.04	46,609.88	2,609,308.18	804,577.10	142,350.64
BOARD OF HEALTH					
SALARY	107,920.00	0.00	107,041.01	0.00	878.99
EXPENSES	42,100.00	0.00	41,539.40	0.00	560.60
TOTAL	150,020.00	0.00	148,580.41	0.00	1,439.59
COUNCIL ON AGING					
SALARY	179,719.00	0.00	135,131.39	0.00	44,587.61
EXPENSES	18,770.00	0.00	13,511.94	0.00	5,258.06
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL	198,489.00	0.00	148,643.33	0.00	49,845.67
TOGETHER WE CAN					
EXPENSES	2,500.00	0.00	1,292.00	0.00	1,208.00
TOTAL	2,500.00	0.00	1,292.00	0.00	1,208.00
VETERANS					
SALARY	11,976.00	0.00	11,976.00	0.00	0.00
EXPENSES	51,929.00	0.00	39,143.35	0.00	12,785.65
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00
VETERANS FLAGS & PLAQUES	1,081.73	0.00	0.00	1,081.73	0.00
TOTAL	64,986.73	0.00	51,119.35	1,081.73	12,785.65
ASSESSMENTS					
RMV NON-RENEWAL SURCHARGE	17,660.00	0.00	18,700.00	0.00	-1,040.00
REGIONAL TRANSIT	3,709.00	0.00	3,709.00	0.00	0.00
SPECIAL EDUCATION	0.00	0.00	1,789.00	0.00	-1,789.00
SCHOOL CHOICE	171,399.00	0.00	116,658.00	0.00	54,741.00
CHARTER SCHOOLS	512,928.00	0.00	558,533.00	0.00	-45,605.00
AIR POLLUTION CONTROL	5,102.00	0.00	5,102.00	0.00	0.00
MBTA	111,704.00	0.00	111,704.00	0.00	0.00
TOTAL	822,502.00	0.00	816,195.00	0.00	6,307.00
TOTAL HUMAN SERVICES	1,238,497.73	0.00	1,165,830.09	1,081.73	71,585.91

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
LIBRARY					
SALARY	369,648.00	-33,710.00	315,639.78	0.00	20,298.22
EXPENSES	138,000.00	33,710.00	143,192.96	24,597.85	3,919.19
EQUIPMENT OUTLAY	12,000.00	0.00	8,794.68	1,122.60	2,082.72
ART8, 06-CHILD RM RENO	2,230.40	0.00	0.00	2,230.40	0.00
MASONRY REPOINTING	0.00	0.00	0.00	0.00	0.00
TOTAL	521,878.40	0.00	467,627.42	27,950.85	26,300.13
RECREATION					
SALARY	194,976.00	0.00	174,855.50	236.84	19,883.66
EXPENSES	28,130.00	0.00	17,819.47	7,300.00	3,010.53
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
RIVERVIEW EQUIPMENT	5,967.65	-5,967.65	0.00	0.00	0.00
EQUIP - NORCROSS PARK	2,105.00	0.00	0.00	2,105.00	0.00
ART8, 06-DOCK REPLMNT	2,484.00	0.00	0.00	2,484.00	0.00
TOTAL	233,662.65	-5,967.65	192,674.97	12,125.84	22,894.19
NELSON LIBRARY					
SALARY	20,074.00	0.00	17,337.78	0.00	2,736.22
EXPENSES	11,200.00	0.00	8,053.92	2,046.33	1,099.75
NEW EQUIPMENT	2,000.00	0.00	581.69	0.00	1,418.31
ART 12,10/07-BLDG REPAIR/MAINT	352.80	0.00	0.00	352.80	0.00
ART 6,10/12 SATM-NELSON LIBRARY	3,000.00	0.00	3,000.00	0.00	0.00
TOTAL	36,626.80	0.00	28,973.39	2,399.13	5,254.28
TOTAL CULTURE & RECREATION	792,167.85	-5,967.65	689,275.78	42,475.82	54,448.60
RETIREMENT OF DEBT					
PRINCIPAL ON LONG-TERM DEBT	3,300,000.00	0.00	3,300,000.00	0.00	0.00
TOTAL	3,300,000.00	0.00	3,300,000.00	0.00	0.00
INTEREST					
INT. ON LONG-TERM DEBT	1,572,588.00	0.00	1,572,587.52	0.00	0.48
INT. ON SHORT-TERM DEBT	0.00	0.00	0.00	0.00	0.00
TOTAL	1,572,588.00	0.00	1,572,587.52	0.00	0.48
TOTAL DEBT SERVICE	4,872,588.00	0.00	4,872,587.52	0.00	0.48
TOTAL GENERAL FUND	49,964,895.23	-447,759.25	46,382,483.76	2,428,669.31	705,982.91

APPROPRIATION BALANCES**June 30, 2013**

SEWER DEPARTMENT	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
SALARY	365,788.00	0.00	334,944.08	0.00	30,843.92
EXPENSES	595,375.00	0.00	485,033.88	0.00	110,341.12
EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
INDIRECT EXPENSE	495,307.25	0.00	495,307.25	0.00	0.00
PRIOR YEAR BILLS	0.00	0.00	0.00	0.00	0.00
STRATTON RD SEWER LINE	22,770.69	-22,770.69	0.00	0.00	0.00
ALARM SYSTEM	74,390.00	0.00	0.00	74,390.00	0.00
SEWER OVERFLOW REPAIR	44,045.30	0.00	8,344.30	35,701.00	0.00
O&M EMERGENCY	72,474.00	0.00	3,363.70	69,110.30	0.00
PLANT UPGRADE/EXPANSION	524,635.00	0.00	63,820.19	460,814.81	0.00
MAJOR EQUIP REPAIR/REPLACE	303,808.02	-13,229.31	0.00	290,578.71	0.00
ART 6, 10/09-MINOR SEWER EXT	141,389.05	0.00	16,973.50	124,415.55	0.00
ART 7, 10/09-STAGE II PLAN & DES	89,156.65	0.00	38,117.69	51,038.96	0.00
GIS IMPROVE LAYERS	20,383.07	0.00	0.00	20,383.07	0.00
RESERVE FOR NEXT YR'S BUDGET	0.00	0.00	0.00	0.00	0.00
ART 6,5/12-REPLACE SEWER GENER.	500,000.00	0.00	315,242.27	184,757.73	0.00
ART 10,5/13-REPLACE SEWER TRUCK	0.00	36,000.00	0.00	36,000.00	0.00
TOTAL	3,249,522.03	0.00	1,761,146.86	1,347,190.13	141,185.04
TOTAL SEWER DEPARTMENT	3,249,522.03	0.00	1,761,146.86	1,347,190.13	141,185.04

Respectfully submitted,

Patricia E. Fay
Town Accountant

LAST NAME	FIRST NAME	GROSS	LAST NAME	FIRST NAME	GROSS
ADAMS	DOUGLAS	\$ 21,205.90	BAVOSI	STEPHEN P	\$ 3,235.90
ADAMS	MANDEE	\$ 53,527.86	BAZINET	MATTHEW	\$ 18,218.37
ADAMS	PETER	\$ 916.63	BEAUREGARD	MARK	\$ 3,541.68
AKILLIAN	GAYLE	\$ 75,153.11	BEAUREGARD	RONALD A	\$ 3,328.48
ALEX	CRAIG	\$ 53,401.19	BEAUSOLEIL	TIFFANY	\$ 62,184.90
ALEX	STEPHEN	\$ 40,085.34	BELEZARIAN	SELMA	\$ 238.00
ALLAIN	RICHARD L	\$ 3,348.10	BELLEMARE	SARAH	\$ 5,968.67
ALLARD-NAULT	DENISE	\$ 43,055.11	BELLEVILLE	JEFFREY	\$ 302.77
ALLEN	MONICA	\$ 56,341.25	BELLIVEAU	GABRIELA	\$ 54.90
ALLEN	PAMELA	\$ 21,218.74	BENNETT	BRENNAN	\$ 15,813.57
ALVES	PAUL	\$ 11,555.11	BENNETT	TABITHA	\$ 210.00
AMERO	CARRIE	\$ 33,296.74	BENOIT	MARK R	\$ 81,600.23
ANDERSEN	MARIANNE	\$ 16,169.80	BERARDI	GAIL	\$ 19,700.50
ANDERSON	ANDREA	\$ 20,785.62	BERARDI	MARIE	\$ 3,490.00
ANDERSON	ANDREA	\$ 54,485.76	BERGEN	ROBIN	\$ 76,374.06
ANDERSON	ELEANOR	\$ 618.14	BERGER	ROBERT	\$ 71,750.45
ANDERSON	ERIC	\$ 68,938.80	BEUCLER	FREDERICK	\$ 70.00
ANDERSON	MEGHAN	\$ 6,298.56	BINKOSKI	MICHAEL	\$ 2,104.10
ANDERSON	PAULA	\$ 9,486.65	BINKOSKI	MICHAEL	\$ 16,238.37
ANDERSON	ROBERT	\$ 59,160.74	BISHOP	STEPHEN	\$ 83,430.55
ANDERSON	RUTH	\$ 22,562.86	BLACK	KATHLEEN	\$ 55,474.08
ANDERSON	STEVEN	\$ 53,618.94	BLANCHARD	STEPHANIE	\$ 4,704.00
ANGELL	ALISON	\$ 414.90	BLESSING	CHRISTOPHER	\$ 6,558.19
ANGELL	ASHLEY	\$ 527.38	BLESSING	DIANE	\$ 68,299.31
ANTOLLINO			BOISVERT	LISA	\$ 72,063.10
-BUKOSKI	ROBIN	\$ 74,134.11	BOOTH	KIM	\$ 66,755.55
ANZEDE	LISA	\$ 16,158.28	BOTTICELLI	NICOLE	\$ 794.90
ARMSTRONG	BRENDA JEAN	\$ 11,071.40	BOULANGER	LAUREN	\$ 2,724.90
ARMSTRONG	JULIANNA	\$ 417.00	BOURGEOIS	PATRICIA	\$ 21,562.65
ARREDONDO	GERONIMO	\$ 369.00	BOURISK	MICHAEL	\$ 378.00
ASHMANKAS	BRIAN	\$ 1,260.00	BOUTIETTE	LUCILLE	\$ 85,757.75
ASHMANKAS	MATHEW	\$ 560.00	BOWMAN	KATHLEEN	\$ 60,597.27
ATCHUE	JASON	\$ 875.36	BOYLE	CAMERON	\$ 280.00
ATCHUE	RICHARD	\$ 810.00	BOYLE	ELIZABETH	\$ 72,222.06
ATHANAS	NANCY	\$ 70,065.01	BRACERO	STEVE	\$ 4,372.26
AUGER	NANCY	\$ 300.00	BRACERO	STEVEN	\$ 6,880.25
BABB	MARTHA	\$ 21,790.13	BRAWN	SANDRA	\$ 17,880.90
BABINEAU	MEAGHANN	\$ 25,117.29	BRAWN JR	JAMES R	\$ 3,127.08
BAILEY	MICHELLE	\$ 71,683.20	BRENNAN	BRIAN	\$ 2,113.52
BAILEY	RACHEL	\$ 6,823.88	BRIGGS	JODI	\$ 29.74
BAILEY	RENEE	\$ 64,603.53	BRIGHT	TORYN	\$ 69,554.78
BAKER	AMANDA	\$ 9,516.84	BRODERICK	EMILY	\$ 28,632.05
BAKER	NORMA	\$ 65,454.33	BROOKS	JAYSON	\$ 7,388.12
BAKSTRAN	JOHN	\$ 6,222.50	BROPHY JR.	RICHARD	\$ 7,170.00
BALDASSARRE	GINA	\$ 50,957.09	BROSNAN		
BALDINI	KENDRA	\$ 8,139.34	-QUILLIAM	MARY	\$ 22,212.71
BALDWIN	WENDY	\$ 15,202.28	BRUNETTA	JENNIFER	\$ 49,107.74
BARIL	MARGUERITE	\$ 510.63	BUCKLEY	JO-ANN	\$ 58,792.82
BARKER	ADAM	\$ 2,786.44	BUCKLEY	JOSEPH	\$ 1,874.90
BARKER	CHERYL A	\$ 43,472.01	BUDGE	MARLENE LOUISE	\$ 4,315.07
BARKER	JAMES E	\$ 6,428.30	BURKE	DANA	\$ 12,730.62
BARKIN	JESSICA	\$ 950.00	BURKE	JOHN	\$ 560.00
BARKIN	KAREN	\$ 74,250.66	BUTLER	LAURIE	\$ 180.00
BARR	BRENDA	\$ 45,213.23	BYRNES	TREA	\$ 71,808.20
BARRELL	DANIEL	\$ 46,827.70	CADRIN	MICHAEL P.	\$ 62,332.63
BARRON	ROBIN	\$ 51,490.61	CAHILL GREEN	LISA	\$ 2,028.60
BARTH	JAMES	\$ 62,557.30	CAHILL-SABOURIN	KIMBERLY	\$ 83,303.43
BASSETT	JOHN	\$ 47,760.41	CALANDRA	MOLEKA	\$ 54,740.31
BASSETT	JOHN W	\$ 426.52	CALDWELL	JOC	\$ 280.00
BATCHELDER	MATHEW	\$ 1,636.50	CALLAGHAN	JAMES	\$ 34,190.51
BATE	DANIEL	\$ 2,400.00	CALLAHAN	STEPHEN	\$ 39,720.28
BATES-TARRANT	DONNA	\$ 34,278.55	CALO	TRACEY	\$ 40,711.68
BAUMANN	JOSEPH	\$ 1,614.76	CAMMUSO	ANDREW	\$ 45,780.90
BAVOSI	BRIAN	\$ 51,559.13	CAMPISI	AMY	\$ 6,275.31

LAST NAME	FIRST NAME	GROSS	LAST NAME	FIRST NAME	GROSS
CARCHEDI	BETHANY	\$ 1,158.75	CROCKWELL	ANGIE	\$ 71,075.37
CARDIN	ALBERT	\$ 5,166.48	CROSBY	JAMES C	\$ 93,020.71
CARDOZA	KATHERINE	\$ 483.58	CROSS	KIMBERLIE	\$ 17,421.80
CAREW	CATHY	\$ 74,325.41	CROSSIN	AMY	\$ 203.52
CAREW	RICHARD	\$ 53,310.53	CROSSIN	AMY	\$ 1,094.46
CARLSON	JOHN	\$ 1,000.00	CROUSE	DAVID E	\$ 74,888.36
CARON	CHRISTOPHER	\$ 46,219.12	CROWELL	CHRISTINE	\$ 54,131.61
CARR	KELLY	\$ 71,520.74	CUMMINGS	JAMES	\$ 151,350.02
CASEY	FRANCIS	\$ 20,152.37	CUREWITZ	MICHAEL	\$ 10,591.00
CASEY	LINDA	\$ 62.50	CURLEY	TIMOTHY	\$ 639.60
CASSANO-			CURRAN	MARY	\$ 19,945.20
VIGDOR	AMY	\$ 67,745.98	CURRIER	J. ROGER JR	\$ 3,324.52
CEDERBERG	KATHARINE	\$ 60,086.11	CUSHER	ALLISON	\$ 25,187.27
CELLA	DIANE	\$ 15,712.14	CUZZUPE	CHRISTOPHER	\$ 2,165.00
CEMBROLA	MARY	\$ 71,308.20	DADAH	JUDITH	\$ 26,934.39
CERASOLI	CAROL	\$ 32.00	DADAH	KIM	\$ 354.90
CHANCE	KAITLYN	\$ 1,033.31	DADAH	MELANIE	\$ 252.00
CHAREST	KAYLA	\$ 46,572.87	DADAH III	ANTHONY	\$ 2,034.15
CHAREST	STEPHEN L	\$ 44,103.25	DAGILIS	DENISE	\$ 15,820.37
CHARTIER	MARTHA	\$ 27,291.17	DALY	KELLI	\$ 1,546.35
CHILD	NICHOLAS	\$ 905.24	DALY	KELLI	\$ 6,092.79
CHOJNICKI	MARY	\$ 71,698.80	DALY	MARYELLEN	\$ 80,676.68
CHOUINARD	KAITLIN	\$ 532.13	D'AMATO	TAMMY	\$ 53,973.26
CHOUNIARD	DEBORAH	\$ 150.00	D'ANGELO	DANIELA	\$ 10,765.00
CIAMPI	PATRICIA	\$ 68,274.03	D'ANGELO	THEODORA	\$ 15,405.21
CICERO	JACKSON	\$ 41,085.71	DANNA	ROBERT	\$ 3,360.00
CIMOCCH	MAUREEN	\$ 70,646.64	DAUPHINAIS	CRAIG	\$ 83.37
CLARK	MAUREEN	\$ 20,540.64	DAVE	SWATI	\$ 5,221.81
CLARKE	KERRIE	\$ 63,025.68	DAVEAU	BRITTANY	\$ 207.26
CLEARY JR.	GORDON	\$ 71,514.88	DAVEY	MICHELLE	\$ 16,162.77
CLEMENT- BOYER	SARAH	\$ 8,345.73	DAVID	JOYCE	\$ 280.00
CLORAN	SEAN	\$ 2,419.76	DAVID	NICHOLAS	\$ 70.00
CLORAN	SHAVAUN	\$ 16,371.50	DAVIS	DANIEL	\$ 27,857.05
COAKLEY	MARY	\$ 88,865.79	DAVIS	JACQUELINE	\$ 61,229.70
COHEN	MAUREEN	\$ 45,250.01	DAVISON	JACQUELINE	\$ 1,510.00
COLLETTE	LINDA	\$ 17,550.75	DAWE	MARY	\$ 35,653.97
COLLETTE JR	ROBERT	\$ 110,690.38	DAWOOD	MAHIN	\$ 630.63
COLLINS	PATRICK	\$ 3,124.38	DEARING	MARION	\$ 158.00
COLLINS	WILLIAM	\$ 5,896.48	DECAIRE	KELLY	\$ 41,363.40
CONLON	PAULA	\$ 75,883.89	DECOSTA	SUSAN	\$ 21,121.15
CONLON	SHARON	\$ 469.80	DEJESUS-FLORES	FRANCIA	\$ 959.26
CONNELLY	BARBARA	\$ 56,700.84	DELLA CIOPPA	DAVID	\$ 52,927.82
CONNELLY	BRIAN	\$ 2,134.40	DEMARTINI	KATHRYN	\$ 52,458.87
CONNELLY	KEVIN	\$ 606.38	DEMERS	JUDITH E.	\$ 2,467.50
CONNORS	KEARA	\$ 5,066.56	DEMERS	ROGER	\$ 6,945.00
CONNORS	NANCY N	\$ 42,502.65	DENNIS	ROSALIND	\$ 370.00
CONNORS	RYAN	\$ 1,566.04	DEROSIERS	KELLI	\$ 26,563.24
CONNORS	RYAN	\$ 33,827.30	DESCHENES	LAURA	\$ 63,022.27
CONTOIS	JUSTIN	\$ 36,205.21	DESCHENES	NANCY	\$ 124.00
COPPOLA	SHELLY	\$ 10,922.50	DETOMA	ROBERT	\$ 20,341.31
CORCORAN	NANCY	\$ 368.00	DETTLOFF	LINDA	\$ 57,170.97
CORDA	MICHAEL A	\$ 6,772.57	DEVRIES	MARIANNE	\$ 68,936.33
COSMAN	MAGEN	\$ 45,567.77	DEWAR	LORI	\$ 2,565.09
COTE	DEBORAH	\$ 69,147.39	DICONZA	KELLY	\$ 55,878.75
COTE	JASON	\$ 77,179.96	DIDONNA	MARIE	\$ 104.00
COURNOYER	EVELINE	\$ 300.50	DION	ALANA	\$ 5,962.32
COURNOYER	PAUL	\$ 76,648.21	DION	CARMEN	\$ 140.00
COVEL JR.	DONALD	\$ 4,284.42	DION	RICHARD	\$ 212.00
COWAN	SUSAN	\$ 24,350.00	DIONNE	LEANNE	\$ 210.00
COWEN	AMY	\$ 4,311.60	DIVITO	TARYN	\$ 71,613.80
COZ	DIANE	\$ 8,410.73	DOLSON	LYNN	\$ 41,048.90
COZ	JACOB	\$ 1,158.56	DONADIO	ANDREW	\$ 1,655.00
CREPEAU	NORMAND	\$ 126,149.21	DONADIO	JACQUELYN	\$ 10,755.00
CRIPPS	HEATHER	\$ 65,604.33	DONAHUE	ROBERT	\$ 4,794.03

LAST NAME	FIRST NAME	GROSS	LAST NAME	FIRST NAME	GROSS
DONOHUE JR	RAYMOND	\$ 68,938.80	FLYNN	JULIE	\$ 58,758.58
DONOHUE	MORGAN	\$ 505.75	FLYNN	ROSEMARY	\$ 340.00
DONOVAN	KAITLYN	\$ 2,730.33	FOLEY	JENNIFER	\$ 70.00
DOWD	ASHLEY	\$ 48,456.31	FOLEY	JOAN	\$ 228.00
DOWDLE	MICHAEL	\$ 71,308.03	FONTAINE	SARAH	\$ 71,808.20
DOWDLE	WILLIAM	\$ 77,279.10	FONTANA	ANDREA	\$ 70.00
DOWLING	ELLEN	\$ 514.88	FONTANA	ANDREA	\$ 11,631.75
DOWLING	JOHN	\$ 1,000.00	Fontecchio	BARBARA	\$ 2,280.00
DRAGO	VINCENT J.	\$ 61,123.96	Fonteyne	NICOLE	\$ 1,610.00
DRISCOLL	BOBBI	\$ 15,004.82	FORAN	PATRICK	\$ 350.00
DUDLEY	BRYAN	\$ 24,554.81	FOWLER	HEIDI	\$ 37,608.84
DUHAMEL	EMILY	\$ 31,522.18	FRAZIER	LINDSAY	\$ 25.16
DUHAMEL	GEORGE	\$ 12,345.00	FREDDIE	SARAH	\$ 14,841.63
DUMAS	ANDREW	\$ 8,671.95	FREDERICO	THOMAS	\$ 49,680.98
DUMAS	PHILIP	\$ 150.00	FREDERICO JR	ROBERT	\$ 2,538.77
DUNN	CAREY	\$ 69,688.80	FRENCH	EDWARD	\$ 606.24
DUROST	JENNIFER	\$ 58,786.60	FRENCH	STEVEN	\$ 1,440.00
DUVAL	SUSAN	\$ 375.00	FRENCH	THOMAS	\$ 25,125.00
DYER			FRITZ	NICHOLAS	\$ 5,482.40
CASPERAITES	JODI	\$ 73,298.24	FUNK	HEATHER	\$ 2,845.08
EDWARDS	CAROLYN	\$ 21,592.26	FUNK	HEATHER	\$ 7,007.15
EDWARDS	PETER	\$ 606.38	FUNK	RUTH	\$ 12,254.96
EGAN	KATHLEEN	\$ 76,291.44	GAGNE	CHRISTOPHER	\$ 2,460.00
EGAN	ROBERT N	\$ 3,895.88	GAGNE	EUGENE	\$ 42,738.20
EKNOIAN	LAUREN	\$ 44,674.25	GAGNE	JOHN	\$ 40,161.35
ELLIS	EMILY	\$ 590.06	GAGNE	SHANA	\$ 2,280.00
ELLIS	KARRAH	\$ 51,591.84	GALLAGHER	DANIEL	\$ 1,576.60
ENGVAL	CYNTHIA	\$ 72,891.71	GALLAGHER	KEVIN	\$ 50,318.16
ENGVAL	SAMUEL	\$ 772.50	GALLAWAY	ELIZABETH	\$ 62,075.50
ENOS	JUNE	\$ 1,118.14	GAMACHE	THOMAS	\$ 18,263.91
ENOS	JUNE	\$ 1,014.71	GAMBLE	TASHA	\$ 24,168.52
ERHARTIC	AMANDA	\$ 52,797.30	GARABEDIAN	WAYNE	\$ 876.71
ERICKSON	DAVID B	\$ 5,251.62	GARDINER	JAMES	\$ 150.00
ERMINELLI	RYAN	\$ 863.62	GARDZINA	ADAM	\$ 3,619.81
ESCHELBACHER	JEREMY	\$ 71,308.20	GASPER	KRISTEN	\$ 102,402.04
ESTAPHAN	TRACY	\$ 52,546.88	GAUTHIER	MICHAEL E	\$ 22,053.97
ESTRELA	CARLY	\$ 1,130.00	GAUTHIER	PHILIP LEON	\$ 9,363.81
EVANS	JOSHUA	\$ 462.01	GAUVIN	STEVEN W	\$ 2,007.16
EVERS	KARLA	\$ 73,840.38	GENDRON	THERESA	\$ 408.00
FABER	PATRICIA	\$ 7,622.98	GERHARDT	THERESE	\$ 71,865.50
FADAVI	DARAB	\$ 3,165.09	GERMAIN	JENNIFER	\$ 1,806.14
FADEN	WILLIAM	\$ 2,908.63	GERMAIN	KRISTIN	\$ 73,401.66
FAIRHURST	RONALD	\$ 9,124.70	GIANNETTI		
FARNSWORTH	WILLIAM	\$ 300.00	BERGERON	KARA	\$ 109.80
FARRELL	THOMAS J	\$ 73,052.73	GILLIGAN	SAMANATHA	\$ 6,567.68
FASOLD	DEBORAH	\$ 55,816.25	GILLIGAN	SAMANTHA	\$ 5,622.24
FASSETT	JOCELYN	\$ 72,573.66	GIORDANO	JENNIFER	\$ 3,909.64
FAUTH	TIMOTHY	\$ 84,095.05	GIOVANNUCCI	RANDALL	\$ 2,150.00
FAY	PATRICIA	\$ 82,097.31	GIROUARD	DONNA M.	\$ 56,550.76
FEENEY	LESLIE	\$ 72,596.24	GIROUX	JUSTIN	\$ 2,453.86
FELICE	DONNA	\$ 1,560.00	GLEASON	PETER	\$ 69,785.28
FERREIRA	KAITLYN	\$ 18,263.91	GLICKMAN	LISA	\$ 20,839.53
FERRERA	KENNETH	\$ 5,537.70	GLISPIN	JENNIE	\$ 1,014.71
FIACCO	SUSAN M	\$ 8,236.80	GODIN	PAUL	\$ 39,156.33
FILLERS	NOEL	\$ 58,210.30	GOMEZ	JESSICA	\$ 61,035.40
FIGORE	DEBORAH	\$ 495.00	GOODELL	COURTNEY	\$ 124.90
FIRMES	KRIS	\$ 16,616.25	GOODSPEED	DALE	\$ 115.64
FIRMIN	MATTHEW	\$ 3,929.60	GOODSPEED	NANCY	\$ 56,596.28
FITZPATRICK	DYLAN	\$ 180.00	GOSSELIN	JUDITH	\$ 70,432.70
FITZPATRICK	DYLAN	\$ 2,152.72	GRABAU	TODD	\$ 3,528.92
FLAVIN	ANNE-MARIE	\$ 16,815.31	GRASSO	VIRGINIA	\$ 16,497.68
FLETCHER	LAUREN	\$ 68,938.80	GRAVES	FRANCIS	\$ 67,046.89
FLORES	CHRISTOPHER	\$ 4,560.00	GRAY	JASON	\$ 66,759.69
FLYNN	DENNIS	\$ 83.37	GREEN	MARY	\$ 76,912.03

LAST NAME	FIRST NAME	GROSS	LAST NAME	FIRST NAME	GROSS
GREEN	SADIE	\$ 2,095.94	ISBERG	MICHAEL	\$ 11,462.83
GREW	KENNETH	\$ 500.00	IZQUIERDO	LORINNE	\$ 6,577.74
GU	YUN-XUAN	\$ 30.00	IZZO	SARAH	\$ 15,742.20
GUERETTE	JENNA	\$ 33,414.18	JACKMAN	CARLA	\$ 37,310.30
GUGLIEMELLO	WILFRED	\$ 41,271.67	JACQUES	DIANE	\$ 16,704.15
GUILMETTE	RAYMOND A	\$ 13,934.30	JANERICO	WENDY	\$ 61,911.38
GUYER	DYLAN	\$ 2,542.82	JEFFERSON	JENNIFER	\$ 407.25
GUYER	LORRAINE	\$ 3,743.49	JENSEN	GINA	\$ 243.53
GUYER	LORRAINE	\$ 6,190.56	JOHN	ERIC	\$ 2,747.30
GUYER	RYAN	\$ 752.81	JOHNSON	MARYANN	\$ 219.60
GUYER	RYAN	\$ 30.00	JOHNSON	PHILIP	\$ 66,883.85
GWOZDOWSKI			JONES	ALICIA	\$ 46,697.87
GAUVIN	KAREN	\$ 150.00	JONES	ANGELA	\$ 43,860.00
HAFFTY	JOANN RITA	\$ 40,463.82	JOYCE	MARCIA	\$ 15,887.24
HAKENSON	CHRYN	\$ 46,359.10	KALINOWSKI	TAMMY	\$ 38,483.33
HALE	ELVIN	\$ 11,892.75	KARYABDI	INDRA	\$ 256.20
HALLORAN	BRENDAN	\$ 2,160.00	KARYABDI	INDRA	\$ 14,133.72
HALPIN	ELIZABETH	\$ 140.00	KASABULA	ROBERT	\$ 1,014.71
HAMDAN	MISA	\$ 56,327.36	KAYE	ALICIA	\$ 63,025.68
HAMILTON	KARAN	\$ 41,171.28	KAZANJIAN	MARY	\$ 17,779.75
HAMILTON	KARAN	\$ 2,275.50	KEENEY	LAUREN	\$ 314.96
HAMMOND	STEVEN	\$ 63,241.45	KELLEHER	ANDREA	\$ 68,938.80
HAMPSON	AMANDA	\$ 46,777.66	KELLER	PATRICIA	\$ 59,009.81
HANLEY	MARTHA	\$ 68,221.63	KELLEY	ELIZABETH	\$ 60,641.73
HARDCASTLE	MOREEN	\$ 910.00	KELLEY	LISA	\$ 19,655.06
HARRIGAN	NEIL	\$ 70,660.62	KELLY	GRIFFIN	\$ 1,980.00
HARRINGTON JR	JOHN C.	\$ 119,725.86	KELLY	IAN	\$ 1,800.00
HARRIS	DONNA	\$ 38,790.58	KELLY	JONATHAN	\$ 36,153.80
HART	DOREEN	\$ 220.00	KELLY	KIM	\$ 13,164.17
HAWKINS	WENDY	\$ 1,340.00	KELLY	MICHELE	\$ 74,457.92
HAYES	STEPHANIE	\$ 16,303.75	KELLY-JOSEPH	LAUREN	\$ 32,620.45
HAZEN	NANCY J	\$ 125.00	KENNEDY	WILLIAM	\$ 1,120.00
HEALY	PAUL	\$ 2,124.79	KIMBALL	JANET	\$ 140.00
HEFFERNAN	PATRICK	\$ 3,062.76	KINCHLA	DONNA	\$ 39,908.87
HENAULT	MICHELLE	\$ 39,143.72	KING	ERNEST	\$ 46,649.95
HENAULT	PAULA	\$ 4,347.01	KING	JENNIFER	\$ 280.00
HENDRIX	PAYSON	\$ 15,321.99	KING	JULIE	\$ 63,088.15
HENDRIX	SAMANTHA	\$ 5,487.00	KIREJCZYK	RICHARD J	\$ 150.00
HENNINGSON	ERIK	\$ 2,980.68	KIRITSY	WENDY	\$ 12,375.71
HENNINGSON	NINA	\$ 10,368.75	KITTREDGE	LISA	\$ 74,839.41
HENSON	MELANIE	\$ 9,044.18	KNAPP	THOMAS	\$ 188.71
HERNANDEZ	ERIN	\$ 67,636.43	KOEHLER	LAURA	\$ 50,420.53
HEYN	EILEEN	\$ 16,502.38	KOSHIVOS	KATRINA	\$ 6,364.31
HICKS	ANNEMARIE	\$ 17,548.57	KOSS	STEVEN	\$ 60,597.27
HITCHINGS	LYNN	\$ 16,765.08	KRAUSE	JANET	\$ 218.00
HODGE	JULIANNE	\$ 7,688.98	KRAUSE-LLOYD	SARA	\$ 46,320.52
HOLBROOK	KARYN	\$ 2,369.71	KREISBERG	HILARY	\$ 48,756.31
HOLLIS	MATTHEW	\$ 70,179.19	KROEGER	MELISSA	\$ 68,112.64
HOLMES	BENJAMIN	\$ 41,625.40	KUCK	KYLIE	\$ 60.00
HOLMES	GALEN L	\$ 3,448.55	KUCK	WILLIAM G	\$ 70,579.72
HOPKINS	CONSTANCE	\$ 52.00	KULESZA	ROMY	\$ 350.00
HORGAN	BETH	\$ 63,279.08	KURAS	DEBORAH	\$ 16,882.68
HOWARTH	MICHELLE	\$ 539.46	KURAS	JUSTIN	\$ 280.00
HOWELL	SUE	\$ 70,911.20	LACHAPELLE	ERIN	\$ 48,929.21
HUCHOWSKI	JAMES	\$ 16,279.25	LACURE	BENJAMIN	\$ 578.95
HUGHES	CARRIE	\$ 16,560.25	LADD	OWEN	\$ 960.04
HUGHES	MAGGIE	\$ 2,177.30	LAFAVE	HOLLY	\$ 3,064.43
HULBERT	ALVIN C.	\$ 68,606.54	LAHAIR	MARIE	\$ 678.64
IADAROLA	REBECCA	\$ 21,908.26	LAMBERT	ELIZABETH	\$ 74,480.38
IAFOLLA	SANDRA	\$ 26,087.89	LANGEVIN	SHAWN	\$ 70,243.51
IAQUINTA	SHARON	\$ 62,962.20	LANNON	CAROL	\$ 910.00
IDE	CYNTHIA	\$ 49,828.06	LARK	AMANDA	\$ 12,881.32
IDE	CYNTHIA	\$ 538.19	LAURIA	LORI	\$ 24,646.16
IRMSCHER	NATASHA	\$ 3,019.28	LAVALLEE	KANDY	\$ 37,784.07

LAST NAME	FIRST NAME	GROSS	LAST NAME	FIRST NAME	GROSS
LAVALLEE	MARGARET	\$ 74,360.32	MANNION	JENNIFER	\$ 100,560.07
LAVERTY	JENNIFER	\$ 68,938.80	MANZARO	GINA	\$ 3,220.32
LAVOIE	DAVID	\$ 1,487.70	MANZARO	GINA	\$ 4,502.25
LEACH	JENNIFER	\$ 51,259.36	MARANDA	AMANDA	\$ 124.90
LEBLANC	BERNADETTE	\$ 586.35	MARANDA	CATHY	\$ 13,638.56
LEBLANC	EILEEN	\$ 28,281.02	MARLETTE	DEBNE	\$ 11,644.50
LEBLANC	GABRIELLE	\$ 35,063.30	MARMORSTEIN	BEVERLY	\$ 46,397.59
LEBLANC	GERALD F	\$ 375.00	MARSHALL	OLIVETTE M.	\$ 1,868.72
LEBLANC	PHILIP	\$ 72,068.90	MARSZALEK	GINA	\$ 500.00
LEE	JENNY	\$ 61,269.97	MARTEL	DAWN	\$ 46,027.66
LEGASSEY	DAWN	\$ 42,488.83	MARTIN	KRISTEN	\$ 70,411.38
LEMAIRE	MATHEW	\$ 65,450.09	MASCARIN	EMILY	\$ 58,169.30
LEMAY	MARY	\$ 2,621.36	MASERA	HEATHER	\$ 15,550.27
LEMAY JR.	ANTHONY	\$ 66,250.00	MASJOAN	RICHARD	\$ 54,817.38
LEOFANTI	LYNN	\$ 39,701.51	MASON	JANE	\$ 52,065.82
LEONARD	JANE	\$ 9,874.95	MASSOTTI	KIMBLY	\$ 51,959.08
LEONARD	JENNIFER	\$ 49,700.54	MASTORAS	REBECCA	\$ 45,585.95
LEONARD	MARCIA	\$ 5,923.13	MASTRANO	ABBY	\$ 16,695.98
LEONE	COLLEEN	\$ 23,136.06	MATATALL	LIANE	\$ 15,287.46
LEROUX	MICHELLE	\$ 41,553.12	MATHIEU	ERIC J	\$ 3,942.66
L'ESPERANCE	DIANE	\$ 16,761.42	MATLOFF	KAITLYN	\$ 1,541.64
LETO	SUSAN	\$ 35,125.66	MAYNARD	MATTHEW	\$ 48,013.69
LEVEILLE	SARAH	\$ 180.00	MAYNARD III	JOSEPH	\$ 55,042.37
LEVESQUE	LOUIS	\$ 39,824.04	MAZZOLA	MICHAEL A	\$ 99,615.57
LEWIS	JANET	\$ 71,908.20	MC NEIL	JENNIFER	\$ 16,967.09
LEWIS	KARYN	\$ 53,462.60	MCCANN	BRIAN J	\$ 6,048.04
LEWIS	MCKAY	\$ 1,305.00	MCCARTHY	BRIAN	\$ 3,471.75
L'HEUREUX	BRIAN	\$ 4,425.40	MCCARTHY	PATRICIA	\$ 22,185.22
LIBUDA	STEPHEN	\$ 732.67	MCCLUSKEY	KAREN	\$ 14,937.43
LIJOI	SHAWN	\$ 70,805.00	MCCULLEN	SUSAN	\$ 76,925.69
LINDEN	MEREDITH	\$ 910.00	MCDONOUGH	DANIELLE	\$ 1,639.80
LIPINSKI	ZACHARY	\$ 2,340.00	MCDONOUGH	MARY	\$ 185.00
LIVINGSTONE	KRYSTA	\$ 7,523.28	MCGAW	PHILIP	\$ 2,295.00
LOADER	WAYNE	\$ 38,531.98	MCGOVERN	MELISSA	\$ 66,604.51
LOISEAU	LYNN	\$ 75,419.74	MCGUIRK	MAEGHAN	\$ 3,581.10
LOKEN	CHARLES	\$ 1,540.00	MCINERNEY	TIMOTHY	\$ 135,014.87
LONG SR	ALAN A	\$ 20,640.13	MCINNIS	BRET	\$ 406.00
LOOS	SARA	\$ 49,431.41	MCINNIS	KAREN FREDERICO	\$ 551.01
LOVE	JOHN	\$ 348.98	MCINTYRE	MEAGHAN	\$ 16,732.68
LUCIANO	JASON	\$ 8,850.03	MCKENZIE	JUDITH	\$ 2,046.72
LUFKIN	JUNE	\$ 62.50	MCKEON	JOHN	\$ 78,497.88
LUKASEVICZ	ANGELA	\$ 43,599.25	MCKERNAN	KEVIN	\$ 940.51
LUNDWALL	ARNOLD	\$ 102,909.47	MCLAUGHLIN	AMY	\$ 68,938.80
LUNIEWICZ	LOIS	\$ 53,000.48	MCLAUGHLIN	MARTHA	\$ 61,811.38
LUPIEN	CAROL	\$ 15,076.00	MCMAHON	CHRISTOPHER	\$ 68,067.19
LUPO LLL	NICHOLAS	\$ 355.20	MCMULLEN	REID	\$ 1,925.53
MACCONNELL	SAM	\$ 98.02	MCPARTLAND	MEGAN	\$ 70,376.84
MACCONNELL	SCOTT	\$ 1,633.28	MEAD	RAYMOND E	\$ 1,400.00
MADIGAN	KATLYN	\$ 43,409.55	MEEKINS	REBECCA	\$ 37,793.20
MAGAN	LISA	\$ 20,376.55	MEHNE	JULIE	\$ 61,833.33
MAGILL	JULIE	\$ 50,884.36	MELANSON	CHARLOTTE	\$ 454.24
MAGLIARO	STEVEN J	\$ 569.36	MENTZER	JENNIFER	\$ 34,905.91
MAHASSEL	LORI	\$ 2,877.45	MERCIER	CYNTHIA	\$ 47,029.05
MAHER	MARY	\$ 34,207.91	MERCURE	ANGELA	\$ 69,688.80
MAHONEY	REBEKAH	\$ 51,266.11	MERKLE	JENNIFER	\$ 5,819.36
MAHONEY	ROY	\$ 1,900.20	METIVIER	DORIS ANN	\$ 436.25
MALLOY	ERIN	\$ 62,673.30	MICHALOWSKI	SHANNON	\$ 71,870.74
MALMQUIST	CHARLOTTE	\$ 8,963.09	MICHNIEWICZ	RALPH	\$ 10,344.00
MALONE	EMILY	\$ 1,321.95	MICHNIEWICZ	THOMAS	\$ 11,496.50
MALONE	EMILY	\$ 1,621.38	MIDWOOD	KERRY	\$ 49,281.31
MALONE	NANCY	\$ 29,230.22	MIELE	KAREN	\$ 52,574.51
MANCINI	BARBARA	\$ 120.00	MIKOLOSKI	STANLEY	\$ 1,050.00
MANGANO	JANET	\$ 60,597.27	MILLER	CHRISTINE	\$ 12,725.45
MANNING	JEFFREY	\$ 72,748.12	MILLER	KATHRYN	\$ 17,982.49

LAST NAME	FIRST NAME	GROSS	LAST NAME	FIRST NAME	GROSS
MILLER	SHARYN	\$ 68,082.29	O'BRIEN	JAMES	\$ 1,413.44
MILLER	YVETTE	\$ 1,309.08	O'BRIEN	JAMES M	\$ 53,075.93
MILLS	BRETT	\$ 343.06	O'CONNELL, SR	PATRICK	\$ 11,159.47
MILLS	MICHAEL	\$ 7,182.22	ODELL	RICHARD	\$ 1,734.90
MINARDI	NEIL A	\$ 91,355.03	O'DONNELL	JUDITH	\$ 1,015.00
MINARDI	STEPHANIE	\$ 826.20	OEVERMANN	DAVID	\$ 46,290.54
MINER	CHRIS	\$ 37,686.72	OEVERMANN	KARI	\$ 18,409.92
MINER	LISA	\$ 217.83	O'GRADY	KENNETH	\$ 1,275.00
MIRANDA	NANCY	\$ 9,467.75	OLDROYD	LINDA	\$ 1,563.34
MIRARCHI	ELLEN	\$ 16,020.16	OLIVER	KEITH	\$ 73,860.81
MITCHELL	DAVID	\$ 58,663.27	OLSON	MARGARET	\$ 54,084.20
MIZIKAR	KEVIN	\$ 76,345.89	OLVERT	KELLY	\$ 480.51
MOEN	DIANE	\$ 8,162.37	ORNE	DARLENE P.	\$ 94.00
MOLLOY	MAUREEN	\$ 21,696.00	O'ROURKE	LIAM FRANCIS	\$ 95,903.83
MONTEITH	THERESA	\$ 17,669.24	OSTROSKY	ANDREA	\$ 64,697.08
MONTEMURRO	ALISON	\$ 17,808.32	O'SULLIVAN	BRIDGET	\$ 432.35
MONTEROS	NOELLE	\$ 420.00	OUELLET	JOANNE	\$ 60,597.27
MONTGOMERY	LAUREN	\$ 1,770.00	OUELLETTE	MARK	\$ 75,642.67
MOORE	SARAH	\$ 58,369.46	OVERDORF	JUDITH	\$ 810.00
MOQUIN	JOHANNA	\$ 80,400.26	PADGETT	BROOK	\$ 1,000.00
MORAN	ERIN	\$ 11,976.11	PADLIYA	RITU	\$ 217.78
MORGAN	ANN	\$ 46,256.11	PADULA-MCCABE	TRACY	\$ 37,358.85
MORGAN	DONNA	\$ 33,886.69	PAGE	LINDA	\$ 74,901.53
MORGAN	GRACE	\$ 3,405.83	PAGE	ROSEMARY	\$ 38,936.03
MORIARITY	MAUREEN	\$ 46,865.16	PAGE	WAYNE	\$ 840.00
MORIN	CHRISTIE	\$ 18,785.17	PAGLIERONI	CATHERINE	\$ 37,315.59
MORIN	KARYN	\$ 1,113.11	PAPAZIAN	CHRISTINE	\$ 12,900.78
MORIN	MICHAEL	\$ 39,664.99	PAPP	NANCY	\$ 67,356.32
MORO	JAMES	\$ 3,123.62	PAQUIN	RICHARD	\$ 1,554.93
MORO	LAURA	\$ 70.00	PARISE	JANICE	\$ 16,159.64
MORRIS	KAREN	\$ 6,128.70	PARKER	DOREEN	\$ 96,455.06
MORSE	PATRICIA	\$ 16,867.68	PARKER	ELIZABETH	\$ 67,426.91
MOSSEY	DENISE	\$ 8,009.75	PARONE	KRISTIN	\$ 61,816.50
MUHR	LORI	\$ 1,095.00	PARSONS	BRADFORD	\$ 42,839.53
MULCAHY	THOMAS F	\$ 2,186.55	PASQUALE	ARIELLE	\$ 6,906.75
MULHERN	LAUREN	\$ 59,879.99	PASQUALE	ARIELLE	\$ 7,269.51
MULHERN	SANDRA	\$ 8,020.63	PATCH	ELIZABETH	\$ 1,426.98
MULKERIN	AMY	\$ 25,801.65	PATRAITIS	GERALD	\$ 72,549.93
MULLANEY			PATRAITIS	JOHN	\$ 81,406.49
DEANS	KARA	\$ 5,709.60	PATRAITIS	LISA	\$ 61,117.55
MULVEY	THOMAS J	\$ 639.88	PAUL	CHARLES	\$ 4,503.39
MURKLAND	TAYLOR	\$ 7,997.27	PAULAUSKAS	NANCY	\$ 65.88
MURPHY	CHRISTIE	\$ 21,619.14	PECKHAM	SARAH	\$ 950.00
MURPHY	TIMOTHY	\$ 14,888.20	PECKITT	SUSAN	\$ 73,096.24
MURRAY	MARY P.	\$ 44,798.05	PELLEGRINO	CHARLOTTE	\$ 1,014.71
MUSE	JOHN	\$ 2,449.68	PELLETIER	JOSHUA	\$ 900.00
NABBOUT	CHERICE	\$ 18,530.04	PENNELL	JAMES F	\$ 1,669.24
NADEAU	JAMES	\$ 80.00	PERCH	CATHERINE	\$ 71,523.88
NADEAU	JOHN	\$ 1,090.00	PEREIRA	MARCIA	\$ 91,629.89
NAGELSCHMIDT	DONNA	\$ 264.90	PERNA	MICHAEL	\$ 3,867.60
NAHME	RACHAEL	\$ 59,260.77	PERRON	DENNIS	\$ 15,514.04
NAJEMY	ELAINE	\$ 58,319.30	PERRON	RICHARD E	\$ 6,986.00
NARDUCCI	MICHELLE	\$ 18,309.70	PERRY	GEORGE	\$ 22,988.52
NAUGHTON	KEARY	\$ 77,381.03	PERRY	KRISTINA	\$ 15,635.28
NICHOLS	ALDEN	\$ 800.25	PETERS	CHRISTINE	\$ 11,128.38
NICHOLSON	JACK	\$ 1,260.00	PETERS	JENNI	\$ 19,978.46
NICHOLSON	WILLIAM H	\$ 1,678.60	PETIT	JILLIAN	\$ 606.38
NICKLE	ANNAMARIA	\$ 4,914.32	PETRINI	DAVID	\$ 2,874.90
NICOLETTI	EDWARD	\$ 2,099.48	PHILLIPS	BRUCE M	\$ 3,287.88
NOE	LYNN	\$ 54.90	PHILLIPS	CECILIA	\$ 75,725.94
NORTON	TRACY	\$ 48,456.31	PHILLIPS	JUSTIN	\$ 62.50
NOVIA	GYNETH	\$ 1,113.75	PHIPPARD	LISA	\$ 5,880.00
NOVICK	RICHARD	\$ 8,554.92	PHIPPARD	LISA	\$ 600.00
NYREN	KRISTIN	\$ 307.45	PICHIERRI	DAMIAN	\$ 47,120.15

LAST NAME	FIRST NAME	GROSS	LAST NAME	FIRST NAME	GROSS
PIGNATARO	JAMES	\$ 113,119.83	ROSS	MYLA	\$ 58,542.82
PILCZAK	JAMES	\$ 1,089.16	ROSS, JR	GEORGE	\$ 38,142.56
PLAINTE	BRENDA	\$ 98,384.52	ROSSETTI	CATHY	\$ 412.50
PLATT	MARSHA RANKIN	\$ 830.00	ROSSETTI	CHRISTINA	\$ 57,666.38
PLATT	PHILIP	\$ 330.00	ROSSITER	LOIS	\$ 29,085.03
PLOSS	EUGENE G	\$ 7,202.15	ROTH	JUANITA	\$ 61,254.00
PLOTKIN	JENSEN	\$ 3,393.12	RUEGG	ELOI	\$ 350.00
POGORZELSKI	VICKI	\$ 11,613.40	RUNNE	ANNE	\$ 24,805.01
POIRIER	MICHELLE	\$ 16,438.64	RUNNE	KATELYN	\$ 46,352.66
POITRAS	DONNA	\$ 37,869.54	RUNYAN III	DAVID	\$ 4,375.49
POLIS	CHRISTOPHER	\$ 542.45	RUSSO	SHIRLEY	\$ 296.00
POLLINGER	DEBRA	\$ 16,838.31	RYBAK	MICHAEL	\$ 81,900.58
POLLINGER	PAUL	\$ 47,566.46	RYNNING	CONNOR	\$ 639.34
POUDRIER	HEATHER	\$ 41,716.56	SABOURIN	BLYTHE	\$ 1,600.00
POWERS	BRITTANY	\$ 50,564.48	SALA	JOY	\$ 51,956.31
PRATT	ELIZABETH	\$ 197.50	SALAY	BRIAN	\$ 60,169.30
PRATT	SEAN	\$ 3,182.81	SALONICH	LISA	\$ 4,115.00
PRESCOTT	ERIN	\$ 35,042.23	SANTORA	STEPHEN	\$ 4,954.90
PROUT	CAROLINE	\$ 70.00	SAWTELLE	MEAGHAN	\$ 490.88
PROVOST	ARLENE	\$ 320.00	SAWTELLE	NANCY	\$ 55,243.92
PRUNIER	JANET	\$ 330.00	SCARLETT	LISA	\$ 630.00
QUALEY	DANIELLE	\$ 54.90	SCHEINBART	JOAN	\$ 28,909.00
QUINN	JENNIFER	\$ 65,282.96	SCHULTZE	RICHARD	\$ 12,219.30
RAMOS	YAJAILA	\$ 37,760.31	SCHUTZ	HALEY	\$ 4,429.75
RAPPING	JODIE	\$ 17,782.92	SCLAR	CLAIRE	\$ 64.05
RAYMOND	DANIELLE	\$ 14,378.75	SCLAR	JAMES	\$ 36,214.86
RAYMOND	DIANE	\$ 1,014.71	SCLAR	JENNIFER M	\$ 72,917.53
READ	MARK	\$ 3,290.00	SCLAR	JON	\$ 41,813.32
REARDON	ANNE	\$ 2,151.90	SCORPIO	TRACY	\$ 19,810.14
REARDON	CAROLYN	\$ 10,126.86	SEELY	DARREN	\$ 69,208.41
REARDON	ERIC	\$ 40,443.48	SEIDLER	EDWARD	\$ 8,041.68
REARDON	GAILE	\$ 22,598.25	SENCKOWSKI	CELIA	\$ 55,088.47
REARDON	SARA	\$ 34,207.91	SERETI	LORI	\$ 68,731.08
REED	BERNARD	\$ 58.00	SEYMOUR	DEBORAH	\$ 214.50
REED	LOIS	\$ 106.00	SHARMA	DIMPLE	\$ 1,266.93
REINHARDT	DONNA	\$ 9,206.70	SHATTUCK	LISA	\$ 58,419.30
REINHARDT	ROBERT	\$ 140.00	SHAW	WILLIAM	\$ 6,965.14
REITZ	CYNTHIA	\$ 25,653.16	SHAY	JESSICA	\$ 8,477.48
REKHI	RAJAMAHARAJ	\$ 910.00	SHEA	BETHANY	\$ 4,636.56
REMILLARD	ROBERT	\$ 3,645.68	SHEEHAN	JESSICA	\$ 5,254.80
REMLINGTON	MICHAEL	\$ 318.84	SHEEHAN	JESSICA	\$ 16,790.37
RENAUD	SARAH	\$ 53,298.04	SHELDON	KENDRA	\$ 22,891.91
RENNER	PATRICIA	\$ 34,519.10	SHENOY	NARMADA	\$ 1,890.00
RENZONI	PAMELA	\$ 18,164.50	SHERIDAN	PATRICK	\$ 4,878.28
RICE	LISA	\$ 53,006.37	SHERIDAN	SHELLY	\$ 212.00
RICHARD	DIANE	\$ 16,729.36	SHERIDAN	SHELLY JEAN	\$ 3,184.15
RILEY	LANI	\$ 950.71	SHERMAN	MARY	\$ 80,131.60
RIVERA	MARTINE	\$ 621.00	SHORR	HEIDI	\$ 53,837.60
ROBERTS	DARYL	\$ 44,042.12	SHUMEYKO	BENJAMIN	\$ 577.50
ROBIDOUX	WILIAM	\$ 13,200.81	SHUMEYKO	ROBERT	\$ 1,445.32
ROCCO	KATHLEEN	\$ 11,732.16	SHUMEYKO	RYAN	\$ 3,893.62
ROGAN	CHARLES	\$ 1,190.00	SILVERBERG	PAUL	\$ 4,193.12
ROGERS	JOHN	\$ 47,408.48	SIMONELLI	JULIA	\$ 41,296.28
ROGERS	SUSAN	\$ 43,956.78	SINGLEY	PETER	\$ 73,858.71
ROHAN	LAURIE	\$ 53,982.04	SJOGREN	NANCY	\$ 1,787.50
ROIX	JOHN	\$ 63,329.05	SJOGREN	NANCY	\$ 5,506.88
ROLFE	SUSAN	\$ 4,949.04	SLAVINSKAS	CHRISTOPHER	\$ 22,125.00
RONAN	THOMAS	\$ 22,703.34	SMALL	EMMALEE	\$ 3,740.00
RONEY	STEPHEN H	\$ 9,374.84	SMITH	ALISON	\$ 4,410.00
ROPIAK	JOHN	\$ 89,139.51	SMITH	ALYSSA	\$ 560.00
ROPIAK	KIRSTEN	\$ 6,158.19	SMITH	ANN	\$ 52,706.57
ROSEEN	CAROL ANN	\$ 523.38	SMITH	CONSTANCE	\$ 25,192.26
ROSS	DAVID	\$ 916.63	SMITH	LINDA	\$ 110.00
ROSS	JAMES M	\$ 1,191.32	SMITH	RACHELLE	\$ 17,664.17

LAST NAME	FIRST NAME	GROSS	LAST NAME	FIRST NAME	GROSS
SNELGROVE	REBECCA	\$ 45,382.53	THURBER	CHRISTINE	\$ 700.00
SNOW	SARAH	\$ 14,901.69	THURLOW	ELIZABETH	\$ 18,681.46
SNYDER	KIMBERLY	\$ 19,748.90	THURLOW	LYNN	\$ 39,623.29
SNYDER	ROBERT	\$ 43,021.80	TIBERT	MEREDITH	\$ 3,073.71
SOCIA	DENNIS	\$ 39,742.28	TILVA	PUJA	\$ 46,777.66
SOWYDRA	KAITLYN	\$ 668.16	TOROCO	OLIVIA	\$ 6,298.56
SOWYRDA	BRIAN	\$ 840.00	TOTA	ROBERT	\$ 746.63
SPALDING	PATRICIA	\$ 12,727.12	TOWNE	JANICE	\$ 1,265.44
SPENCER	ERICA	\$ 56,012.79	TOZER	LUKE	\$ 140.00
SPOFFORD	COLLEEN	\$ 65,483.48	TRACY	TERESA	\$ 95,261.01
SPURGEON	THOMAS	\$ 51,123.36	TRAINOR	DONNA	\$ 2,592.15
ST. AMAND	PAULINE	\$ 114.00	TRAPASSO	DEBORAH	\$ 67,523.10
ST. ANDRE	MARK	\$ 2,737.50	TRAVERS	SARAH	\$ 41,171.28
ST. ANDRE	MARK	\$ 42,238.40	TREU	MEGAN	\$ 1,037.09
STAKE	MAUREEN	\$ 52,098.30	TREU	NICHOLAS	\$ 2,178.53
STAMM	ROBERT	\$ 770.00	TRIPP	PAULA J	\$ 2,776.68
STANKEVITZ	MELANIE	\$ 9,419.06	TRIPP	TYLER	\$ 1,048.53
STEEN	KIMBERLY	\$ 51,009.36	TRIPP	WAYNE D.	\$ 117,178.67
STENBUCK	JOANNE	\$ 71,883.06	TROMBLEY	STEPHEN	\$ 78,936.94
STEPHENS	JOHN	\$ 10,357.39	TUCKER	BETH	\$ 69,188.80
STEPHENS	JOHN	\$ 14,613.51	TUCKER	JENNA	\$ 1,500.00
STILES	DEREK	\$ 67,791.36	TURCOTTE	MARY	\$ 191.25
STINES	DANIEL	\$ 5,760.64	TY	KIMBERLY	\$ 1,650.00
STIRK	DOUGLAS	\$ 56,873.59	TYLDESLEY	BARBARA	\$ 70.00
STOCK	BRENDAN	\$ 2,853.18	TYNAN	MICHELLE	\$ 71,970.70
STOCK	ERIN	\$ 2,684.24	UNDERWOOD	CHRISTOPHER	\$ 60,655.32
STOCKLIN	JOANNE	\$ 109,201.43	VACCA	JENNIFER	\$ 204.90
SUDBEY	JEAN	\$ 57,307.64	VALORAS	ALYSIA	\$ 1,240.85
SUDOL	GINA	\$ 470.00	VALVERDE	MARIA	\$ 1,843.70
SULLIVAN	SHANNON	\$ 70.00	VERHEIJEN	LAURA	\$ 2,625.57
SURVE	SAAD	\$ 950.00	VERHEIJEN	LAURA	\$ 1,905.50
SUTHERLAND	RACHEL	\$ 546.73	VOGEL	JANNA	\$ 62,829.05
SUTHERLAND	RACHEL	\$ 699.66	WADE, JR.	FRANCIS	\$ 1,514.96
SUTTON	FRANK	\$ 75,959.32	WAGNER	ELIZABETH	\$ 938.44
SUTTON	MICHELLE	\$ 69,675.09	WAHLGREN	CAROL	\$ 22,781.62
SUTTON	MORGAN	\$ 849.15	WAHLGREN	ROBERT	\$ 1,014.71
SWAIM	JACOB	\$ 1,692.48	WALENT	JOHN	\$ 3,036.10
SWERLING	KRISTIN	\$ 2,407.15	WALLER	SHELLEY	\$ 933.30
SWIFT	MICHAEL RICHARD	\$ 119,847.59	WALLER	SHELLEY	\$ 8,854.16
SZCZURKO	BRIAN	\$ 67,005.69	WALLING	APRIL	\$ 39,996.15
SZTUBA	I. JOYCE	\$ 22,151.07	WALSH	LAURI	\$ 40,406.45
TAMBORRA	CHRISTOPHER	\$ 71,308.20	WALSH	PAULA	\$ 65,542.13
TANCRELL	JOSEPH	\$ 84.00	WALSH	THOMAS	\$ 73,696.24
TANCRELL	MARIE CONSTANCE	\$ 50.00	WARD	DANIEL	\$ 27,041.91
TARCZUK	ADAM	\$ 55,893.78	WARD	HANNAH	\$ 630.63
TARR	KIRSTIE	\$ 14,754.77	WARNER	GINA	\$ 71,308.20
TAURAS	NANCY	\$ 23,025.73	WARREN	STUART	\$ 47,743.20
TAYLOR	JOHN	\$ 2,259.50	WARWICK	PAULETTE	\$ 2,380.00
TEAGUE	EDWARD	\$ 2,636.44	WEBSTER	DANIEL	\$ 5,847.72
TEAL	SHELLEY	\$ 1,089.80	WELCH	MARC	\$ 936.52
TELLIER	CAROL	\$ 13,393.22	WENC	DANIEL	\$ 73,457.46
TERRILL	MARGARET	\$ 71,965.16	WENC	MITCHELL	\$ 1,600.00
TERSKI	ANGELA	\$ 702.03	WENCE	RACHEL	\$ 15,746.22
THAYER	SHARON	\$ 1,060.00	WENTZELL	JOHN	\$ 2,550.00
THERRIEN	CLAUDIA	\$ 44,648.36	WETHERBEE	BRIAN	\$ 490.00
THERRIEN	DAVID L	\$ 375.00	WHITE	DEBORAH	\$ 52,150.81
THOMAS	BIANCA	\$ 577.50	WHITEHEAD	KARA	\$ 66,259.18
THOMAS	SUSAN	\$ 919.80	WHITTIER	NANCY	\$ 498.68
THOMPSON	BRANDON	\$ 69,294.72	WHITTIER	NANCY	\$ 4,872.00
THOMPSON	JACQUELYN	\$ 13,038.76	WILBUR	MICHAEL	\$ 41,171.28
THOMPSON	SERAPHIME	\$ 73,183.74	WILCOX-		
THORNTON	KATHLEEN	\$ 72,053.28	ANDERSON	MARILYN	\$ 11,063.79
THULIN	H. BETH	\$ 70,726.56	WILHIDE III	ROBERT	\$ 3,766.00
THURBER	CECELIA	\$ 65,231.58	WILSON	ALISON	\$ 9,058.20

LAST NAME	FIRST NAME	GROSS	LAST NAME	FIRST NAME	GROSS
WISE	BREANA	\$ 987.45	WOOD II	DAVID	\$ 7,457.65
WISE	LISA	\$ 37,860.24	WOOLARD	SETH	\$ 12,588.52
WITHAM	SUZANNE	\$ 17,868.70	WOOTEN	JAMES M	\$ 6,496.27
WIXON	GAIL LORD	\$ 480.63	WRIGHT	ELIZABETH	\$ 56,611.06
WOJNAR	MARK	\$ 15,953.00	WYPYSZINSKI	CHARLES	\$ 1,239.12
WONG	WAI	\$ 1,072.35	YANKAUSKAS-		
WOOD	ARIANA	\$ 1,016.16	FLYNN	JULIE	\$ 85,345.00
WOOD	BRIAN	\$ 974.40	YOUNG	JONATHAN	\$ 13,772.51
WOOD	MATTHEW	\$ 95.32	ZALESKI	BRENDA	\$ 102.00
WOOD	PAUL	\$ 1,495.32	ZASTAWNY	TREVOR	\$ 30.00
WOOD	TIMOTHY	\$ 50.00	ZIEMBA	CAROL	\$ 344.00
			ZWICKER	JAYNE E	\$ 24,373.16

REPORT OF THE TREASURER/COLLECTOR

FY13 PAYMENTS IN EXCESS OF \$1,000.00

Assure Software	\$4,889.44
Commonwealth of Massachusetts	\$3,870.00
D'Ambrosio LLP	\$11,917.50
Factor Systems	\$16,524.87
Harpers Payroll Service	\$19,661.05
Kelley & Ryan Associates	\$8,805.56
National Glass Works Inc	\$1,282.00
SoftRight, LLC	\$10,173.93
W.B. Mason Co	\$3,789.64
Worcester Telegram & Gazette	\$1,180.04

BANK ACCOUNTS

Cash on Hand	\$1,040.00
Bartholomew & Co Trust Funds	\$8,014,773.89
BankNorth	\$643,607.22
Bristol County Savings Bank	\$118,805.83
Century Bank	\$2,579,175.12
Citizens Bank	\$5,786.65
Fidelity Bank	\$1,004,090.38
First Trade Union Bank	\$67,531.37
MMDT	\$462,506.97
Savers Bank	\$2,111,011.01
UniBank	\$6,487,362.58
Webster Bank	\$88,612.91
Balance as of 6/30/13	\$21,584,303.93

Respectfully Submitted,
Jessica L. Gomez
Treasurer/Collector

Long Term Debt	Outstanding July 1, 2012	New Debt	Retirement of Debt	Outstanding June 30, 2013	Interest Paid FY 2013
Elementary School	\$475,000		\$475,000	\$0	\$7,719
Police Station	\$1,150,000		\$575,000	\$575,000	\$46,719
Fire Station	\$3,850,000		\$550,000	\$3,300,000	\$165,000
Pell Farm	\$975,000		\$60,000	\$915,000	\$36,225
Modulars	\$525,000		\$75,000	\$450,000	\$16,500
Sewer Refunding	\$325,000		\$325,000	\$0	\$9,750
High School - Borrowing 1	\$8,335,000		\$355,000	\$7,980,000	\$287,575
Sewer	\$495,000		\$15,000	\$480,000	\$21,538
High School - Borrowing 2	\$9,665,000		\$345,000	\$9,320,000	\$420,125
High School - Borrowing 3	\$16,650,000		\$585,000	\$16,065,000	\$597,662
Septic Loan Program	\$33,548		\$4,241	\$29,307	\$0
Subtotal	\$42,478,548	\$0	\$3,364,241	\$39,114,307	\$1,608,813

Short Term Debt	Outstanding July 1, 2012	New Debt	Retirement of Debt	Outstanding June 30, 2013	Interest Paid FY 2013
Energy Conserve Improve BAN	\$0	\$3,000,000		\$3,000,000	
Subtotal	\$0	\$3,000,000	\$0	\$3,000,000	\$0

Grand Total	\$42,478,548	\$3,000,000	\$3,364,241	\$42,114,307	\$1,608,813
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**TOWN OF GRAFTON
COMBINED BALANCE SHEET
JUNE 30, 2013**

	FUND 1	12,13,20,28,29	FUND 25, 65	FUND 30	82, 84, 89	91	Total All
	General Fund	Special Revenue funds	Sewer Enterprise	Capital Project Fund	Trust & Agency Funds	Long-Term Debt	Excluding Long-Term Debt
						MEMO ONLY	
ASSETS							
Cash	\$ 8,552,604.08	\$ 2,977,370.84	\$ 1,953,097.96	\$ 2,526,828.10	\$ 5,574,549.67		\$ 21,584,450.65
Receivables	\$ 2,024,411.12	\$ 1,170,149.99	\$ 1,163,996.46				\$ 4,358,557.57
Authorized & Unissued Debt			\$ 140,000.00			\$ 41,404,021.00	\$ 140,000.00
Amount to be provided		\$ 915,000.00	-	\$ 3,000,000.00		\$ 37,719,307.00	\$ 3,915,000.00
Net Fixed Assets			\$ 11,453,585.48				\$ 11,453,585.48
TOTAL ASSETS	\$ 10,577,015.20	\$ 5,062,520.83	\$ 14,710,679.90	\$ 5,526,828.10	\$ 5,574,549.67	\$ 79,123,328.00	\$ 41,451,593.70
LIABILITIES & FUND EQUITY							
Warrants Payable & Other Liabilities	\$ 2,390,159.81	\$ 122,530.12	\$ 34,755.92	\$ -	\$ 10,902.97		\$ 2,558,348.82
Deferred Revenue	\$ 1,272,844.15	\$ 1,170,149.99	\$ 1,002,704.38				\$ 3,445,698.52
Authorized & Unissued Debt			\$ 140,000.00			\$ 41,404,021.00	\$ 140,000.00
Bonds Payable		\$ 915,000.00	\$ 480,000.00	\$ 3,000,000.00		\$ 37,719,307.00	\$ 4,395,000.00
TOTAL LIABILITIES	\$ 3,663,003.96	\$ 2,207,680.11	\$ 1,657,460.30	\$ 3,000,000.00	\$ 10,902.97	\$ 79,123,328.00	\$ 10,539,047.34
FUND EQUITY							
Reserved for Encumbrance	\$ 173,759.53		\$ -	\$ -	\$ -		\$ 173,759.53
Fund Balance res. For Future Debt	\$ 1,098,622.28	\$ 2,021.63					\$ 1,100,643.91
Reserved for Expenditures	\$ 2,858,172.78	\$ 3,270,286.35	\$ 1,342,190.13	\$ 2,526,828.10	\$ 5,563,646.70		\$ 15,561,124.06
Fund Balance for Extraordinary	\$ -		\$ -				\$ -
Fund Bal Res. For Appropriation			\$ -				\$ -
Reserved for Petty Cash	\$ 640.00		\$ -				\$ 640.00
Reserved for Taxes Paid in Advance	\$ -		\$ -				\$ -
Undesignated Fund Balance	\$ 2,782,816.65	\$ (463,268.28)	\$ 503,957.89				\$ 2,823,506.26
Fund balance for Betterments		\$ 45,801.02	\$ 233,486.10				\$ 279,287.12
Net Investment in Capital Assets			\$ 10,973,585.48				\$ 10,973,585.48
TOTAL FUND EQUITY	\$ 6,914,011.24	\$ 2,854,840.72	\$ 13,053,219.60	\$ 2,526,828.10	\$ 5,563,646.70	\$ -	\$ 30,912,546.36
TOTAL LIABILITIES & EQUITY	\$ 10,577,015.20	\$ 5,062,520.83	\$ 14,710,679.90	\$ 5,526,828.10	\$ 5,574,549.67	\$ 79,123,328.00	\$ 41,451,593.70

RESIDENTIAL INTEREST LIST



Name: _____

Phone: _____

Address: _____

Cell Phone: _____

Occupation: _____

Special Training/Education: _____

Amount of time available: _____

Date Submitted: _____

Email Address: _____

- | | |
|---|---|
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Board of Registrars of Voters |
| <input type="checkbox"/> Cable Television Oversight Committee | <input type="checkbox"/> By-law Review Committee # |
| <input type="checkbox"/> Board of Selectmen * | <input type="checkbox"/> Cable Advisory Committee |
| <input type="checkbox"/> Library Board of Trustees * | <input type="checkbox"/> Capital Improvement Planning Committee |
| <input type="checkbox"/> Information Technology Committee | <input type="checkbox"/> Cemetery Commission |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Finance Committee |
| <input type="checkbox"/> Affordable Housing Trust | <input type="checkbox"/> Grafton Cultural Council |
| <input type="checkbox"/> Board of Health * | <input type="checkbox"/> Grafton Housing Trust |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Personnel Advisory Committee | <input type="checkbox"/> Planning Board * |
| <input type="checkbox"/> Recreation Commission | <input type="checkbox"/> Public Works Advisory Committee |
| <input type="checkbox"/> Town Report Committee | <input type="checkbox"/> Zoning Board of Appeals |

* Indicates an elected board

Indicates cyclical need

☐ Other _____
Print Committee Name

The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. If you are interested in serving on a town committee please fill out this form and return it to the Office of the Town Administrator, Grafton Municipal Center, 30 Providence Rd., Grafton, MA 01519 or email to idec@graffton-ma.gov